



Hong Kong Institute of
Certified Public Accountants
香港會計師公會

Application for Registration as a Certified Public Accountant

Online Membership Application

User Guide





Application for Registration as a Certified Public Accountant (CPA)

This user guide provides detailed instructions for applicants to submit their applications for registration as a CPA with the Hong Kong Institute of Certified Public Accountants (HKICPA / the Institute). Its aim is to assist applicants in effectively navigating and utilizing the online membership application platform.

Please read this guide thoroughly and ensure that all necessary documents, as outlined in the [application checklist](#), are prepared before starting your application.

Getting Started

System Requirements

The application supports the following browsers only:

Recommended – **Google Chrome version 15.0 or above**

Alternative – **Microsoft Internet Explorer version 9.0 or above**

Please visit the Institute's website to access the application webpage:

<https://www.hkicpa.org.hk> → Membership → Registration → Register as a CPA → [Membership Application](#)

Before application

Register a web account

To access the online application platform, you need to register a web account. Instructions for registering a web account will be provided in later sections.

- ✚ **If you have registered a web account** under the Qualification Programme (QP) registration, please login by using the same username and password of the web account.
- ✚ **If you are a former HKICPA member**, please login by using the same username and password of the web account.

If you forgot your password or username, please refer to the "[About Web Login Account](#)" and click [HERE](#) to recover your login ID and password. For IT-related assistance, please contact the Institute's IT support team at itenquiry@hkicpa.org.hk or by telephone at (852) 2287-7800.

Before submitting your application, you will need to prepare the following:

1. **Certified copy** of your Hong Kong identity card / passport marked "COPY" across the image.
2. **Certified copy** of your Educational certificate for the highest academic qualification.
3. Passport standard photo (*JPEG, ratio of length to width is 4:3*).
4. Specimen signature of membership applicant – click [HERE](#) for the blank form.
5. **Certified copy** of supporting documents to be submitted under different entry routes.
6. Credit card (VISA/ MasterCard/ UnionPay) or other payment methods capable to support online payment in Hong Kong dollars.



Note:

- Size of each single file must be less than 20MB.
- **Certification of documents:** Specified supporting documents must be certified as true copy by any of the following persons:
 - A certified public accountant (i.e. HKICPA member)
 - A legal practitioner
 - Government District Officer through statutory declaration
 - Authorised staff of the Institute after applicants upload copies and submit application.
- The Institute reserves the right to check the original / obtain the certified copy of required documents.
- The Institute reserves the right to verify the information provided by the applicant with employer(s) / parent institute(s) / the Commissioner of Police, and any criminal investigatory bodies or regulatory authorities in or outside Hong Kong or their representatives and any third parties concerned.
- An administration charge, as announced in the [fee schedule](#) will be deducted from the refund if an application is rejected by the Institute or is withdrawn by the applicant.

During application

You should ensure that all input data in each section is correct and complete before proceeding to the next section.

You may click the "Save Draft" button to save the information on the application platform during the application process. You can click the "Continue" button to resume the application at a later time.

Important: all information in the application platform may be removed if the application is not submitted within 2 months from its creation date.

After submission

You will receive an email confirmation upon the successful submission of application and payment. The results of the application will normally be available 10 weeks after the relevant submission deadline. Please note that incomplete information or insufficient supporting evidence may cause delay in the processing of an application.

The Institute will review the application and may contact the applicant for additional information if necessary. Please ensure that all contact information is up to date to receive notifications regarding the application status.

