



Tennis Training Course - Elementary



Want to release stress from busy work and have a good exercise? Sign up for the **elementary Tennis Training Course** now! The experienced coach will provide a professional and structural tennis training for beginners to pick up basic tennis skill easily. The course will focus on the classic **forehand, double backhand, groundstroke and the serve**.

Date and Class

	Date* <i>(subject to venue availability)</i>
Class	Tennis Training Course – Elementary
Session	(Tuesday)
	18 November 2014
1.	25 November 2014
2.	2 December 2014
3.	9 December 2014
4.	16 December 2014

Note: the date of the first lesson has been changed to 25 November

Time*

8:00 pm – 10:00 pm

Coach

Mr. Johnny Cheung

Venue

LCSD Shek Kip Mei Park Tennis Court,
 Cornwall Street, Sham Shui Po
 (near Kowloon Tong MTR station, exit at Festival Walk)
[Please click here for the location map](#)

Fee

HKICPA member's rate: HK\$550 / 4 sessions
 Non-HKICPA member's rate: HK\$600 / 4 sessions
(no pro-rata payment is accepted)

Requirement

- Wear proper tennis shoes and sports wears
- Bring your own tennis racquet
(The coach can arrange a few tennis racquets, but reservation is required in advance.)

Minimum no. of enrolments

8

Maximum no. of participants

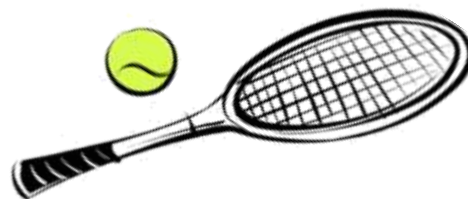
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Registration Deadline

14 November 2014

Language

Cantonese



*Remarks:

- 1) Availability of venue can only be confirmed by the coach in the **preceding Monday**. The dates shown above are for indicative purpose and the actual lesson dates are subject to venue availability.
- 2) The duration of each lesson is also subject to the actual booking. Each lesson will be at least 1.5 hrs and that the total number of hours for the entire course will be 8 hrs.



Tennis Training Course - Elementary

About the Coach

Mr. Johnny Cheung

- More than 15-year full time tennis coaching experience
- Professional Tennis Registry (PTR) Tester
- Head Coach of S.K.H. Bishop Mok Sau Tseng Sec. School since 1998
- Tennis Director of Indian Recreation Club since 2005

Registration

To register:

- By post or by fax: Complete the attached enrolment form and return it to the Institute together with full payment on or before the registration deadline as follow:

Class	Registration deadline
<i>Tennis Training Course - Elementary</i>	14 November 2014

Fax registration will only be processed if payment is made by any VISA / MasterCard or the BOC HKICPA UnionPay card.

- Successful enrollees will receive confirmation 2 days after the enrolment deadline by email or by telephone whereas unsuccessful applicants will receive full refund by mail.

For enquiries, please contact:

- 2287 7009 (Ms. May Hung) for course information
- 2287 7381 (Mr. David Lok) for payment & enrolment status



Hong Kong Institute of
Certified Public Accountants
 香港會計師公會

CMA-2 Event Code: SRC141118

Finance & Operations Department,
Hong Kong Institute of CPAs
 37th Floor, Wu Chung House,
 213 Queen's Road East, Hong Kong.
Fax no: 2893 9853

Tennis Training Course - Elementary
Enrolment Form

Please allow 4 working days to process your application. You can check your enrolment status at "My CPA" at www.hkicpa.org.hk.

Course	Date	Enrolment Deadline
Tennis Training Course - Elementary	25 Nov & 2, 9, 16 Dec 2014	14 Nov 2014

FOR OFFICE USE	
Seq. no.:	-----
Handled by:	-----

Please use BLOCK letters :-

Name: (*Mr./Mrs./Ms.) _____ (Chinese): _____

HKICPA Membership No.: _____ Email: _____
 (if applicable)

Telephone No.: _____ Fax No.: _____

Mobile No.: _____ (for emergency contact on the day of class)

Please "✓" as appropriate

Enrolment fee: <input type="checkbox"/> \$550 / HKICPA member		<input type="checkbox"/> \$600 / non-HKICPA member	
<input type="checkbox"/> Cheque (no. _____) payable to "Hong Kong Institute of Certified Public Accountants" or "HKICPA"			
<input type="checkbox"/> VISA/ MasterCard		<input type="checkbox"/> BOC HKICPA UnionPay card	
Card Number:		Card Expiry Date (MM/YY):	
Cardholder's Name (block letters):		Cardholder's Signature:	Date:
<input type="checkbox"/> I would like to have an official receipt. (Remarks: Official receipt will be sent to your email address provided above.)			

