



Electronic Filing and the Future Direction of Corporate Compliance Work (re-run)

Programme Code: S110615S

The seminar focuses on how technology can improve the efficiency of corporate compliance work today. Topics include:

- Why file electronically
- Electronic filing - how does it work?
- The proposed Hong Kong electronic filing process of the Companies Registry (CR)
- Electronic filing in other jurisdictions
- Electronic filing best practice
- Important features of a good corporate secretarial solution
- Corporate secretarial compliance in the Asia/Pacific region
- Future directions, global solutions, web access, web notifications

Date **Wednesday, 15 June 2011**

Time **6:30 p.m. – 8:00 p.m.**

Venue Hong Kong Institute of CPAs Training Centre, 27/F., Wu Chung House,
213 Queen's Road East, Wanchai, Hong Kong.

Format Seminar including case studies

Language English

Fee HK\$190 for HKICPA member or student; and IA/ HKIAAT's member or student
HK\$180 for online enrolment
HK\$330 for non-member

Objectives

- To provide attendees with an understanding of company secretarial electronic filing systems
- To demonstrate how professional firms can improve their efficiency through the use of company secretarial electronic filing
- To provide attendees with an overview of the compliance requirements for company secretarial electronic filing

Speaker **Mr. Ron Lesh**, B.Bus, FCA, Grad. Dip. IT, FAIM, Managing Director, BGL Corporate Solutions

Participants CPAs involved in or interested in company secretarial work

Competency Financial Accounting and Reporting;
General Accounting and Related Knowledge

Rating Foundation to Intermediate Level
(Please refer to the [Institute's online CPD Learning Resource Centre](#))

CPD hours 1.5

HONG KONG INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

**To confirm your CPD booking,
just log on to "MyCPA" at
<http://www.hkicpa.org.hk>**

CPD ENROLMENT FORM (For Support Programme)

Finance & Operations Department,
Hong Kong Institute of CPAs,
37/F, Wu Chung House, 213 Queen's Road East, Hong Kong

**Please click here for online enrolment
(for HKICPA members only)**

Payment & Enrolment Status Enquiry: 2287 7381
e-mail: finance@hkicpa.org.hk
Fax : 2893 9853

Course Information Enquiry: 2287 7386
e-mail: cpd@hkicpa.org.hk

FOR OFFICE USE

Deadline: 7 working days before the date of the programme

No.	Membership		Full Name of Participant(s) (Block Letters)	Company	CT System ⁽²⁾	Programme Code	Fee (HK\$)
	No.	Status ⁽¹⁾					
1							
2							
3							
4							
5							
Total (HK\$)							

I am unemployed and planning to rejoin the workforce.
The Institute reserves the right to allocate places to enable the enjoyment of more members in this event.
The Institute's decision is final. Applicant must submit the enrolment form 10 working days before the event.

Contact Person : _____ Tel No. : _____ Fax No. : _____ E-mail : _____

Payment Method (Please tick the appropriate box)

Cheque (payable to "Hong Kong Institute of Certified Public Accountants")

Cheque No.: _____ Bank: _____

Visa / Master Credit Card

Card Number : _____

Cardholder's Name : _____ Card Expiry Date (month/year) : _____
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- Notes:**
- Membership Status: **NP** = Non-Practising, **P** = Practising, **IA** = International Affiliate, **S** = Student, **HKIAAT** = HKIAAT Student or Member, **GAA** = GAA Passport holder, **NM** = Non-Member.
 - Please put a "✓" in this column to indicate you wish to register by Computerized Ticketing System. Instead of a ticket you will receive a confirmation receipt by post. Details of the system can be found at <http://www.hkicpa.org.hk/membership/cpd/ticket.php>.
 - All applications are on a first-come-first-served basis. In the event of over-subscription, priority will be given to members and students of HKICPA.
 - Application by fax will ONLY be accepted when payment is made by Visa/Master credit card. Please ensure all the particulars relating to payment are completed, otherwise the application cannot be processed. There is NO need to send in the enrolment form again if it has already been faxed to the Institute.
 - Cheque(s) should be made payable to "Hong Kong Institute of Certified Public Accountants". Please issue SEPARATE CHEQUE for each event.
 - Successful applicants will receive admission ticket or confirmation notice (for those who opt for Computerised Ticketing System) at least 3 working days before the event. Unsuccessful applicants will also be notified around the same time. If you have not heard from the Institute regarding your registration 2 days before the event and if you have other enquiries related to the programme, please make enquiry at 2287 7386 or 2287 7253.
 - NO REFUND/CANCELLATION will be entertained after the application is processed. If you are unable to attend the enrolled programme, you may nominate a substitute to take your place, provided that the Institute is notified in writing at least two working days prior to the event date.
 - All scheduled events will be cancelled and postponed to a date to be announced in the event of typhoon signal no. 8 or above or if a Black Rainstorm warning is hoisted. For details of bad weather arrangement for CPD programmes, please refer to the Institute's homepage.
 - The Institute reserves the right to change the venue, date or speaker of the event due to unforeseen circumstances.
 - All personal data collected from the enrolment process, and administration of the CPD Programmes will only be used for the purpose of the administration of the course on which members are enrolled.

Please fill in the following label CLEARLY for mailing of admission ticket:

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