



香港專業聯盟

The Hong Kong Coalition of Professional Services

榮譽贊助人：全國政協副主席梁振英先生

Honorary Vice Chairman of the National Committee of the Chinese

Patron : People's Political Consultative Conference

The Honorable C Y Leung, GBM, GBS, JP

**Hong Kong Coalition of Professional Services  
Yuen Long District Secondary School Student Internship Programme 2019**

**Brief**

***Internship Programme***

In the past ten years, the Coalition, the Headmasters' Association of the Yuen Long District Secondary Schools and supporting organisations together provided thousands of 2-week internship placements for Form 5 students in Yuen Long District.

In the year 2018 alone, there were more than 222 placements provided for Form 5 students for two weeks. The placements were provided by 66 professional practices and commercial firms. Most of the students are from under-privileged families. The opportunities to participate in real life working environment help broaden the horizons of the young people and help them build self-confidence. It is also a precious opportunity for them to go beyond the Yuen Long District and experience working in the business sectors of Hong Kong.

The programmes in last few years were highly commended by the interns, the teachers and the participating companies. The Coalition would continue to organise the internship programme this year and aim at providing some 200 to 300 placements.

***Reminders for the employers***

1. Internship period
  - Recommended to be between 15<sup>th</sup> July to 26<sup>th</sup> July 2019 for 2 weeks
  - If the employers and the students wish to extend the internship period, they are free to make their own arrangement.
2. Allowance for the interns
  - Allowances in the two-week internship period and the extended period, if any, should be no less than the statutory stipulated HK\$37.5 per working hour for at least 8 working hours per day and 5 days per week, complying with the Minimum Wage Ordinance
  - The employers should coordinate with the interns for the payment method
3. Insurance for the interns
  - The employers are responsible for the insurance of the interns during the internship
4. Early termination
  - If the employer and intern agree to terminate the internship programme earlier than the schedule abovementioned, the allowance should be paid according to the days worked.
5. Contact person
  - Ms. Cathy Can Tel: 2866 2310 (Direct) / 2169 3128 Email: info@cps.hk
6. Reply deadline
  - Preferably before or by 15<sup>th</sup> May 2019



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## 香港專業聯盟

### 元朗區中學生 2019 年暑期見習計劃

#### 簡要介紹

過去十年，「香港專業聯盟」、「元朗區中學校長會」與專業事務所及商業機構為兩千多名元朗區中五學生安排了為期 2 個星期的見習機會。

單在 2018 年，已有 66 家專業事務所及商業機構為該區中五學生提供超過 270 個見習名額。該區學生大部份來自基層家庭，因此見習不僅讓學生瞭解各行業領域，並體會到處理人際關係的基本技巧，更讓他們走出元朗、走進更廣闊的「社會大學」。

過去數年的見習計劃，獲得各同學、家長、老師以至專業事務所及商業機構甚高的評價。今年專業聯盟決定繼續舉辦計劃，希望覓得 200 至 300 個見習職位。

#### 「香港專業聯盟元朗區中學生 2019 年暑期見習計劃」僱主注意事項

##### 1. 見習時間

- 建議安排在 2019 年 7 月 15 日至 26 日共 2 個星期
- 僱主如希望延長見習期，可與該學生直接商榷

##### 2. 見習津貼

- 每週 5 個工作天，每天 8 個工時，聘用期間每日津貼不可低於法定的每小時 37.5 元港幣，以符合最低工資規定
- 支付方式由雙方同意

##### 3. 提前終止

- 若雙方同意縮短見習，津貼按日支付

##### 4. 聯絡人

- 陳小姐 (Cathy)  
電話：2866 2310 (直線) / 2169 3128      電郵：info@cps.hk

##### 5. 回覆

- 請於 2019 年 5 月 15 日或以前回覆



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