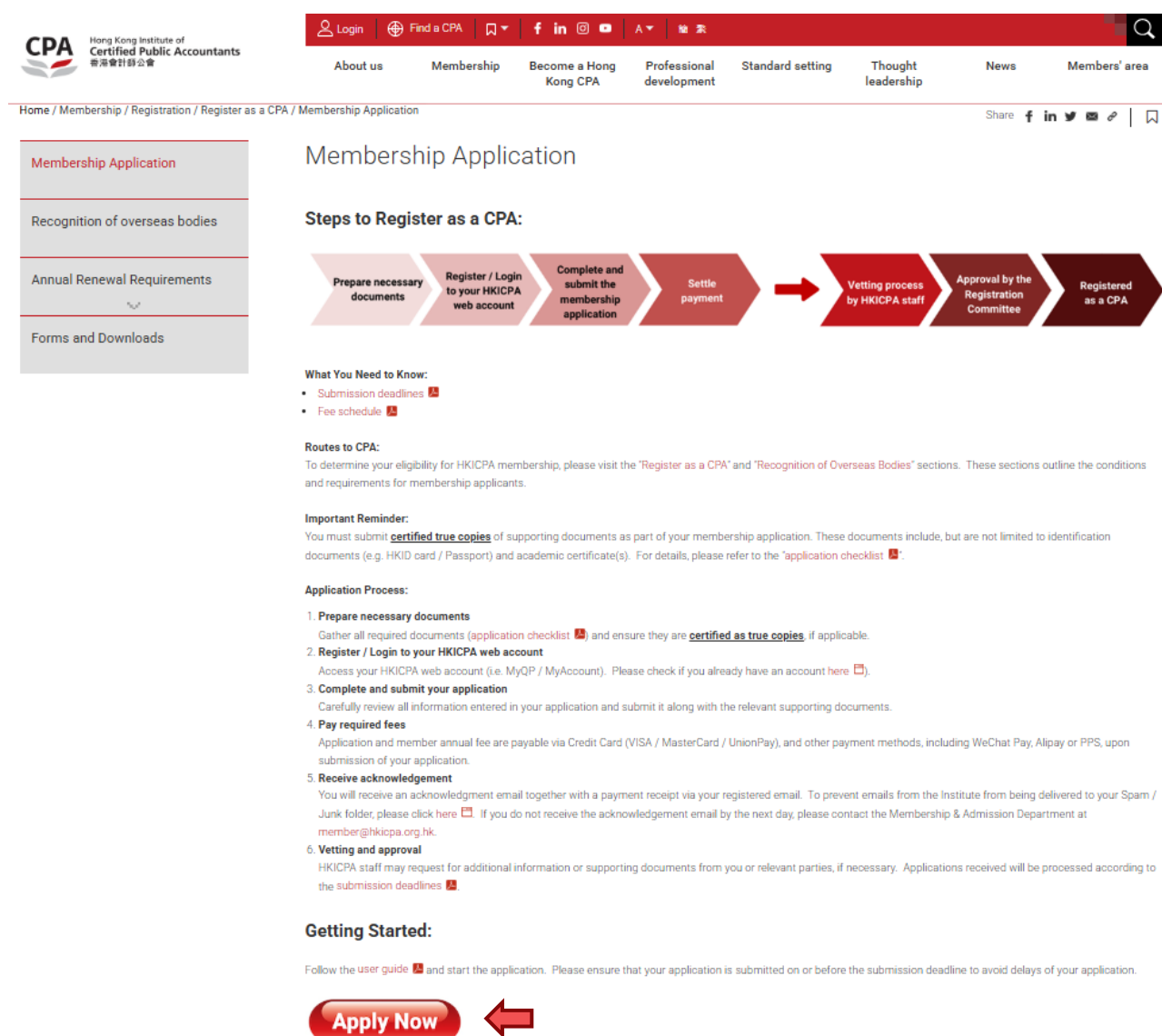
Enquiry

Should you have any changes or inquiries regarding your application, please contact the Institute's Membership and Admission Department at member@hkipa.org.hk. To facilitate the identification of your application, kindly provide your full name and reference number included in the confirmation email.

Accessing the Online Application Platform

1. Access the application platform for membership application
2. Read the instructions and notes carefully
3. Click on "Apply Now"

Membership → Registration → Register as a CPA → [Membership Application](#)



The screenshot shows the CPA Hong Kong Institute of Certified Public Accountants website. The top navigation bar includes links for Login, Find a CPA, and various social media icons. The main menu lists sections like About us, Membership, Become a Hong Kong CPA, Professional development, Standard setting, Thought leadership, News, and Members' area. The breadcrumb trail reads: Home / Membership / Registration / Register as a CPA / Membership Application.

Membership Application

Steps to Register as a CPA:

- Prepare necessary documents
- Register / Login to your HKICPA web account
- Complete and submit the membership application
- Settle payment
- Vetting process by HKICPA staff
- Approval by the Registration Committee
- Registered as a CPA

What You Need to Know:

- Submission deadlines
- Fee schedule

Routes to CPA:

To determine your eligibility for HKICPA membership, please visit the "Register as a CPA" and "Recognition of Overseas Bodies" sections. These sections outline the conditions and requirements for membership applicants.

Important Reminder:

You must submit **certified true copies** of supporting documents as part of your membership application. These documents include, but are not limited to identification documents (e.g. HKID card / Passport) and academic certificate(s). For details, please refer to the "application checklist".

Application Process:

- Prepare necessary documents**
Gather all required documents (application checklist) and ensure they are **certified as true copies**, if applicable.
- Register / Login to your HKICPA web account**
Access your HKICPA web account (i.e. MyQP / MyAccount). Please check if you already have an account [here](#).
- Complete and submit your application**
Carefully review all information entered in your application and submit it along with the relevant supporting documents.
- Pay required fees**
Application and member annual fee are payable via Credit Card (VISA / MasterCard / UnionPay), and other payment methods, including WeChat Pay, Alipay or PPS, upon submission of your application.
- Receive acknowledgement**
You will receive an acknowledgment email together with a payment receipt via your registered email. To prevent emails from the Institute from being delivered to your Spam / Junk folder, please click [here](#). If you do not receive the acknowledgement email by the next day, please contact the Membership & Admission Department at member@hkipa.org.hk.
- Vetting and approval**
HKICPA staff may request for additional information or supporting documents from you or relevant parties, if necessary. Applications received will be processed according to the **submission deadlines**.

