



This International Tax Course and the Ethics Workshop are compulsory components of the Professional Diploma in China Tax and Professional Diploma in Hong Kong Tax. (Please refer to the [leaflet](#) about these diplomas for details.)

Topic / Assessment	Sat Workshop (2:00pm - 5:00pm)	Tue Tutorial (7:00pm – 9:30pm)	Thur Tutorial (7:00pm – 9:30pm)
1. Introduction of International Tax & Tax Agreements, Passive income	6 Aug 2022	9 Aug 2022	11 Aug 2022
2. Business Profits & Permanent Establishment, Capital Gains & Other Income	20 Aug 2022	23 Aug 2022	25 Aug 2022
3. Employment Income & Directors Fees, Relief of Double Taxation & Non-discrimination	3 Sep 2022	6 Sep 2022	8 Sep 2022
4. Transfer Pricing	17 Sep 2022	20 Sep 2022	22 Sep 2022
5. International Corporate Tax Planning	8 Oct 2022	11 Oct 2022	13 Oct 2022
6. International Corporate Tax Planning with a Focus on China; Mergers & Acquisitions	22 Oct 2022	25 Oct 2022	27 Oct 2022
7. Professional Ethics	29 Oct 2022	N/A	N/A
International Tax Examination	3 Dec 2022 (afternoon)	Participants will be assigned to attend only one tutorial group, either on Tuesdays or Thursdays.	

Note:

- This Course has 7 workshops and 6 tutorials with 36 teaching hours (including the Professional Ethics Workshop).
- The medium of instruction is English.
- The course was designed and intended as a face-to-face training course. The Institute reserves the right to run all or parts of the course in online e-learning mode in view of the coronavirus epidemic or any other unforeseen circumstances.

Enrolment Application

We welcome enrolment application by E-mail to taxdiploma@hkicpa.org.hk or by post with an **enrolment deadline on 22 July 2022**.

If sending in the enrolment application by post, please send together with the required payment to:

HKICPA E&T Dept., 27/F, Wu Chung House, 213 Queen's Rd East, Wanchai, Hong Kong. Re: International Tax Course 2022

Enquiries: 2287-7233

SECTION 1 – PERSONAL PARTICULARS (mark a “✓” as appropriate)

Name: Mr Ms. _____ Name: _____
(in English) (Family Name) (Given Names) English name (optional) (in Chinese)

Mobile No.: _____ E-mail.: _____

Position: _____ Organisation: _____

SECTION 2 – MEMBER'S INFORMATION (mark a “✓” as appropriate)

For members of HKICPA and members of the Institute's Taxation Faculty (TF), contact details as registered in the Institute's records will be used. Please contact the Institute for any change of particulars.

HKICPA Membership No.: _____ TF Membership No.: _____ → Please go to Section 4

SECTION 3 – NON-MEMBER'S INFORMATION

Correspondence Address:

Unit Building Street District

SECTION 4 – QUALIFICATIONS AND EXPERIENCE

- Highest academic qualification: _____
- Other professional qualifications (if any): _____
- Types and length of taxation experience gained:

Position(s) held	Type of firm and size	Nature of Work	Length of full time experience
			years
			years
			years
Total length of taxation experience:			years

SECTION 5 – TUTORIAL SESSIONS

The following notes are **VERY IMPORTANT** regarding your tutorial sessions. Please read them carefully before enrolling to the course.

- Once accepted into the International Tax Course, apart from the workshops, you are also required to attend a series of tutorials.
- You will be assigned to attend **only one tutorial group**, either on Tuesdays or Thursdays, as detailed in the Timetable overleaf. It is your responsibility to ensure that there is no clash of your time before enrolling to the course.
- You will **not** be allowed to change to the other group after the grouping has been arranged. You are required to attend all tutorials.
- The institute may only offer one tutorial group if the number of participants is lower than required.

SECTION 6 – PAYMENT (mark a “✓” as appropriate)

Course fee (training manual inclusive):	<input type="checkbox"/> HK\$13,000 (HKICPA member)	<input type="checkbox"/> HK\$18,200 (Non-member)
Course retake fee (training manual inclusive):	<input type="checkbox"/> HK\$9,000 (HKICPA member)	<input type="checkbox"/> HK\$12,600 (Non-member)
Exam retake fee:	<input type="checkbox"/> HK\$2,000 (HKICPA member)	<input type="checkbox"/> HK\$2,800 (Non-member)
<input type="checkbox"/> Cheque No. _____ (Bank: _____)		
<input type="checkbox"/> BOC HKICPA Visa <input type="checkbox"/> BOC HKICPA UnionPay Card <input type="checkbox"/> Other Visa/MasterCard		
Card Number		Card Expiry Date (month/year):
Cardholder's Name (in BLOCK LETTERS):	Cardholder's Signature:	Date:
FOR OFFICE USE	Auth. code no.	Handled by
		Date

- Cash will not be accepted.
- Crossed cheques should be made payable to the “**HKICPA**”. Applications will not be processed if post-dated or dishonoured cheques are received.
- Any bank charges and/or expenses incurred as a result of unsuccessful credit card payments or dishonoured cheques shall be borne by the applicant.

SECTION 7 – POINTS TO NOTE

- All enrolment applications are subject to the Institute's final approval.
- In normal circumstances, the course fee is non-refundable or non-transferrable upon receipt of payment by HKICPA. Should the course be cancelled or postponed due to unforeseeable circumstances, refund will be made according to your payment method.
- NO** certificate will be issued upon successful completion of this Course alone. A certificate will be issued only upon successful completion of the Professional Diploma in China Tax or Professional Diploma in Hong Kong Tax. Please refer to the leaflet about these diplomas for details.
- Workshops/tutorials/assessments will be postponed if Typhoon Signal No.8 or above or a Black Rainstorm Warning is hoisted within two hours before the commencement time. Participants will later be notified details of the substitute session.
- No unauthorized audio or video recording is allowed in the Course.
- The Institute reserves the right to change the date, time, venue, contents, teachers or to cancel the workshops and/or tutorials due to unforeseen circumstances.
- The Institute reserves the right to amend the above terms and conditions without prior notice. In case of any disputes, the Institute reserves the right to make the final decision.

Personal Data: Your personal data collected from the enrolment process and administration of courses/events/activities will be used for the purpose of the administration of the course on which you are enrolled. Such data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where relevant, of members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. Members and registered students may opt out of receiving such materials at any time by logging in via the following link <https://mas.hkicpa.org.hk/mycpa/communication/preference>. Non-members may opt out of receiving such materials at any time by sending an email to the Institute at privacyofficer@hkicpa.org.hk or a letter to the Institute's privacy officer. For more information about the privacy policy of the Institute, please go to <http://www.hkicpa.org.hk/en/service-tools/privacy-policy>

SECTION 8 – DECLARATION

I confirm that I have read and fully understood all the terms and conditions as set out in this form.

I declare that the information given in this form is true and correct to the best of my knowledge and belief. If I am subsequently found to have provided false information, I agree to have my enrolment terminated without refund.

Signature

Date

_____ / _____ / _____
DD MM YYYY

Places for the course are limited. The Institute's decision on enrolment is final.