



Hong Kong Institute of
Certified Public Accountants
香港會計師公會



Qualification Programme (QP)

Practical Experience Online System (Navigation to Online System)

User Guide

Navigation to Online System

How to login to the online system

(1) You can refer to the email regarding the access to the online system.

Practical Experience: Activate your account in the Practical Experience Online System now!

收件者: [REDACTED]:

 Hong Kong Institute of
Certified Public Accountants
香港會計師公會

Dear Ms TAM, [REDACTED] (S [REDACTED]),

Welcome! You are now available to login and access to the [Practical Experience Online System](#). Please refer to the [Navigation to Online System](#) and the respective user guides as set out in the online system for guidance.

You can also click [here](#) to explore our website for more information about the revised Practical Experience Framework.

Should you have any questions regarding the above, please contact the Practical Experience Team by email to pef@hki CPA.org.hk.

Yours sincerely,

Practical Experience Team
Education and Training
Hong Kong Institute of Certified Public Accountants

CPA: *The Success Ingredient*

Click this link to access the login page.

(2) Click the login link via the Institute's website

CPA About us Membership Become a Hong Kong CPA Professional development Standard setting Thought leadership News Members' area

Home / Become a Hong Kong CPA / QP / Revised Practical Experience Framework

Download the Support Manual (PDF, 9.57MB) for full details of the revised PE Framework and Key comparison of the revised PE Framework (PDF, 442KB) for a table showing a comparison of key features under the revised PE Framework and the old PE Framework.

Overview for Authorized Employers and Authorized Supervisors

Transitional arrangements of revised Practical Experience Framework

Useful downloads/links

List of Authorized Employers

List of Authorized Supervisors

Practical Experience Framework

Transitional arrangement for existing students

Application and registration

Timetable

Fee schedule

Programme accreditation

Overview for QP Students
Learn more >>

Overview for Authorized Employers and Authorized Supervisors
Learn more >>

Transitional Arrangements of the Revised PE Framework
Learn more >>

PE Framework online system Useful downloads/links FAQ Enquiries

↑

Login page for:

- **Authorized Employer Training Personnel (i.e. Member-In-Charge, Member-In-Charge Deputy, Scheme Coordinator, Counselor); and**
- **Authorized Supervisor**

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Login

Login ID

Password

Captcha Another?

Login

[Enquiry](#)

You are going to enter the members' area, which is best viewed in Google Chrome 4.9 (or above), Internet Explorer 9 (or above), Mozilla Firefox 40 (or above), or Safari 5.0 (or above).

Visit our website: www.hkicpa.org.hk

[Forgot Password](#) [Re-send activation email](#) [Register](#)

HKICPA member:
Use your Member login.

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Acquire login ID and password

Please provide your email address:

Another?

Send Me

[Enquiry](#)

You are going to enter the members' area, which is best viewed in Google Chrome 4.9 (or above), Internet Explorer 9 (or above), Mozilla Firefox 40 (or above), or Safari 5.0 (or above).

[← Back to login](#)

Non-HKICPA member:

- (1) Click "Forgot Password"
- (2) Input your business email address.
- (3) Check your email inbox for the account activation email and then login.

After login, you will access to the **Landing page**,

Illustrative example:

The screenshot displays the CPA PRE-PRO Self Service interface. At the top right, there are links for "Home" and "Sign Out". The main header features the "CPA PRE-PRO" logo. Below the header, a breadcrumb trail reads "Main Menu > Self Service >". A section titled "Practical Experience" is shown with a folder icon. Underneath, a grid of seven items is displayed, each with a small icon and a redacted title. The items are arranged in three rows: the first row has three items, the second row has three items, and the third row has two items. The content of the items is obscured by black boxes.

Login page for QP student

The screenshot shows the login page for the CPA Hong Kong Institute of Certified Public Accountants. The page features the CPA logo and the text "Hong Kong Institute of Certified Public Accountants" and "香港會計師公會". Below the logo is the word "Login" in red. There are three input fields: "Login ID", "Password", and "Captcha". The "Login ID" field is highlighted with a red box and a callout that says "Use your QP student login." Below the input fields is a red "Login" button. At the bottom of the page, there are three links: "Forgot Password", "Re-send activation email", and "Register".

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Login

Login ID

Password

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[Enquiry](#)

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Visit our website: www.hkicpa.org.hk

[Forgot Password](#) [Re-send activation email](#) [Register](#)

After login, you will access to the **Landing page**,

The screenshot shows the CPA PRE-PRO landing page. The page features the CPA logo and the text "PRE-PRO". Below the logo is the text "Main Menu > Self Service >". There are three main sections: "Practical Experience", "Development Commitment", and "Training Record". Each section has a corresponding icon and a link to the respective page.

CPA PRE-PRO

Main Menu > Self Service >

 **Practical Experience**

Practical Experience

 **Development Commitment**
Development Commitment

 **Training Record**
Training Record

END