Getting Started:

Follow the [user guide](#) and start the application. Please ensure that your application is submitted on or before the submission deadline to avoid delays of your application.

Apply Now (with a red arrow pointing left)

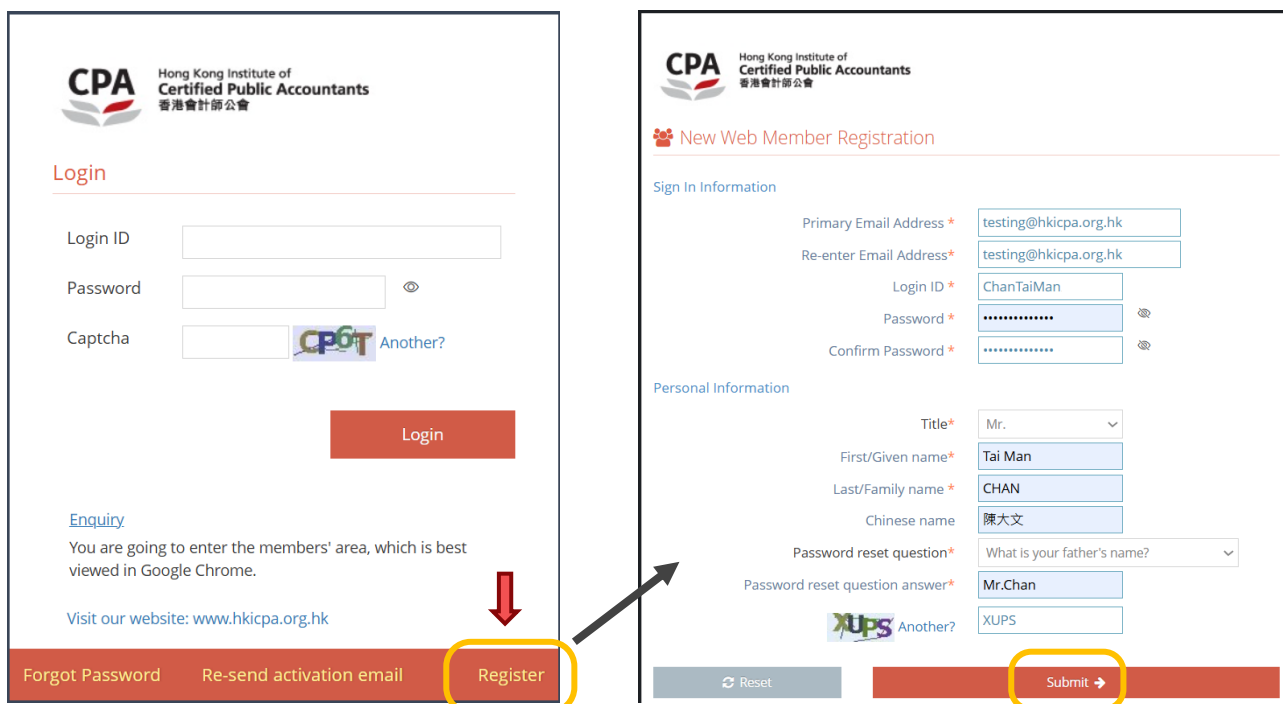
To proceed with your online application, please login by using your web account.

QP registered students and former HKICPA members are required to use their designated accounts to login. This facilitates the Institute's processing of your application efficiently.

Register a web account

If you do not have a web account, please register before accessing the online application platform. Follow the instructions on the website to create your account. Once registered, you can login and continue with your application.

1. Select "Register" and fill in the required information




CPA Hong Kong Institute of Certified Public Accountants
香港會計師公會

Login

Login ID

Password

Captcha  Another?

Login

[Enquiry](#)

You are going to enter the members' area, which is best viewed in Google Chrome.

Visit our website: www.hkicpa.org.hk

[Forgot Password](#) [Re-send activation email](#) [Register](#)

New Web Member Registration

Sign In Information

Primary Email Address *

Re-enter Email Address *

Login ID *

Password *

Confirm Password *

Personal Information

Title *


First/Given name *

Last/Family name *

Chinese name

Password reset question *

Password reset question answer *

 Another?

