



**The Hong Kong Institute of Certified Public Accountants** is the only statutory licensing body of CPAs in Hong Kong recognized globally as the pre-eminent body of top-tier accountants that leads and serves businesses and the public interest of Hong Kong. At the Institute, we say a CPA is a "success ingredient" in a career, in the business world, and in society as a whole. In building a strong accounting profession, the Institute helps to establish and continuously enhance Hong Kong's reputation as a world-class financial centre.

To meet our business development needs, we are inviting high calibre professionals to join us for the following position:

## **DEPUTY DIRECTOR, EDUCATION AND TRAINING [Ref. DD-E&T]**

### **Role and Responsibilities**

- The Deputy Director, Education & Training reports to the Director, Education & Training and is responsible for the overall development, quality assurance, promotion, operation and administrative support of the Institute's CPA education and qualification for aspiring accountants, i.e. Qualification Programme ("QP").
- The scope of CPA education and qualification will include professional examinations, academic accreditation and student registration, practical experience, development of CPD and specialist programmes, organization of appropriate learning activities, associated support services and training, as well as marketing and promotion including Mainland China.
- The Deputy Director deputizes and supports the Director in his / her role as secretary to the Qualification and Examinations Board and relevant sub-committees and working groups as assigned.

### **Qualifications and Required Attributes**

- CPA with at least 10 years' post-qualification experience, preferably some experience in teaching accountancy subject and/or providing training in CPA firms
- A good understanding of the QP philosophy and willingness to develop the programme to train prospective CPAs
- Strong communication, presentation and writing skills; able to negotiate at all levels both within and outside the organization
- Outstanding management skills and computer literacy
- Excellent command of written and spoken English and Chinese including Putonghua

Applications should be marked "Confidential" quoting the reference **[DD-E&T]** with full details of education, work experience, present and expected salaries, contact telephone number and earliest date available. Please apply in writing to **the Head of Human Resources, Hong Kong Institute of Certified Public Accountants, 37/F., Wu Chung House, 213 Queen's Road East, Wanchai, Hong Kong** or by email to [talent@hkipa.org.hk](mailto:talent@hkipa.org.hk).

*Personal data provided will be used for recruitment purpose only.*

*For more information, please visit our website at [www.hkipa.org.hk](http://www.hkipa.org.hk).*