



Conducting an Operational Audit

Programme Code: S100226S

Speaker	Miss Athena Tse Miss Tse is an Executive Director of Theo Integration Group Limited, specialising in internal auditing, Sarbanes-Oxley compliance and business process re-engineering. Prior to founding Theo Integration, she served as the Director of Internal Audit of a gaming company listed on the American Stock Exchange. She has also served as Business Control Manager of a Fortune 500 technology company with responsibility over its Asia Pacific operations. Miss Tse graduated from the London School of Economics with a bachelor's degree in Accounting and Finance and is a Certified Public Accountant (US).
Date	Friday, 26 February 2010
Time	6:30 p.m. – 8:00 p.m.
Venue	Hong Kong Institute of CPAs Training Centre, 27/F., Wu Chung House, 213 Queen's Road East, Wanchai, Hong Kong
Enrolment fee	HK\$190 for HKICPA member or student; and IA/HKIAAT's member or student HK\$180 for online enrolment HK\$330 for non-member
Language	English
Format	Seminar
Competency	Audit and Assurance, Financial Accounting and Reporting
Rating	Foundation Level* - General awareness of the competency. Apply the knowledge in a limited range of situations.
Target audience	Professional Accountants
CPD credit	1.5 hours

About the programme

Operational audit involves the review, analysis and evaluation of an organisation's structure, operations, controls, procedures and processes, in order to appraise the effectiveness and efficiency of a division, activity, or operation of an entity in meeting organisational goals.

This seminar outlines the basics of conducting an operational audit, including establishing performance objectives, agreeing the standards and criteria for assessment, and evaluating actual performance against targeted performance. The speaker will also outline some basic techniques for operational auditing by reference to real life cases.

* Please refer [here](#) for descriptions of other competencies and ratings.

HONG KONG INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

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Payment & Enrolment Status Enquiry: 2287 7381
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Course Information Enquiry: 2287 7386
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Deadline: 7 working days before the date of the programme

No.	Membership		Full Name of Participant(s) (Block Letters)	Company	CT System ⁽²⁾	Programme Code	Fee (HK\$)	
	No.	Status ⁽¹⁾						
1								
2								
3								
4								
5								
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I am unemployed and planning to rejoin the workforce.

The Institute reserves the right to allocate places to enable the enjoyment of more members in this event.

The Institute's decision is final. Applicant must submit the enrolment form 10 working days before the event.

Contact Person : _____ Tel No. : _____ Fax No. : _____ E-mail : _____

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<input type="checkbox"/> Cheque (payable to "Hong Kong Institute of Certified Public Accountants")	
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- Notes:
- Membership Status: **NP** = Non-Practising, **P** = Practising, **IA** = International Affiliate, **S** = Student, **HKIAAT** = HKIAAT Student or Member, **GAA** = GAA Passport holder, **NM** = Non-Member.
 - Please put a "✓" in this column to indicate you wish to register by Computerized Ticketing System. Instead of a ticket you will receive a confirmation receipt by post. Details of the system can be found at <http://www.hkicpa.org.hk/membership/cpd/ticket.php>.
 - All applications are on a first-come-first-served basis. In the event of over-subscription, priority will be given to members and students of HKICPA.
 - Application by fax will ONLY be accepted when payment is made by Visa/Master credit card. Please ensure all the particulars relating to payment are completed, otherwise the application cannot be processed. There is NO need to send in the enrolment form again if it has already been faxed to the Institute.
 - Cheque(s) should be made payable to "Hong Kong Institute of Certified Public Accountants". Please issue SEPARATE CHEQUE for each event.
 - Successful applicants will receive admission ticket or confirmation notice (for those who opt for Computerised Ticketing System) at least 3 working days before the event. Unsuccessful applicants will also be notified around the same time. If you have not heard from the Institute regarding your registration 2 days before the event and if you have other enquiries related to the programme, please make enquiry at 2287 7386 or 2287 7253.
 - NO REFUND/CANCELLATION will be entertained after the application is processed. If you are unable to attend the enrolled programme, you may nominate a substitute to take your place, provided that the Institute is notified in writing at least two working days prior to the event date.
 - All scheduled events will be cancelled and postponed to a date to be announced in the event of typhoon signal no. 8 or above or if a Black Rainstorm warning is hoisted. For details of bad weather arrangement for CPD programmes, please refer to the Institute's homepage.
 - The Institute reserves the right to change the venue, date or speaker of the event due to unforeseen circumstances.
 - All personal data collected from the enrolment process, and administration of the CPD Programmes will only be used for the purpose of the administration of the course on which members are enrolled.

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