[Reset](#) [Submit](#)

2. Check your mailbox for the account activation email and then login



Dear Sir/Madam,

Please click the link
<https://masrenewal.hkicpa.org.hk/mycpa/auth/email/activate-account/402880ea966b21150196782da5400052> to activate your account.

Best Regards,

IT Section
Hong Kong Institute of Certified Public Accountants
CPA: The Success Ingredient

CPA Hong Kong Institute of Certified Public Accountants
香港會計師公會

Login

Login ID

Password

Captcha  Another?

Login

[Enquiry](#)

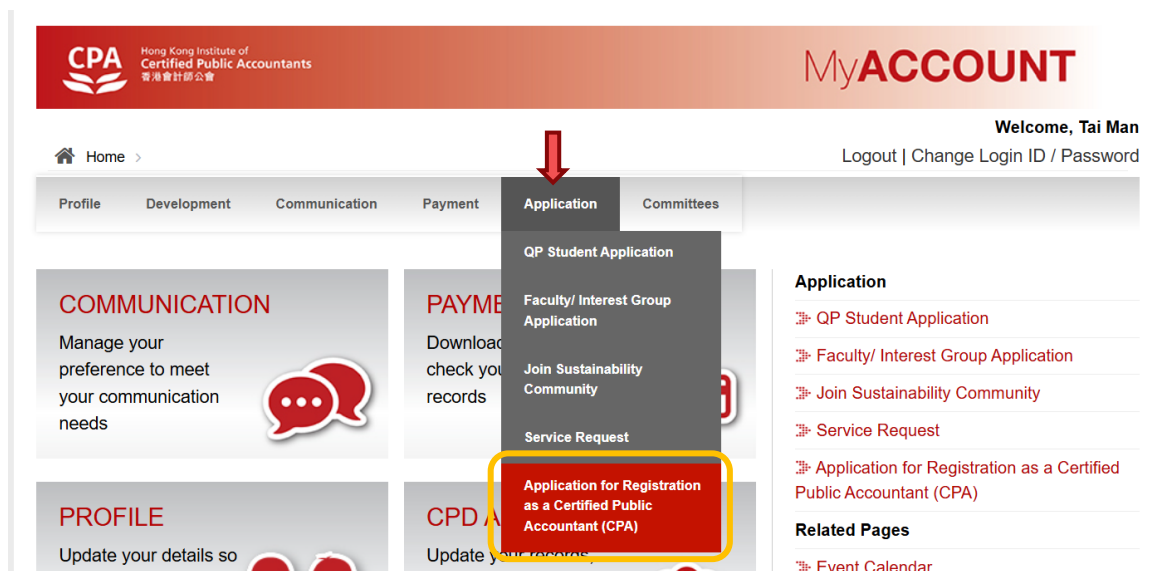
You are going to enter the members' area, which is best viewed in Google Chrome.

Visit our website: www.hkicpa.org.hk

[Forgot Password](#) [Re-send activation email](#) [Register](#)

Application procedures

1. Choose **"Application for Registration as a Certified Public Accountant (CPA)"** from the "Application" menu



2. Read the instructions and notes carefully, then click **"Next"**

Profile Development Communication Payment Application Committees

Application for Registration as a Certified Public Accountant (CPA) » application

Welcome to the application for registration as a CPA

To start your application, you should read the [requirements](#) and [fee schedule](#) for registration as a CPA.

You will need the following to complete your application:

1. Certified copy of your Hong Kong Identity Card / Passport which must be marked "COPY" across the image of the identity document
2. Certified copy of your educational certificate for the highest academic qualification
3. Passport standard photo (JPEG, ratio of length to width is 4:3)
4. Specimen signature of membership applicant (PDF) - click [HERE](#) for the blank form
5. Certified copy of additional supporting documents to be submitted under different entry routes
6. Credit card (VISA/ MasterCard/ UnionPay) or other payment methods capable to support online payment in HK dollars

Note:

- Size of each single file must be less than 20MB (for passport photo: less than 500KB).
- The Hong Kong Institute of Certified Public Accountants ("the Institute"/ "HKICPA") reserves the right to check the original / obtain the certified copy of required documents.
- Applicants should check and ensure the input data in each section is correct and completed before going to the next section.
- Applicants will receive an email confirmation after successful submission of the application and payment. The result of an application will normally be available 10 weeks after the relevant submission deadline. Failure to provide full information and evidence may cause delay in the processing of an application.
- The Institute reserves the right to verify where necessary the information furnished by the applicant with the employer(s) / parent institute(s) / the Commissioner of Police and any criminal investigatory bodies or regulatory authorities in or outside Hong Kong or their representatives and any third parties concerned.

