



To: **Hong Kong Institute of CPAs,**
 37/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong.

Restructuring and Insolvency Faculty (RIF) Membership Application Form (HKICPA member/HKICPA student/International Affiliate)

For HKICPA members, HKICPA students and International Affiliates joining the RIF, personal data in the Institute records will be used for the purpose of processing and maintaining your RIF membership, amongst other things (see the Declaration and Personal data statement below). If you wish to check and/ or update your personal data in the Institute's records, please go to "MyCPA" (members), "MyQP" (students) and "My Account" (International Affiliates) at www.hkicpa.org.hk.

Title: <u>Mr. / Mrs. / Ms.</u> Family name: _____		Given name: _____	
Work type:	<input type="checkbox"/> Professional Accountant in Business ↓	<input type="checkbox"/> CPA in Practice ↓	<input type="checkbox"/> Lawyer <input type="checkbox"/> Banker
Employer type:	<input type="checkbox"/> Private sector	<input type="checkbox"/> Public sector	<input type="checkbox"/> Academic
	<input type="checkbox"/> Big-4	<input type="checkbox"/> Non-Big-4	<input type="checkbox"/> Other (Please specify): _____
Is restructuring and/ or insolvency your main job responsibility? <input type="checkbox"/> Yes <input type="checkbox"/> No (Please indicate your reasons for joining RIF): _____			

Membership fee for the year 1 January 2025 to 31 December 2025

HKICPA member/HKICPA student/ International Affiliate: HK\$820 per person [Inclusive of £32 for INSOL membership] *Please tick one of the following category:

HKICPA member Member number : _____

HKICPA student Student number : _____

International Affiliate (IA) IA number : _____

Payment by: Cheque (no. _____) payable to "Hong Kong Institute of Certified Public Accountants" or "HKICPA"

I would like to have an official receipt. (Remarks: Official receipt will be sent to your correspondence email address with the Institute.)

Declaration *Please sign below

I understand and agree that membership of the RIF also includes membership of INSOL International (INSOL)(a world-wide federation of national associations of accountants and lawyers who specialise in turnaround and insolvency) and certain personal data of RIF members will be passed to INSOL, including members' RIF and Institute membership number, title, name, employer, position, address, telephone number, fax number and email. INSOL uses personal data for direct mailing, via email and mailing of insolvency-related publications produced by INSOL, information about activities organised by INSOL and also for listings in the INSOL online member directory. **If you wish to opt out of being listed in the INSOL online member directory, or to provide different contact information for the purposes of the directory**, please contact the INSOL database administrator, Tony Ashton, at info@insol.org. Further questions about [INSOL's membership benefits](http://www.insol.org) and its use of personal data should be directed to INSOL via the contact details at www.insol.org. **In addition, for the purposes of the annual elections to the RIF Executive Committee, a list of RIF members' names only will be provided to the election candidates upon request.**

 Signature

 Date

Your personal data collected from the application of RIF membership will be used for the purpose of processing and maintaining your RIF membership. Such data collected may be accessible by the Institute's officers, persons or committees processing the RIF membership application and related matters. In addition, the Institute may use the collected data for statistical research and analysis, for keeping members informed of its services and for other uses internally. The provision of the personal data by means of this form is voluntary. However, insufficient information may result in an inability to process your application or rejection of an application. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where relevant, of CPD activities, members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. Members and registered students may opt out of receiving such materials at any time by logging in via the following link <http://mas.hkicpa.org.hk/mycpa/communication/preference>. Non-members of the Institute may opt out of receiving such materials at any time by sending an email to the Institute at privacyofficer@hkicpa.org.hk or a letter to the Institute's privacy officer. For more information about the privacy policy of the Institute, please go to <http://www.hkicpa.org.hk/en/service-tools/privacy-policy>. **Please note that if you do opt-out, you will no longer receive information about RIF news and events.**

Membership information enquiry Tel: 2287 7089 E-mail: canace@hkicpa.org.hk

FOR OFFICE USE	Auth. code no.	Handled by	Date