



Hong Kong Institute of  
**Certified Public Accountants**  
香港會計師公會

23 October 2020

Dear member,

### **Self-nomination for 2021 Council co-option and committee appointment**

The past year has challenged the operations of organizations around the world. COVID-19 has created problems, but also presents an opportunity to review existing procedures and consider ways to do things differently – and better.

As a statutory body responsible for training and regulating certified public accountants in Hong Kong, the involvement of members in formulating the Institute's plans and policies, and in tracking the progress of their implementation, is of the utmost importance. By joining the Council and various other boards, committees, panels and working groups (collectively, "committees"), members can play an active role in the development of the Institute and accountancy profession.

The Institute's Nomination Committee will soon start considering candidates for appointments to the committees and if needed, co-option to the Council for 2021.

You are invited to put forward your nomination by completing a [2021 Council Co-option and Committee Appointment Nomination Form](#) and submitting it online **on or before Friday, 20 November 2020** for consideration by the Nomination Committee.

If you would like to learn more about the committees, their terms of reference and current composition, please click [here](#).

Please consider volunteering your time and services in the coming year to those committees that best match your interest and skills. Existing committee members who are interested in remaining on their current committees, becoming a member of other committees, or serving as a co-opted Council member, should also submit their nominations.

In making recommendations to Council, the Nomination Committee will take into consideration factors including, but not limited to, relevancy of a candidate's experience and expertise, his/her potential contribution to a committee, and whether the candidate has any criminal/disciplinary records and potential conflict of interest.

Information on unsuccessful candidates is stored by the Institute. When a vacancy arises during the course of the year, the Nomination Committee would first consider these candidates when making recommendations to Council to fill the vacancy. The skills you list on the nomination form will also be valuable to us for the special projects that crop up over the course of the year.

I look forward to your support to our Council and committee work.

Yours sincerely,

Margaret W.S. Chan  
Chief Executive & Registrar  
Hong Kong Institute of CPAs

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