



Hong Kong Institute of
Certified Public Accountants
香港會計師公會

The Hong Kong Institute of Certified Public Accountants is recognized globally as the pre-eminent body of top-tier accountants that leads and serves businesses and the public interest of Hong Kong. At the Institute, we say a CPA is a "success ingredient" in a career, in the business world, and in society as a whole. In building a strong accounting profession, the Institute helps to establish and continuously enhance Hong Kong's reputation as a world-class financial centre.

To meet our business development needs, we are inviting high calibre professionals to join us for the following position:

DEPUTY DIRECTOR, INTERNATIONAL [Ref: DD-INTL]

Key Responsibilities

1. Develop and drive policy to enhance the international presence of the Institute. Propose and manage opportunities for collaboration with global, regional and overseas professional bodies in areas that promote the strategic intent of the Institute and development of the profession. Contribute to strategy in relation to international recognition of the HKICPA qualification with reputable bodies to strengthen its brand value.
2. Manage relationships with and monitor developments of other jurisdictional professional accountancy bodies for bringing insight and values for the development of the Institute and its members and to identify new and emerging trends. Strengthen relationship and leverage on the Institute's membership with key international partners such as IFAC and GAA.
3. Be the key point of contact to explore collaboration with overseas bodies. Explore partners and promote sharing and collaboration in areas that are of common interest such as professional advocacy, talent attraction, brand building and professional development.
4. Manage the Institute's overall engagement with IFAC. Handle matters in relation to member relations and the compliance programme, and comment on strategy and governance consultations.
5. Support the Chief Executive and Registrar (CE&R) as alternate GAA Board member. Propose and monitor the Institute's overall participation in related working groups. Provide support and act as technical adviser to Institute nominees appointed to serve on IFAC Board, committees and advisory groups (currently SMPAG and PAIBAG), including attendance at meetings and providing input to projects.
6. Coordinate and keep track of all international relationships and activities, to facilitate better understanding and communication of the full extent the Institute's international relationship and activities.
7. Manage international nominations, liaising as necessary with relevant department heads, including early identification of appropriate international representation and suitable candidates for positions on international bodies deemed to be of strategic importance to the Institute.

Qualifications and Attributes

- A professional accounting qualification with a minimum of 10 years of post-qualification experience is required.
- Ability to work with all departments to ensure the full breadth and scope of Institute activities and interests is represented in relationships with international partners.
- Good understanding of key themes and issues that are facing the international accounting profession.
- Networking and relationship management skills.
- Communicates clearly and effectively with diverse audiences, including the ability to liaise with senior members/ stakeholders within and outside the Institute.
- Assertive, decisive, self-motivated and confident in dealing with general public/ stakeholders on simple and complex technical matters.
- Excellent command of written and spoken English and Chinese, and proficiency in Putonghua would be an advantage.

Applications should be marked "**Confidential**" quoting the reference [DD-INTL] with full details of education, work experience, present and expected salaries, contact telephone number and earliest date available. Please apply in writing to the Head of Human Resources, Hong Kong Institute of Certified Public Accountants, 37/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong or by email to [**hr@hkipa.org.hk**](mailto:hr@hkipa.org.hk).

Personal data provided will be used for recruitment purpose only.

*For more information, please visit our website at [**www.hkipa.org.hk**](http://www.hkipa.org.hk).*