## HONG KONG INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS FORENSICS INTEREST GROUP WORKSHOP ENROLMENT FORM

Finance & Administration Department, Hong Kong Institute of CPAs, 37/F, Wu Chung House, 213 Queen's Road East, Hong Kong

Offline enrolment deadline: 24 February 2023

Log on "MyCPA" at <a href="http://www.hkicpa.org.hk">http://www.hkicpa.org.hk</a> to check your e-Learning registration status

Payment & Enrolment Status Enquiry: 2287 7381 e-mail: enrolment@hkicpa.org.hk

Course Information Enquiry: 2287-73067 / 2287-7017

e-mail: sophialai@hkicpa.org.hk / wkwong@hkicpa.org.hk

FOR OFFICE USE	
Sea. no.:	

Full	Full name: (Mr./Ms.) Membership no.:													
Men	nbership type: 🛭 HKICPA	member	□ Non-HK	ICPA me	ember									
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Con	tact information is used	solely for	communic	ation of	this parti	cular	event, w	/ith	out update to your n	nembe	r profile	<b>∌</b> .		
No.	Course Code	Course Title Fee (HK\$)												
1	WSHP23030301	Profession	nal Enhar	ncemen	t Progra	amme	in Fore	ens	sic Accounting (Re	e-run)				
* En	nail address is for enrolme	nt confirmati	ion purpose.	Please r	efer to no	te (5) f	or details	i <b>.</b>		Total	HK\$			
Pay	ment Method (Please tick	the appropria	te box)								IL.			
	Cheque (no		) payable	to "Hong	g Kong In:	stitute	of Certifi	ied	Public Accountants" c	or "HKIC	CPA"			
	VISA / MasterCard	□ во	C HKICPA L	JnionPay	card									
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•	claimer:  The opinions expressed by extereflect the official policies and view. The Institute takes no responsibility the Institute does not endorse of use of such products or services out their own research and obtain	ews of the Instit lity for any loss r recommend a Participants a	ute, its staff or a associated with any products or re reminded tha	members. th any perso services that there may	on acting or hat may be r / be a wide r	refrainir mentione range of	g from acti ed in the ev related pro	ng a ⁄ent	s a result of participation in and is not responsible for a	the event	t. r damage	arising	g from	the

- Notes: 1. Please complete the Enrolment Form and return it to the Finance & Administration on or before the deadline, together with full payment.
  - 2. Enrolment is accepted on a first-come-first-served basis. No telephone reservation will be accepted.
  - 3. Application by e-mail will ONLY be accepted when payment is made by credit card. Cash is strictly not accepted. Please ensure all the particulars relating to payment are completed, otherwise the application cannot be processed. There is NO need to send in the enrolment form again if it has already been e-mailed to the Institute. Please e-mail the completed form to <a href="mailto:enrolment@hkicpa.org.hk">enrolment@hkicpa.org.hk</a>.
  - 4 In normal circumstances, the course fee is non-refundable or non-transferrable upon receipt of payment by HKICPA. Should the course be cancelled due to unforeseeable circumstances, refund will be made according to your payment method. For credit card payment, refund will be made directly to your credit card account. For cheque payment, refund will be mailed to your correspondence address.
  - 5. Confirmation of enrolment will be sent to you via email upon successful enrolment. You can check your enrolment status at "MyCPA" at www.hkicpa.org.hk.
    Unsuccessful enrolment will be notified with full refund. In order not to delay the process, please ensure payment is made together with your application. If you do not receive any confirmation email from the Institute, please contact 2287 7067.
  - 6. All scheduled events will be cancelled and postponed to a date to be announced in the event of typhoon signal no. 8 or above or if a Black Rainstorm warning is hoisted. For details of <u>bad weather arrangement</u> for CPD programmes, please refer to the Institute's homepage.
  - 7. No unauthorized audio or video recording is allowed at CPD events.

Personal Data: Your personal data collected from the enrolment process and administration of courses will be used for the purpose of the administration of the course on which you are enrolled. Such data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis and, if applicable, for validation of CPD hours. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where relevant, of CPD activities, members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. Members and registered students may opt out of receiving such materials at any time by logging in via the following link https://www.hkicpa.org.hk/en/members-area/comm-preference/. Non-members may opt out of receiving such materials at any time by sending an email to the Institute at privacyofficer@hkicpa.org.hk/en/service-tools/privacy-policy/.

For payment by cheque, please fill-in your postal address for refund in case the event is full or cancelled.				
Name:	Name:			
Address:	Address:			