Personal Data (Privacy) Ordinance:

All information provided in this application will be used by the Institute for the purpose of exercising its powers under the Professional Accountants Ordinance ("PAO") (Cap 50) and its subsidiary legislation and administering or enforcing the relevant provision of the PAO and its subsidiary legislation, and for any other legitimate purposes as may be required, authorized or permitted by law. The Institute will also use your personal data provided in this application for statistical research and analysis and for other uses internally.

The provision of personal data by means of this application is voluntary. However, insufficient information may result in rejection of an application. Data collected may be accessible by the Institute's officers, persons or committees processing registration and related matters. Please refer to the Institute's privacy policy and personal information collection statement on its website at: www.hkicpa.org.hk.

Unless otherwise agreed, hard copies of any documents containing your personal data that you provide to the Institute will become the property of the Institute and will not be returned to you. The Institute will destroy any documents it holds in accordance with its internal policy and applicable laws. Under the Personal Data (Privacy) Ordinance, applicants have a right to request access to and correction of their personal data kept by the Institute. If you wish to exercise these rights, please contact the Membership & Admission Department at member@hkicpa.org.hk.

I understand that all information in the application platform may be removed if the application is not submitted within 2 months from its creation date.

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3. Answer the questions below. If you login with a wrong account, an error message will appear stating that your status cannot be identified. Please login using the correct account.

Home > Logout|Change Login ID / Password

Profile Development Communication Payment Application Committees

Application for Registration as a Certified Public Accountant (CPA) » application

Former HKICPA Member? ☐ Yes ☐ No

Current / Former Qualification Programme (QP) Student? ☐ Yes ☐ No

Current / Former International Affiliate (IA)? ☐ Yes ☐ No

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For applicants who are current / former QP students, the system will identify your status and display it as below:

Profile Renewal Development Communication Payment Application Committees

Application for Registration as a Certified Public Accountant (CPA) » application

Current / Former Qualification Programme (QP) Student? ☐ Yes ☐ No

Current / Former Qualification Programme (QP) Student No. S2

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For applicants who are former HKICPA members, the system will identify your status and display it as below:

Profile Development Communication Payment Application Committees

Application for Registration as a Certified Public Accountant (CPA) » application

Former HKICPA Member? ☐ Yes ☐ No

Former Membership No. A4

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4. Fill in your Personal Particulars in Section 1

Applicants must provide either Hong Kong Identity Card No. (preferred) or Passport No. for registration.

Section 1 - Personal Particulars (Note 2)

Title	Mr.
Family Name	CHAN
Given Name	Tai Man
Name in Chinese, if any	陳大文
Date of Birth	2000 - 01 - 01
Hong Kong Identity Card No.	A 101010 A
Chinese Commercial Code No. ^[7]	1234-2345-3456
Passport No.	
China ID No.	
Place of Birth	Hong Kong

Applicants must upload a **certified copy** of their identification document(s) in Section 8 to complete membership registration. Information entered without the required supporting document will not be recorded.

Consist of 8-16 digits on the front of Hong Kong Identity Card, if applicable.

5. Fill in your Contact Details in Section 2

A residential address must be provided to comply with the Professional Accountants Ordinance.

Section 2 - Contact Details (Note 3)

Email

Email (Note 10) testing@hkicpa.org.hk

Mobile

Country Code 852 Phone no. 98765432

Residential address

Country / Region Hong Kong Telephone no.

Address Flat A, 1st Floor, Block 2, Country Code 852

ABC Building, Phone no. 23456789

213 Java Road,

North Point

Hong Kong

Applicants who are working or residing in Mainland China may consider providing their address in Chinese to ensure proper delivery of mail from the Institute.

Business address

Country / Region Hong Kong Telephone no.

Address 37th Floor, Country Code 852

Wu Chung House, Phone no.

213 Queen's Road East,

Wan Chai

Hong Kong

Correspondence address (Note 11) ☒ Residential address ☐ Business address

6. Select your Professional Qualification in Section 3 (*applicable for Non-QP graduates*)

The full name of the Institutes can be found in the application checklist.

Section 3 – Professional Attainments

Current member of an accountancy body accepted by the Institute

+

Applicants must be current members of their parent Institute at the time of application.

Name of Institute	Membership No.	Date admitted (dd/mm/yyyy)	Current Member
CPAA (MRA) - CPA	123456	01/01/2024	<input checked="" type="radio"/> Yes <input type="radio"/> No <div>X</div>

Former members re-applying for membership are required to complete at least **20 hours** of relevant and verifiable continuing professional development activities in the last one year at the time of re-application as stipulated in [Statement 1.500](#).

