



## HKICPA Business Case Competition 2019

### Written Report Cover Sheet

(Submission deadline: 9 October 2019, before 12:00 noon)

(Please complete in BLOCK LETTERS. Information provided in this form must be the same as the details submitted during online registration.)

**Institution** : \_\_\_\_\_

#### Team Leader

Surname : \_\_\_\_\_ Given Name : \_\_\_\_\_

Contact No. : \_\_\_\_\_ Email : \_\_\_\_\_

Postal Address : \_\_\_\_\_

#### Team Member 1

Surname : \_\_\_\_\_ Given Name : \_\_\_\_\_

Contact No. : \_\_\_\_\_ Email : \_\_\_\_\_

#### Team Member 2

Surname : \_\_\_\_\_ Given Name : \_\_\_\_\_

Contact No. : \_\_\_\_\_ Email : \_\_\_\_\_

#### Team Member 3

Surname : \_\_\_\_\_ Given Name : \_\_\_\_\_

Contact No. : \_\_\_\_\_ Email : \_\_\_\_\_

#### Remarks

1. Each team should complete this cover sheet and send it with their written report in TWO separate files (in PDF format) in the same email to [bcc@hkiipa.org.hk](mailto:bcc@hkiipa.org.hk) (for Hong Kong teams) / [bcc\\_prc@hkiipa.org.hk](mailto:bcc_prc@hkiipa.org.hk) (for Mainland and Macau teams), with the subject as "**HKICPA Business Case Competition 2019 Written Report**". Please refer to the [Submission Guidelines](#) for the specified requirement of the file name format of your submission files.

2. The HKICPA reserves the right to disqualify or deduct marks of any participant who is found to have violated the rules of the competition.

#### Personal Data (Privacy) Ordinance

Personal Data (Privacy) Ordinance: All information collected in this form will only be used for the purpose of the administration of the HKICPA Business Case Competition application on which students are submitted. In addition, the Hong Kong Institute of Certified Public Accountants ("the Institute") may use the collected data for statistical research and analysis, for keeping students informed of its services and for other uses internally. The provision of personal data by means of this form is voluntary. It may be accessible to offices, committees or persons when processing the HKICPA Business Case Competition application and related matters.