

香港會計師公會/香港商業教育學會「企會財模擬考試」
HKICPA/HKABE BAFS Mock Examination

考生須知
Important Notes to Candidates

考生應仔細檢查列印在准考證上的個人資料和報考科目。如有任何修改，考生應盡快通知其學校的負責教師，並由負責教師致電 54088662 或電郵到 info@hkabe.org 聯絡香港商業教育學會 SF Woo。
Candidate should check his/her personal particulars and enrolled exam papers printed on this examination admission card (EAC) carefully. For any amendments, candidate should inform his/her school Teacher-In-Charge who would then be requested to contact SF Woo of HKABE at 54088662 or by info@hkabe.org as soon as possible.

考生必須遵守所有列印在准考證上的考試規則及考生須知。Candidate shall comply with the "Examination regulations" and the "Examination instructions for candidates" as shown on the EAC.

考生應試時必須攜帶准考證及香港身份證/學生證正本以便呈驗。You must present your EAC AND Hong Kong Identity Card/Student Card for inspection at each examination section.

考生必須遵守考試規則，並須特別注意不要觸犯下列可引致扣分、降級或取消考試成績處分的嚴重違規行為：You are required to abide by the regulations governing the examination and pay special attention not to commit the major offences listed below which are liable to mark penalties or disqualification from the examination:

1. 在考試前以不正當方法獲悉試題內容；Improperly obtaining knowledge of examination papers prior to the examination;
2. 被發現身上，衣袋內、桌子的抽屜內有可供作弊的物品（包括在准考證上或計算機背後所書寫的內容）；Possession of cribs on your body or in your pockets, or on your desk or in the drawer of your desk (including writing on the docket or on the back of your calculator);
3. 派發試卷後，被發現其身上、衣袋內、桌上或桌子的抽屜內有違規物品（即使並非藉以作弊的物品）；Being found to have any unauthorized article (other than a crib) on your body or in your pockets, or on your desk or in the drawer of your desk after the question paper has been distributed;
4. 抄襲攜入試場的筆記、書籍、電子器材內載的資料或其他考生的答卷；Copying from notes, books or materials stored in electronic devices brought into the examination room or from the work of other candidates;
5. 考試進行期間，意圖或以任何方式與試場內或試場外人士通訊，以謀取不當的利益；Communicating or attempting to communicate in any form with persons inside or outside the examination room during an examination session in an attempt to gain unfair advantage;
6. 考試進行期間，發現未關上電子或通訊器材（包括手提電話），或有關的電子或通訊器材發出聲響（包括內置的鬧鐘或備有響鬧的裝置發出聲響）；Possession of an electronic/communication device (including a mobile phone) which is switched on or rang/emitted sound (including the alarm) during the examination;
7. 考試進行期間，進行攝影、錄影或錄音，或將有關相片或紀錄公開展示；Taking photographs, video or audio-recording during the examination, or displaying the photographs and recordings electronically or publicly;
8. 未經許可翻開試卷或開始作答，或於考試終結時試場主任宣布「停止作答」後繼續手持文具或改動答卷（包括使用膠擦或填寫所需資料或試題編號等）；Starting to read or work on the question paper before instructed to do so, or continuing to hold any stationery or work on the answer script (including using an eraser or filling in required information or question numbers) after being told to stop working at the end of an examination session;
9. 攜帶「准用計算機型號名單」以外的計算機；Bringing in a calculator not on the "List of Permitted Calculators";
10. 未經許可擅自離開試場；Leaving the examination room without permission;
11. 在非指定試場應考而又未能提供合理解釋；Taking an examination in an examination centre other than the one specified without an acceptable explanation;
12. 在試場內行為不檢，騷擾其他考生或肆意擾亂考試秩序；Misbehaving or acting maliciously in a centre in such a way that will disturb other candidates or the conduct of an examination;
13. 多次違反試場主任或監考員的合理指示。Repeatedly disobeying the reasonable instructions of the Centre Supervisor or an invigilator.

2018 年 11 月

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