Continuing Professional Development (CPD) Requirement [\(Note 8.4\)](#)

No. of Verifiable CPD hours in last one year

Please click [HERE](#) to download the blank CPD Record Form and upload the completed form along with supporting documents in Section 8 – Upload Document

Aptitude Test requirement (if applicable) [\(Note 4\)](#)

I have satisfied the Institute's Aptitude Test requirement by virtue of sitting and passing the following(s):

	HKICPA Aptitude Test Diet Passed (mm/yyyy)	HKICPA PC Examinations Diet Passed (mm/yyyy)
Law Component:	<input type="text"/>	<input type="text"/>
Tax Component:	<input type="text" value="12/2024"/>	<input type="text"/>

7. Fill in your Academic Qualification in Section 4

Section 4 – Academic Qualification (Note 5)

Education Country

Name of Institution

Qualification Awarded

Of

In

Awarded year (yyyy)



8. Fill in your Employment Details in Section 5

Section 5 – Employment Details / Practical Experience in Accountancy ^(Note 6)

Please provide employment details / practical experience in accountancy within the last 10 years in chronological order with current employment in the last row.

Period of Employment (dd/mm/yyyy)	Name of Employer	Work Location	Position
02/10/2020 <input type="text"/> to 22/12/2023 <input type="text"/> <input type="checkbox"/> Present	ABC Company	Hong Kong	Accountant <input type="button" value="X"/>
08/01/2024 <input type="text"/> to <input type="text"/> <input checked="" type="checkbox"/> Present	BCD CPA & Co.	Hong Kong	Senior Manager <input type="button" value="X"/>

9. Answer the questions regarding "Fit and Proper" in Section 6

A spent conviction under the Rehabilitation of Offenders Ordinance is not exempted from disclosure under the same Ordinance for the purpose of considering the admission of a person as a CPA.

Section 6 – Fit and Proper ^(Note 7)

For answers indicating a "Yes", please provide further explanation with supporting document(s) in Section 8 – Upload Documents

(a) Financial integrity

- In the last five years, have you made any compromise to satisfy creditors in full? ☐ Yes ☒ No
- Have you ever been declared bankrupt or been the subject of a bankruptcy petition elsewhere, or has a bankruptcy petition ever been served on you? ☐ Yes ☒ No

(b) Conviction (including spent conviction) and civil liability*

- Have you been convicted of an offence under Part V (Perjury) of the Crimes Ordinance (Cap. 200)? ☐ Yes ☒ No
- Have you been convicted in Hong Kong or elsewhere of any offence other than a minor traffic or littering offence? Conviction of a minor traffic or littering offence refers to one that did not lead to imprisonment (including suspended sentence). ☐ Yes ☒ No
- Have you been guilty of misconduct in your professional or business activities? ☐ Yes ☒ No

A "Yes" answer to any of the questions will not automatically result in a refusal of membership. Applicants are required to provide explanations and supporting documents in Section 8 – Upload Documents for the Institute's consideration.

10. Select your preferred option provided in Section 7

Section 7 – Other Particulars

(A) Communications via email ^(Note 10)

☐ By email (no extra charge)

☐ By post (a surcharge will be levied)

(B) Communication of the Institute services ^(Note 12)

I agree that the Institute may send me materials regarding CPD activities, members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations to my email address and/or correspondence addresses (depending on my choice of communication channel in (A) above).

☒ Yes

☐ No

A surcharge will be levied for applicants who choose to receive correspondence in hardcopy format by post. The amount will be indicated in the payment section. Please refer to the [fee schedule](#) announced on the Institute's website. No refund will be made if you switch to e-communication during the year.

Applicants who wish to receive a digital badge upon approval of their application must check the box to authorize its issuance.

(C) Authorization for issuing the digital badge

- ☒ The Institute is pleased to offer a digital badge to all members so they may proudly showcase their qualification. Check this box to authorize the Institute to use your name and email address for the purpose of issuing your digital badge.
(Note: No digital badge will be issued if you leave this box unchecked. Any subsequent request for a digital badge will require additional processing time and may incur additional fees.)

Applicants who submit their applications by the September deadline can choose to have their membership registration effective either from the current year or from 1 January of the next calendar year. Please select your preference, and the applicable fees will be displayed in the payment section later.

(C) Applications considered and approved by the Council in November or December each year will normally become effective on 1 January of the next calendar year. Applicants should choose one of the following options regarding the effective date of their application: (Note 16.2)

- ☒ Current Year - Pay the half-year member annual fee for 2025
☐ Next Year - Pay the full-year member annual fee for 2026

11. Upload documents in Section 8

Applicants are required to upload all necessary documents in this section. If you choose to submit documents certified by the authorized staff of the Institute, you must **first upload copies of the documents and submit your online application** for further processing. Please note that certified copies of supporting documents will be retained by the Institute and will not be returned.

