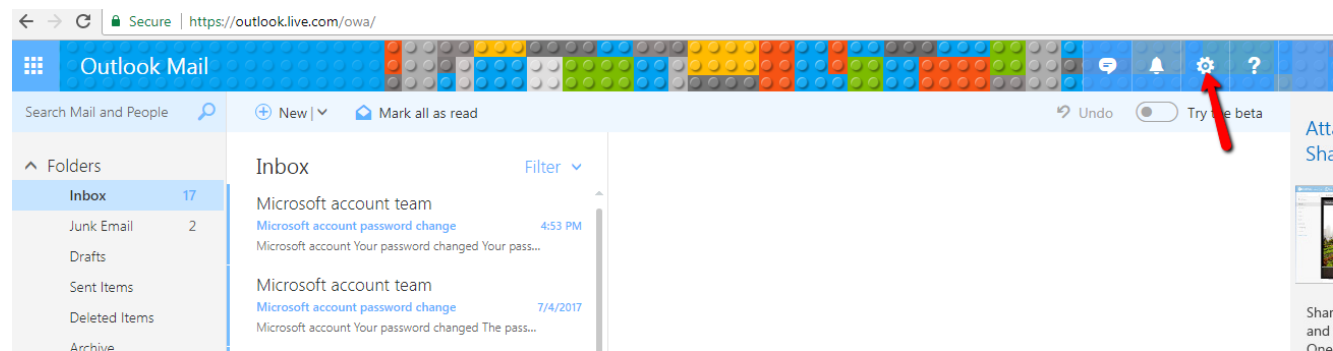
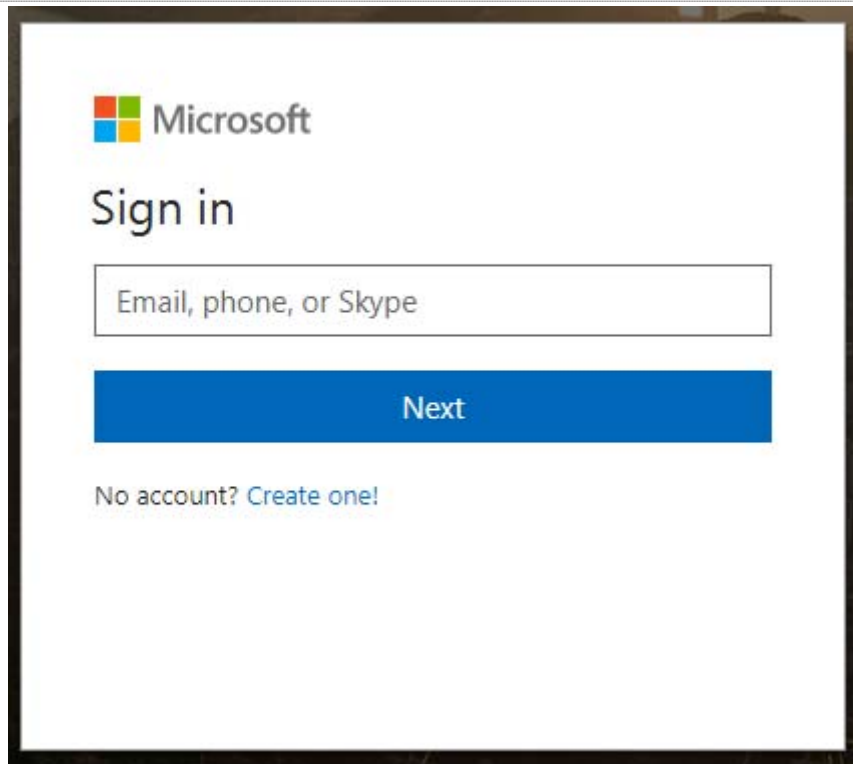


