



Qualification Programme ("QP") Scholarships 2026 Nomination Form (for undergraduate)

Notes

- The completed form should be returned to the Department of Accountancy/ School of Business of the Institution the nominee is registered with.
- Please complete this form in full even this duplicates the information provided, as it helps the QP Scholarship Selection Panel have the nominees' basic information presented in standard format.
- **Please submit the followings:**
 - Completed Nomination Form in soft copy. You can download this form at:
<https://www.hkicpa.org.hk/en/Become-a-Hong-Kong-CPA/QP-Student-support-and-benefits/Scholarships-and-Awards>
 - Your CV;
 - Transcript of studies which includes the results up to the first semester of the current academic year, indicating the cumulative GPA;
 - A personal statement (up to 350 words) about your characteristics, career aspirations, personal development and the reasons for applying the QP Scholarships.**
 - Recommendation letter by the Head of the Department/ School;
 - Any other information which you consider relevant for the selection process.

Name of the Institution:

Programme enrolled:

(A) Nominee's Personal Particulars

(State Mr/ Miss/ Ms/ Mrs)

Name in English (Surname first)

English Name, if any:

Name in Chinese:

Telephone No.:

Email Address:

HK Identity Card No.(first 4 prefix/digits):

(if applicable):

PRC Identity No./ Passport No. (first 4 prefix/digits):

(if applicable)

Personal Data (Privacy) Ordinance:

Your personal data collected from this application will be used for the purposes relating to the administration of the QP Scholarship nomination. In addition, Hong Kong Institute of Certified Public Accountants ("the Institute") may use the collected data for statistical research and analysis, and for keeping students informed of its services. The provision of personal data by means of this application is voluntary. However, insufficient information may result in rejection of an application. Such data collected may be accessible by the Institute's officers, persons or committees processing the registration, examination and related matters. The data may also be accessible by or transferred to any authorized personnel including (but not limited to) agents, contractors, consultants, or advisers performing any statutory or administrative functions on behalf of the Institute. Successful candidates should note that the Institute may publish their personal data (including name and institution). Furthermore, photographs taken at the official award ceremony may be used in the Institute's publicity materials, such as its website, social media, and award ceremony booklets. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where relevant, of members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. Members and registered students may opt out of receiving such materials at any time by logging in via the following link <https://mas.hkicpa.org.hk/mycpa/communication/preference>. Non-members may opt out of receiving such materials at any time by sending an email to the Institute at privacyofficer@hkicpa.org.hk or a letter to the Institute's privacy officer. For more information about the privacy policy of the Institute, please go to <https://www.hkicpa.org.hk/en/Tools/Privacy-policy>.

(For office use)

(B) Academic Awards/ Prizes/ Scholarships Received during Studies at Tertiary Institution

(up to January 2026, in reverse chronological order)

<u>Year</u>	<u>Name of the Award</u>	<u>Format of the Award</u>

(C) Involvement in Extra-curricular Activities (in reverse chronological order)

<u>Year</u>	<u>Nature of the Activity</u>	<u>Form of Involvement/ Position Held</u>

(D) Involvement in Community Services / Voluntary Work Experience (in reverse chronological order)

(E) Overseas Experience (e.g. exchange programme attended/ internship experience)

(in reverse chronological order)

(F) Present & Past Employment Record (if applicable) (in reverse chronological order)

<u>Name of Employer</u>	<u>Nature*</u>	<u>Position Held</u>	<u>Employment Period</u>

* Please indicate FT=Full time job PT=Part time job T=Temporary job I=Internship

(G) Declaration and Consent

1. I certify that the information given in this form is correct and complete to the best of my knowledge and belief.
2. I have read and agreed the personal information collection statement stated on its website at: <http://www.hkicpa.org.hk/en/Tools/Privacy-policy>
3. I also agree that the information provided in this form (including the name and the institution) may be publicized by the Institute if necessary upon successful nomination.

(Signature of the Nominee)

(Date)

(H) Recommendation (To be completed by the Head of the Department/ School the nominee is studying)

I wish to nominate my above student for the QP Scholarships for the year 2026:

Signature of Head of the Department/ School
(Name in Block: _____)

Date

Dept./ School Chop