Section 8 - Upload Document (Note)

Recent Photo (Note)

Chan Tai Man_photo.png

CERTIFIED copy of Hong Kong ident

Chan Tai Man_HKID.png

CERTIFIED copy of Educational Cert

Chan Tai Man_Degree Cert.pdf

Specimen Signature of applicant – Click "HERE" for the blank form

Chan Tai Man_Specimen Signature.pdf

Upload additional document (Note)

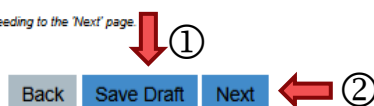
Document Detail --- Please Select ---

Please select file

File Name	Document Detail	Document Type	Action
Chan Tai Man_CPAA Cert.pdf	CPAA (MRA) member	CERTIFIED copy of Membership Certificate(s) from Parent Institute	
Chan Tai Man_CPAA Transcript.pdf	CPAA (MRA) member	CERTIFIED copy of Examination Status Report from Parent Institute	
Chan Tai Man_QP result.pdf	CPAA (MRA) member	QP Examination Status Report	
Chan Tai Man_AT result.pdf	CPAA (MRA) member	Fulfillment of Aptitude Test	
Chan Tai Man_Experience Record (ABC).pdf	CPAA (MRA) member	Certification of Practical Experience	

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Note: To upload files, please click the 'Save Draft' button before proceeding to the 'Next' page.



12. Review Authorization Form

All applicants are required to provide their consent to the Hong Kong Police Force to release full particulars of any and all criminal convictions to the Institute. Please review all the information entered in the form and check the box before clicking the “Next” button.

Authorization (Note)

CONFIDENTIAL 機密

PERSONAIL DATA 個人資料

AUTHORIZATION 授權書

I, CHAN, Tai Man, hereby authorize the Commissioner of Police, or his representative, to release full particulars of any and all criminal convictions^(*) recorded against me to Hong Kong Institute of Certified Public Accountants. My personal particulars are as follows:-

本人 陳大文 現授權警務處處長，或其代表，向香港會計師公會發放任何及全部有關本人的刑事判罪(*)紀錄的所有資料。本人的個人資料如下：-

Name in English
中文姓名

CHAN, Tai Man
陳大文

Date of Birth
出生日期

01-01-2000
出生地點

Place of Birth
Hong Kong

Hong Kong Identity Card No.
A101010(A)
Chinese Commercial Code No.
1234-2345-3456

[as recorded on the applicant's HK Identity Card, where applicable 按申請人香港身份證上的紀錄(如有的話)]

For non-Hong Kong Identity Card Holder [供非持有香港身份證申請人]
Passport No.
護照號碼

I hereby confirm that I have reviewed this Authorization Form in the process of submitting the HKICPA online application.

(*) All criminal convictions include the spent convictions under the Rehabilitation of Offenders Ordinance, Cap. 297, Laws of Hong Kong, if any.
所有刑事判罪紀錄包括香港法例第 297 章罪犯自新條例已失效的判罪，如有的話。

CONFIDENTIAL 機密

Back

Save Draft

Next

13. Complete the Declaration as required

Declaration [\(Note 14.4\)](#)

- ☐ I declare that the above information is true and complete to the best of my knowledge and belief.
- ☐ I confirm that all uploaded documents are true and correct certified copies of the original documents, as required.
- ☐ I hereby authorize the Hong Kong Institute of Certified Public Accountants ("the Institute") to obtain my personal information from third parties for the purpose of verifying my experience and qualifications, and I authorize any such third party to release my personal information to the Institute. [\(Note 14.5\)](#)
- ☐ I hereby authorize the Commissioner of Police to release full particulars of any and all criminal convictions recorded against me to the Institute. [\(Note 14.6\)](#)
- ☐ If there are ongoing investigations which I cannot lawfully disclose, I undertake to notify the Institute of the results as soon as practicable after completion of the investigations.
- ☐ I undertake to notify the Registrar of any future conviction of any criminal offence or professional misconduct locally or overseas as soon as practicable. [\(Note 13\)](#)
- ☐ I understand that upon Council's approval of my membership application, I shall observe and abide by the Professional Accountants Ordinance, Professional Accountants By-laws and Professional Standards of the Hong Kong Institute of Certified Public Accountants.
- ☐ I waive all claims against the Institute for any loss or damage I may suffer arising from this application.



14. Application Summary

Applicants are required to thoroughly review all information entered in the application. If any changes are necessary, please click the "Back" button to make the appropriate updates.