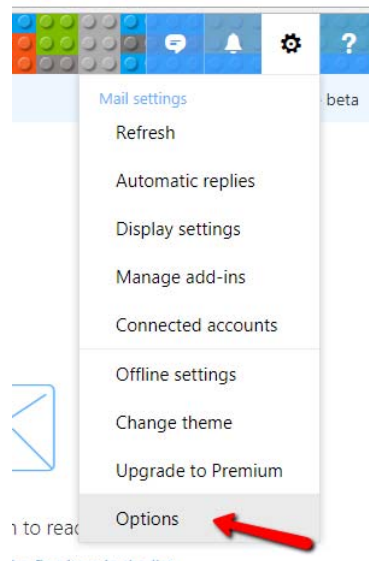
How to avoid Institute email from being delivered to your Spam/Junk mail

1. **Hotmail** already migrate to <https://login.live.com>

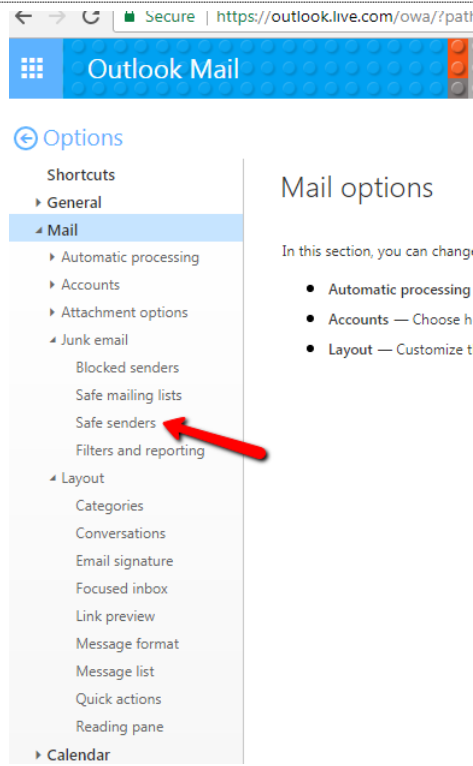


2. Login your Outlook.com email account, in the upper-right corner of the Outlook.com window, click Gear  icon.

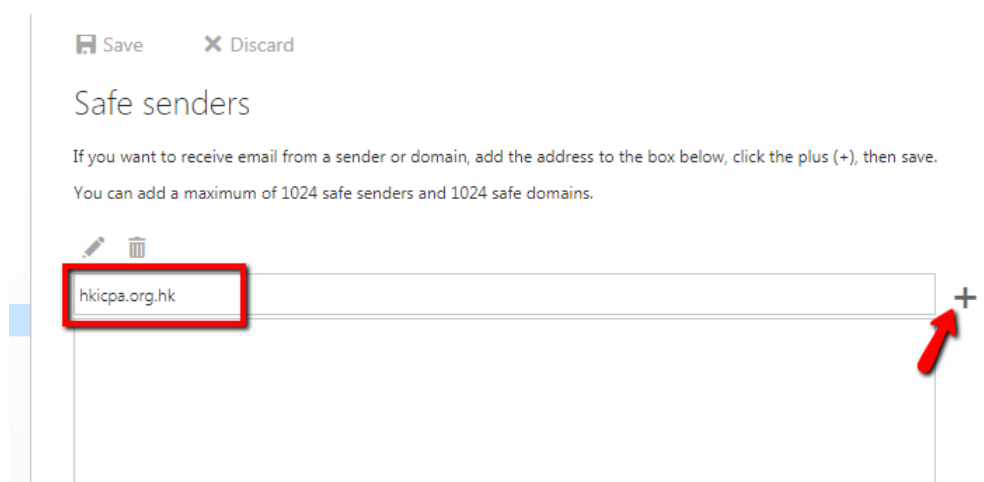
3. Select "Options"



4. Select "Mail" → "Junk email" → "Safe senders"



5. Enter "hkicpa.org.hk" in the text field, then click + icon.



6. Click Save icon

