



### Request form for school visit / talk

To : Hong Kong Institute of Certified Public Accountants  
27/F, Wu Chung House  
213 Queen's Road East  
Wanchai, Hong Kong  
Fax : 2147 3293

(Please complete in BLOCK LETTERS)

Name of School: \_\_\_\_\_

Address: \_\_\_\_\_

Language of seminar materials: \_\_\_\_\_

Total no. of Accounting Module students: \_\_\_\_\_

English / Chinese\* \_\_\_\_\_

Total no. of BAFS class(es): \_\_\_\_\_

Total no. of Business Mgt. students: \_\_\_\_\_

Please "☑" as appropriate.

- We would like to invite the HKICPA representative to introduce the HKICPA Examination in BAFS to our BAFS teachers / students\*.
- We would like the HKICPA representative to deliver a career talk to our students.

**Preferred Dates** (1st Choice) \_\_\_\_\_  
(2nd Choice) \_\_\_\_\_

**Preferred Time:** From \_\_\_\_\_ To \_\_\_\_\_

**Audience:**

No. of teachers: \_\_\_\_\_

No. of students: \_\_\_\_\_ Form \_\_\_\_\_ (BAFS / Accounting Module / Business Mgt\*)

\_\_\_\_\_ Form \_\_\_\_\_ (BAFS / Accounting Module / Business Mgt\*)

**Details of Contact Person**

Name: \_\_\_\_\_ (Mr/Mrs/Ms\*) Surname: \_\_\_\_\_ Given name: \_\_\_\_\_

Position: \_\_\_\_\_ Tel No.: \_\_\_\_\_

E-mail: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* Please delete as appropriate.

\*\* Our representative shall contact you for confirmation of your request.

For enquiries, please contact Ms. Joanna So at 2287 7099 or [joannakyso@hkicpa.org.hk](mailto:joannakyso@hkicpa.org.hk)

**\*\* Personal Data:** All information provided in this form will only be used by the Institute for the purpose of the administration of the school visit/talk. The provision of personal data by means of this form is voluntary. However, insufficient information may result in an inability to process your application. Personal data collected will be kept confidential and handled by the Institute only. Please refer to the Institute's privacy policy on its website at: <http://www.hkicpa.org.hk/en/Tools/Privacy-policy>.