Home >

Logout|Change Login ID / Password

ProfileDevelopmentCommunicationPaymentApplicationCommittees

Application for Registration as a Certified Public Accountant (CPA) » review

Review Summary	
Personal Particulars	
Title:	Mr.
Family Name:	CHAN
Given Name:	Tai Man
Chinese Name:	陳大文
Date of Birth:	01-01-2000
Hong Kong Identity Card No.:	A101010(A)
Chinese Commercial Code:	1234-2345-3456
Place of Birth:	Hong Kong
Nationality:	Chinese

*Note: Before clicking the "Next" button to proceed to the payment section, **applicants are strongly advised to save or print the application summary for their records.** Please be aware that you will not be able to return to this section after settling the payment.*

Declaration

- I declare that the above information is true and complete to the best of my knowledge and belief.
- I confirm that all uploaded documents are true and correct certified copies of the original documents, as required.
- I hereby authorize the Hong Kong Institute of Certified Public Accountants ("the Institute") to obtain my personal information from third parties for the purpose of verifying my experience and qualifications, and I authorize any such third party to release my personal information to the Institute.
- I hereby authorize the Commissioner of Police to release full particulars of any and all criminal convictions recorded against me to the Institute.
- If there are ongoing investigations which I cannot lawfully disclose, I undertake to notify the Institute of the results as soon as practicable after completion of the investigations.
- I undertake to notify the Registrar of any future conviction of any criminal offence or professional misconduct locally or overseas as soon as practicable.
- I understand that upon Council's approval of my membership application, I shall observe and abide by the Professional Accountants Ordinance, Professional Accountants By-laws and Professional Standards of the Hong Kong Institute of Certified Public Accountants.
- I waive all claims against the Institute for any loss or damage I may suffer arising from this application.

Save this pagePrint this page

BackNext



15. Payment Section

The payment items displayed are based on the option selected in Section 7

Profile

Development

Communication

Payment

Application

Committees

Application for Registration as a Certified Public Accountant (CPA) » Payment Advice

Name: CHAN, Tai Man

Pay by :

☐ VISA / MasterCard

☐ 中国银联 China Unionpay

☐ PPS 香港支付

☒ 微信支付

☐ Alipay HK

☐ 支付宝 Alipay

Payment Item	Amount (HKD)
Member one-off application fee	3100.00
Member first annual fee (Full-year)	2650.00
Surcharge for hardcopy - by post	400.00
Total Amount	6150.00

Back

Confirm Payment

➔

HKICPA

Secure payment

Card number *

Expiry month * Expiry year *

MM

YY

Cardholder name *

Security code *

3 digits on back of your card

Confirm

You will be directed to the Payment Gateway to pay HK\$6,150 by [VISA / MasterCard].

Confirm?

OK

Cancel

Order details

2024-OL-RE300002332 PAYMENT MEMBER

TOTAL HKD: \$6,150.00

The next screen you see may be payment card verification through your card issuer.

Cancel

Pay now

*Note: If you see the following message, please wait for **90 minutes** before attempting another payment.*

Profile

Development

Communication

Payment

Application

Committees

Application for Registration as a Certified Public Accountant (CPA)

Membership Application

Pending Payment

Note: Your payment is currently being processed by the payment gateway. Please allow at least 90 minutes for the payment process. If the payment is unsuccessful after the aforesaid timing, please try again.



16. Upon successful payment, an acknowledgement with the payment receipt will be sent to your registered email. Your application status will be updated to "Submitted".

If you do not receive this email, please contact the Membership & Admission Department at member@hkicpa.org.hk for assistance.

ACKNOWLEDGEMENT	
The following transaction has been completed successfully :	
Name:	CHAN, Tai Man
Result:	Transaction Successful
Bank transaction reference no.:	2024-OL-RE300002332
Payment Item(s)	Amount (HKD)
Fees for Member Application	
1 Member one-off application fee	3100.00
2 Member first annual fee (Full-year)	2650.00
3 Surcharge for hardcopy - by post	400.00
Total Amount :	6150.00

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Application for Registration as a Certified Public Accountant (CPA)

Membership Application

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Hong Kong Institute of
Certified Public Accountants
香港會計師公會

Our Reference: L250501001

Dear CHAN, Tai Man,

We acknowledge receipt of your application for registration as a CPA with the Hong Kong Institute of Certified Public Accountants. A payment receipt is attached for your record.

Your application will be processed, and we will contact you if any further information is required. The result of the application will normally be available in 10 weeks after the relevant [Submission Deadline](#).

For any changes or inquiries regarding your application, please contact us at member@hkicpa.org.hk.

Thank you for your attention.

Best Regards,

Membership & Admission Department
Hong Kong Institute of Certified Public Accountants

CPA: The Success Ingredient

The results of applications will normally be available 10 weeks after the relevant submission deadline. The Institute will review all applications and may reach out to applicants for additional information if necessary.

For any inquiries regarding your application, please contact the Institute's Membership and Admission Department at member@hkicpa.org.hk or by telephone at (852) 2287-7228.

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