Declaration

I declare that I do not suffer from any illness/disability that renders me unfit to participate in the above activity. I will immediately notify the convenor of the interest group/HKICPA if, for any reason, my health subsequently renders me or may render me unfit to participate in the above activity. I fully accept that the convenor of the interest group/HKICPA will then consider whether I should, in the interest of safety or the safety of the other participants, continue to be allowed to further participate in future sessions and that his/her/the decision of the HKICPA will be final.

Where trainers are in place, I agree to follow the trainer's instructions. I agree that this may be a verbal, visual, physical or demonstrative form of communication. I will ask for further clarification of any ambiguous and/or inaudible instructions. I understand that I will be asked to leave a session immediately if deemed to be deliberately ignoring the instructions from the trainer.

Assumption of Risks and Disclaimer of Liability

As a participant in the above activity you accept that you may be exposing yourself to risk of harm due to the hazards inherent in the activity.

Signature: _____ **Date:** _____

(Please read notes on enrolment and privacy policy on the next page)

For payment by cheque, please fill-in your postal address for refund in case the event is full or cancelled.	
Name :	Name :
Address :	Address :

Notes on enrolment:

1. Priority for enrolment will first be offered to HKICPA members in the case of over-subscription. Non-members' applications will only be processed after registration deadline.
2. If the number of enrolment is below 8, the class may be cancelled and enrollees will be given full refund.
3. Availability of venue can only be confirmed by the coach in the preceding Monday. The dates shown in the flyer are for indicative purpose and the actual lesson dates are subject to venue availability.
4. The duration of each lesson is also subject to the actual booking. Each lesson will be at least 1.5 hrs and that the total number of hours for the entire course will be 8 hrs.
5. Full payment must be made before your enrolment will be processed. No telephone reservation will be accepted.
6. The closing date for enrolment is **14 November 2014**. However, the Institute has the discretion to accept late applications as it sees fit.
7. Application by fax will ONLY be accepted when payment is made by credit card. Cash is strictly NOT accepted.
8. Successful enrollees will receive confirmation 2 days after the enrolment deadline by email or by telephone whereas unsuccessful applicants will receive full refund by mail.
9. Unless the class is cancelled due to unforeseen circumstances, no refund for withdrawal will be given after the enrolment has been processed.
10. Bad weather arrangement: the class will be cancelled if typhoon signal no.8 or above/ Black rainstorm Warning is hoisted 2 hours prior to the commencement of the class. In the event of bad weather, a make-up class will be arranged.
11. The Institute reserves the right to change the venue and date of the class due to unforeseen circumstances.

Personal Data: Your personal data collected from the enrolment process and administration of courses/events/activities will be used for the purpose of the administration of the course/event/activity on which you are enrolled ("Event"). Such data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis. By submitting this Enrolment Form, you understand and agree that the Institute may provide your personal data above to co-organisers/service providers in or outside Hong Kong for the purpose relating to the Event. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where relevant, of members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. Members and registered students may opt out of receiving such materials at any time by logging in via the following link <https://www.hkicpa.org.hk/en/members-area/comm-preference/>. Non-members may opt out of receiving such materials at any time by sending an email to the Institute at privacyofficer@hkicpa.org.hk or a letter to the Institute's privacy officer. For more information about the privacy policy of the Institute, please go to <http://www.hkicpa.org.hk/en/service-tools/privacy-policy/>.

Payment & Enrolment Status Enquiry: 2287 7381
e-mail: finance@hkicpa.org.hk

Class Information Enquiry: 2287 7009 (May Hung)
e-mail: may@hkicpa.org.hk