



New edition of A guide to Quality Control

Co-authors

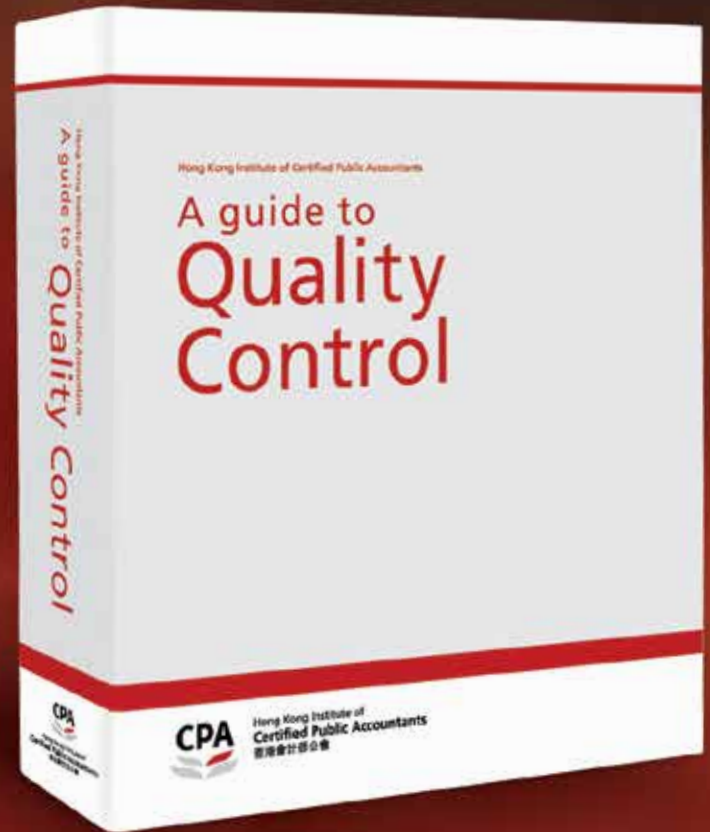
Mr. Stuart Hartley, FCA, CA·IT

Mr. Marcus A. Guenther, MBA, CA

Price

HK\$1,000 Member/Student

HK\$1,500 Non-member



Over 500 pages of practical advice for equipping your firm on quality control

A Guide to Quality Control is premised on the view that the performance of quality work is good for business. This is because work of superior quality:

- Builds respect for our profession in the eyes of the public and regulators; and
- Helps to attract the highest calibre of client and staff to your firm. Top-level clients want to employ top-level accounting firms and people will always pay more for quality.

The Guide is aimed at helping public accounting firms design, document, implement and maintain a system of quality control. It provides sample policies and procedures for different sizes of practice that can be used as a starting point in developing a customized quality assurance manual for the firm.

The Guide focuses primarily on the development of a firm-wide quality control system. This sets the foundation for the existence of appropriate firm policies that should assist and enable the practitioner/partner to implement the engagement-level requirements on a consistent basis.



Table of Contents

Part A

Requirements and solutions

Part B

Sample quality assurance manuals and appendices

Part C

Practice aids

The guide is now available at the Institute's Member Services Counter on 27th Floor, Wu Chung House, 213 Queen's Road East, Wanchai, Hong Kong. Please complete the attached order form together with payment to purchase your copy today.

For enquiry, please call us at 2287 7074 / 2287 7246.



A Guide to Quality Control Order form

To: Hong Kong Institute of CPAs
27th Floor, Wu Chung House
213 Queen's Road East, Wanchai,
Hong Kong
Fax: 2865 6603
Enquiries: 2287 7074 / 246
Email: standardsetting@hki CPA.org.hk

FOR OFFICE USE

Seq. no.: _____

Handled by: _____

The Guide comprises a set of hardcopy housed in a binder and a CD-ROM containing the following:-

- Part A – Requirements and Solutions.
- Part B – Sample Quality Assurance Manuals and Appendices
- Part C – Practice Aids

Subscriber's Information

(* Please delete as appropriate)

Name : (Mr./Ms.)* _____

Membership no. : _____ PC no.: _____

Company name : _____ Position held: _____

Correspondence : _____
address (for _____
Non-HKICPA member) _____

Email : _____ Contact tel. no.: _____

Unit price

Quantity

Total amount

(Please as appropriate)

<input type="checkbox"/> Member / Student	HK\$1,000	X	_____	=	_____
<input type="checkbox"/> Non-member	HK\$1,500	X	_____	=	_____
Total:					HK\$ _____

Payment by: Cheque no.: _____ (Bank: _____)
 VISA / MasterCard

For payment by credit card, please fill in the following:

Card no.: _____

Cardholder's name :
(Block letters)

Card expiry date (month/year) :

Date :

Cardholder's signature :

Cheque must be in Hong Kong dollars and made payable to "Hong Kong Institute of Certified Public Accountants" or "HKICPA"

FOR OFFICE USE

Auth. code no.

Handled by

Date

Signature: _____ Date: _____

Notes:

1. NO telephone reservation will be entertained.
2. Subscribers are required to collect the Manual at the Institute's service counter. Delivery by courier service will be provided at a charge. Please contact us at: standardsetting@hki CPA.org.hk for details.

Personal Data: All information provided in this form will only be used by the Institute or its agent for the purposes of processing the purchase of this publication. Although you are not obliged to provide the data sought by this form, failing to do so may result in an inability to process your order. Collected data will only be used for this specific event and promotion of any future similar publications. By completing the form you agree that the staff of the Institute or its agent may use your personal data for the purposes specified above. The detailed privacy policy to the Institute is available at www.hki CPA.org.hk.