



Hong Kong Institute of
Certified Public Accountants
香港會計師公會

The Hong Kong Institute of Certified Public Accountants is the only statutory licensing body of CPAs in Hong Kong recognized globally as the pre-eminent body of top-tier accountants that leads and serves businesses and the public interest of Hong Kong. At the Institute, we say a CPA is a "success ingredient" in a career, in the business world, and in society as a whole. In building a strong accounting profession, the Institute helps to establish and continuously enhance Hong Kong's reputation as a world-class financial centre.

To meet our business development needs, we are inviting high calibre professional to join us for the following position:

General Counsel (Ref.: GC 032021)

The General Counsel is responsible to the Chief Executive and Registrar for acting as legal advisor of first instance to Council and the Institute and managing the Institute's relations with external legal advisors. The major tasks include but are not limited to:

- Provide expert and strategic legal advice and ensure that the Institute operates within the law, at all times.
- Support the Institute's compliance and disciplinary activities.
- Advise Chief Executive and Registrar and Council regarding Professional Accountants Ordinance and By-Laws including proposed revisions.
- Advise on and facilitate strategic development and enterprise risk management for the Institute.

Specific Responsibilities:

- Work closely with Director Compliance to ensure effective and efficient operation of all stages of the Institute's complaint handling and disciplinary activities.
- Work with the Chief Executive and Registrar and senior management on governance and regulatory matters.
- Effectively manage and lead the performance of the Legal Department to deliver the above roles and responsibilities.

Qualifications and Required Attributes

- A professional qualification in law. Additional qualification in accounting, business administration or related subjects would be an advantage.

- A minimum of 15 years of post-qualification experience in statutory bodies / public sector / sizeable law or accounting firms. Solid experience in litigation, judicial reviews and disciplinary proceedings would be an asset.
- Overall broad legal knowledge (corporate law, litigations, data privacy, AML etc.).
- Significant leadership experience, excellent communication and inter-personal skills. Strong stakeholder management skills and ability to take the initiative and innovate.
- Excellent command of written and oral English and Chinese.
- Excellent organizational, project management and negotiation skills, and ability to manage multiple priorities.
- High level of integrity and ethics.

Applications should be marked “**Confidential**” quoting the reference (**GC 032021**) with full details of education, work experience, present and expected salaries, contact telephone number and earliest available date. Please apply in writing to the **Head of Human Resources, Hong Kong Institute of Certified Public Accountants, 37/F, Wu Chung House, 213 Queen’s Road East, Wanchai, Hong Kong** or by email at talent@hkipa.org.hk.

Personal data provided will be used for recruitment purpose only.

For more information, please visit our website at www.hkipa.org.hk.