

## Insolvency Interest Group (IIG) Lunch Seminar

Joint Seminar on:

- Instructing an expert witness
- Forensic document and handwriting examination



### Topic

Joint Seminar on:

- Instructing an expert witness by Ian Wright
- Forensic document and handwriting examination by Paul Westwood and Michelle Novotny

### Speakers

1. Mr. Ian Wright, Business Development Manager at UNSW Global Consulting
2. Mr. Paul Westwood, former Director of the Document Examination Laboratories of the Australian Federal Police and the Department of Immigration
3. Ms. Michelle Novotny, Handwriting and Questioned Document Examiner, Forensic Document Services Pty Ltd, Australia

### Chairman

Mr. Bruno Arboit, Partner, Baker Tilly Hong Kong and  
Member of the IIG Management Committee

### Date and Time

**31 May, Thursday, 1:00 p.m. – 2:00 p.m.**  
(Sandwiches and beverages will be served at 12:45 p.m.)

### Venue

Auditorium, Hong Kong Institute of Certified Public Accountants,  
27th Floor, Wu Chung House, 213 Queen's Road East, Wan Chai.

### Admission Fee

HKD150 per person for IIG members  
HKD220 per person for non-IIG members

### HKICPA CPD Credit Hour

1 hour

### Law Society CPD Point

1 hour (to be confirmed)

### Application Deadline

**30 May 2007**

## Registration

To register:

- Online registration (recommended): [click here](#) or visit [www.hkicpa.org.hk](http://www.hkicpa.org.hk)
- By post or by fax: Complete the attached reply slip and return it to the Institute on or before **30 May 2007**, together with full payment. Cheque should be made payable to "Hong Kong Institute of Certified Public Accountants". Fax registration will be accepted only if payment is made by Visa/Master credit card.

***IIG members will be given priority for registration. You may deem your registration successful unless you receive notification from us to the contrary.***

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## ABOUT THE SPEAKERS

**Mr. Ian Wright** is the Business Development Manager at UNSW Global Consulting. For over 45 years UNSW Global Consulting and Expert Opinion Services have acted as the link between experts and business, government and the legal profession across Australia providing litigation support, testimony and technical consulting.

Ian's experience in the sourcing and instruction of experts comes from 10 years in the legal profession in England and Wales. He is a qualified solicitor and was most recently partner and Location Head of Insurance in the London office of DLA. His experience includes acting for both plaintiffs and defendants in insurance litigation matters, including product, public and employers' liability, medical negligence, marine, fraud, fire and property damage cases. He acted for many major corporates and insurers including MFI Plc, Carillion Plc, Connex Plc, Royal SunAlliance and Churchill Insurance and was involved in high-profile matters such as bullying, harassment and dyslexia cases and the Selby and other UK rail disasters.

**Mr. Paul Westwood** is a former Director of the Document Examination Laboratories of the Australian Federal Police and the Department of Immigration. He has established private document laboratories in Canberra and Sydney with field equipment located in Hong Kong and Singapore. Paul has worked extensively for government departments, banking and financial institutions and law firms throughout Australia and overseas.

Paul was awarded the Medal of the Order of Australia in 1982 for services in the field of document examination whilst a member of the Australian Federal Police. He holds the degree of Bachelor of Laws and a Diploma in Document Examination from the Forensic Science Society of the United Kingdom. He is also a corresponding member of the American Society of Questioned Document Examiners.

**Ms. Michelle Novotny** holds the degree of Bachelor of Science (Honours) in Applied Chemistry and Forensic Science from the University of Technology, Sydney. She undertook post-graduate training in the field of forensic document examination with Paul and has been employed by Forensic Document Services since October 1997.

Michelle holds membership with a number of national and international professional societies including the Australasian Society of Forensic Document Examiners and the American Society of Questioned Document Examiners. She has been accepted as an expert by Local, District, Supreme and Federal Courts in Australia.

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## ABOUT THE SEMINAR

### **Presentation Outline**

#### **1. *Instructing an Expert Witness - by Mr. Ian Wright***

- (a) How to find an expert
- (b) Sources of experts
- (c) How to choose an expert witness
- (d) The role of the expert
- (e) How to instruct an expert
- (f) Getting the most out of an expert
- (g) Unusual uses of experts
- (h) Benefits of using agencies

#### **2. *Forensic document and handwriting examination – by Mr. Paul Westwood and Ms. Michelle Novotny***

- (a) The scope of forensic document examination
- (b) Recognising and preserving the evidential potential of documents
- (c) Examination and comparison of signatures
- (d) Examination and comparison of handwritings
- (e) Other examinations using the microscope
- (f) Examinations using the Electrostatic Detection Apparatus (ESDA) - latent writing impressions, alterations to documents, dating file notes, determining the source of the document
- (g) Examinations using the Videospectral Comparator (VSC) - differentiation of inks and paper, alterations to documents, page substitution, counterfeit documents, identity documents

These matters will be illustrated by reference to extensive case work examples.



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### Enrolment Form

**31 May 2007**

( Please reply on or before **30 May 2007** )

**FOR OFFICE USE**

Seq. no.: .....  
 Handled by: .....

 **Please click here for online enrolment**

**Please type or print:-**

Name: (\*Mr./ Mrs. /Ms.) ..... Institute Membership No.: .....

Company name: .....

Position held: ..... Email: .....

Telephone No.: ..... Fax No.: .....

**Additional Participant(s):**

	Name	HKICPA / IIG Membership No.	Position
1.	.....	.....	.....
2.	.....	.....	.....
3.	.....	.....	.....
4.	.....	.....	.....
5.	.....	.....	.....

Please ✓ as appropriate

<b>Admission Fee:</b> <input type="checkbox"/> HK\$150 per person (IIG members) X _____ person(s) = HKD _____ <input type="checkbox"/> HK\$220 per person (Non-IIG members) X _____ person(s) = HKD _____			
<b>Payment by:</b> <input type="checkbox"/> Cheque no.: _____ (Bank: _____ ) <input type="checkbox"/> Visa / Master credit card			
<i>*Cheque should be made payable to "Hong Kong Institute of Certified Public Accountants"</i>			
For payment by credit card, please fill in the following:		Card no.:	
Cardholder's Name : (Please print)		Card Expiry Date (month/year) :	
Date :		Cardholder's Signature :	
<b>FOR OFFICE USE</b>	Auth. code no.	Handled by	Date

**Note:**

1. No telephone reservation will be entertained.
2. Full payment must be made before application will be processed.
3. The closing date for enrolment is **30 May 2007**.
4. You may deem your registration successful unless you receive notification from us to the contrary.
5. Unless the seminar is cancelled due to unforeseen circumstances, no refund will be given after your registration has been processed.
6. Bad weather arrangement: the seminar will be cancelled if typhoon signal no.8 or above/ Black rainstorm Warning is hoisted at or after 10:00 a.m. on the date of seminar. In the event of bad weather, admission fee will be refunded.