

**Frequently Asked Questions for
Bring Your Own Device (“BYOD”) Exam Center
– Capstone Final Examination in Hong Kong**

Q1 Where will the CBEs be held?

In Hong Kong, CBEs for Associate Modules 1 to 9 will be held at a computerized examination centre. For Modules 10 to 14 and the Capstone, CBEs will be held at examination centres equipped with a network connection. **Candidates are required to bring your own device (BYOD) for the assessments.**

For Mainland China locations, CBEs for all Modules will be held in computerized examination centres. Please refer to our [FAQs for Computerized Exam Centre](#).

The detailed examination location will be shown in the Examination Attendance Docket (“EAD”) and available for download and print two weeks before the examination.

Examination Preparation

Q2 What items do I need to bring to the examinations for Capstone?

Candidates should bring your printout of the Examination Attendance Docket (“EAD”) and identification documents matching your student registration record to the computerized examination centre. This identification document must be produced with the EAD at every examination to verify your identity.

For BYOD examinations in Hong Kong, candidates must bring along with their own testing devices to the examination. You are advised to bring external batteries to ensure the testing device can support the full examination for at least 5 hours.

Capstone Final Examination is an open-book examination, candidates are permitted to take into the examination centre your own notes, preseen materials and reference books in hard copy.

Please read the examination regulations printed on the EAD carefully for more details. In addition, please refer to our [BYOD Exam Checklist](#) for what to bring and what to expect – procedures wise – before and on the day of the examination.

Q3 Will the examination format of Capstone Final Examination change for computer-based examination?

Capstone Final Examination will be offered in CBE format with no change in the examination format, i.e. all questions are essay type questions. Stay tuned for the CBE Practice Platform for candidates to familiarize themselves with the computer-based process.

Q4 Should external batteries be brought to the BYOD exam centre?

Candidates are responsible for ensuring their testing device remains operational for the entire examination duration, i.e. 5 hours. The use of external batteries is highly advised. The examination center is not responsible for device malfunctions or power failures. Candidates experiencing such issues may result in loss of examination time at their own expense.

Q5 Where can I find the tutorial videos and CBE guides?

For Capstone final examination in Hong Kong, it will be carried out in BYOD examination centre. Tutorial videos for examinations in computerized examination centres, along with CBE guides, are available on the Institute's [CBE webpage](#). These resources will provide candidates with essential information and guidance on navigating the CBE format effectively.

Q6 How do I ensure my device runs smoothly during the examination?

Please perform a trial run on your device before the exam to ensure everything works as expected. Detailed instructions for accessing the Pre-exam Trial Platform will be sent to you four weeks prior to the actual examination date. If you encounter any issues during the trial, you will have ample time to resolve them or contact support for assistance.

During Examination

Q7 What if the computer crashes during the exam?

When you encounter a computer crash during the CBE, please inform the invigilator or centre supervisor immediately. They will notify the on-site technician in the examination centre to provide you with the necessary technical support.

Q8 Will scratch paper be provided for doing rough work during the CBE?

No scratch paper will be provided for open-book examinations.



Q9 Can I review or amend my exam answers after completion?

A question navigation panel is situated on the left side of your screen, allowing you to review answered questions or change your responses as needed. However, once the allotted time has expired or you have submitted and exited the exam, you will no longer be able to re-enter the examination to modify your answers.