



Hong Kong Institute of
Certified Public Accountants
香港會計師公會

The Hong Kong Institute of Certified Public Accountants is the standard-setter for Hong Kong responsible for the development, maintenance and enhancement of Hong Kong standards with a focus on accounting, auditing and assurance in the private sector, and professional ethics for accountants. The Institute is also the only statutory licensing body of CPAs in Hong Kong recognized globally as the pre-eminent body of top-tier accountants that leads and serves the public interest of Hong Kong.

We are inviting high calibre professionals to join us for the following positions to lead the Institute's activities in an area that is central to maintaining the first class international profile of Hong Kong and the Institute:

ASSOCIATE DIRECTOR, STANDARD SETTING – AUDIT ASSURANCE & ETHICS

(Ref: ADSS-AAE)

Reporting to the Director and/or Deputy Director of Standard Setting, successful candidates will provide a full range of support in the development, maintenance and execution of standard setting work of the Department.

Role and Responsibilities

- Provide technical and secretarial support to the Committees/Advisory Panels/Working Groups managed by the Department. This may include analyzing and providing a view on Hong Kong and International standards relating to auditing, assurance and ethics and other standard-setting matters (e.g. new proposed standards), meeting with Hong Kong stakeholders, and participating at domestic and international meetings.
- Write and publish standards, guidance, articles and other materials relating to standard setting.
- Communicate with the Committees, advisory panels, working groups and members of the Institute on matters concerning standard setting as necessary.
- Liaise with Hong Kong stakeholders (e.g. the government, regulators, preparers, investor/financial analysts, academics and practitioners) to promote and facilitate the implementation of new and revised professional standards and address relevant emerging issues.
- Lead and/or conduct research and provide support on responding to new developments and emerging issues relating to standard setting.
- Handle technical enquiries from Hong Kong stakeholders in relation to standard setting.
- Perform other duties assigned by the Director and Deputy Director of Standard Setting.

Qualifications and Required Attributes

- CPA or Chartered Accountant with a minimum of 10 years post qualification experience gained in a professional practice, a national/ international standard-setter or a professional accountancy body is required.
- Experience of at least 2 out of the 10 years in technical auditing and/or ethics advisory also required.
- Strong technical and analytical skills in professional standards on auditing, assurance and ethics, including demonstrated ability in innovation and in thinking outside the box.
- Communicates clearly and effectively with diverse audiences, including the ability to liaise with senior members/ stakeholders within and outside the Institute.
- Excellent written and oral communication skills in English. Good command of Putonghua and/or Cantonese would be an advantage.
- Assertive, decisive, self-motivated and confident in dealing with general public/ stakeholders on simple and complex technical matters.
- Well-organized, able to work independently and in teams.
- Has a keen interest in public interest issues and has the ability to ascertain public interest dimensions of technical issues to arrive at a balanced view.

Applications should be marked “**Confidential**” quoting the reference code (**ADSS-AAE**) explaining, with examples, how the applicant meets the advertised qualifications and required attributes, and includes details of education, work experience, present and expected salaries, contact telephone number and earliest available date. Please apply in writing to the **Head of Human Resources, Hong Kong Institute of Certified Public Accountants, 37/F, Wu Chung House, 213 Queen’s Road East, Wanchai, Hong Kong** or by email to hr@hki CPA.org.hk.

Personal data provided will be used for recruitment purpose only.

For more information, please visit our website at www.hki CPA.org.hk.