

# About Web Login Account

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Hong Kong Institute of  
**Certified Public Accountants**  
香港會計師公會

# How to acquire your Login ID and Password

Go to the HKICPA website at <http://www.hkicpa.org.hk>

## Step 1:

CPA Hong Kong Institute of Certified Public Accountants 香港會計師公會

Login Search Google™ Custom Search

About us Become a Hong Kong CPA Registration & licensing CPD & specialization Membership & benefits Standards & regulation China & international Communications Members' area

I'M INTERESTED IN...  
Audit regulation consultations  
New QP Consultation  
Finding a CPA firm  
HKICPA Source  
Help for members  
Help for students  
International Accounting, Auditing & Ethics (ICAEW)

POLLS  
Member Student  
Is Brexit going to affect your work?  
Yes, seriously  
Moderately  
Somewhat  
Slightly  
Not at all  
Vote See results Past results

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LATEST NEWS  
2016-07-08 Workshop on HKAS 36 Impairment of Assets (30 July)  
2016-07-07 Press release: Hong Kong CPAs can become partners in Mainland CPA firms  
2016-07-06 Join our LinkedIn discussions on the latest developments in standards

CONTACT US  
Hong Kong Mainland  
37/F, Wu Chung House  
213 Queen's Road East  
Wanchai, Hong Kong  
(Member & student services counter on 27/F)  
Tel: (852) 2287-7228  
Fax: (852) 2865-6603,  
Email: [hkicpa@hkicpa.org.hk](mailto:hkicpa@hkicpa.org.hk)

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## Step 2:

CPA Hong Kong Institute of Certified Public Accountants 香港會計師公會

Login | Search Google™ Custom Search

About us Become a Hong Kong CPA Registration & licensing CPD & specialization Membership & benefits Standards & regulation China & international Communications

I'M INTERESTED IN...  
Help for students  
Help for members  
New Companies Ordinance

Home page

Login

Please login to access the users' area.

Login ID   
Password   
Security Code

Login **Forget / Acquire Login ID or Password** Re-send activation email Register an account

You are going to enter the members' area, which is best viewed in Google Chrome 4.9 (or above), Internet Explorer 9 (or above), Mozilla Firefox 40 (or above), or Safari 5.0 (or above).

Click "Forget / Acquire Login ID or Password"

### Step 3:

**CPA** Hong Kong Institute of Certified Public Accountants  
香港會計師公會

Acquire login ID and password

Please provide your email address:

  
 ZSAT Another?  

[Enquiry](#)

You are going to enter the members' area, which is best viewed in Google Chrome 4.9 (or above), Internet Explorer 9 (or above), Mozilla Firefox 40 (or above), or Safari 5.0 (or above).

[← Back to login](#)

1. **Please enter:**
  - a. Your registered email address
  - b. Security code
2. **Click "Send Me" button to get the activation email**

If the registered email address is used by different login account, system will prompt below error, please follow below steps.

**CPA** Hong Kong Institute of Certified Public Accountants  
香港會計師公會

Acquire login ID and password

Please provide your email address:

Please provide your registration number:

   
 RQAS Another?  

[Enquiry](#)

You are going to enter the members' area, which is best viewed in Google Chrome 4.9 (or above), Internet Explorer 9 (or above), Mozilla Firefox 40 (or above), or Safari 5.0 (or above).

[← Back to login](#)

#### Error

This email address is used by different login accounts (e.g. member and firm). Your registration number for the relevant login account is required to process your request.

Call 2287-7800 or email [itsupport@hkicpa.org.hk](mailto:itsupport@hkicpa.org.hk) for assistance.

1. **Please enter your:**
  - a. Relevant **membership type** of login account
    - Member
    - International Affiliate
    - Firm
    - Corporate Practice
    - Student
  - b. Relevant **registration number** of membership type
  - c. Security code
2. **Click "Send Me" button to get the activation email**

#### Step 4:

Check your registered email inbox

 **masadmin@hki CPA.org.hk** 4:35 PM (0 minutes ago) ☆    
📧 to me ▾

Dear Tai Man CHAN,

Thank you for your enquiry of acquiring Login Account and Password via the Institute's website.

Please kindly note that your Login ID is as follows:

- Login ID: 1nx120

...

Please [click](#) here to reset your password.

If you require any assistance, please contact 2287 7800 for technical support.

Best Regards,

**IT Section**

Hong Kong Institute of Certified Public Accountants

**CPA:** *The Success Ingredient*

Click this link to reset your password

## Step 5:

CPA Hong Kong Institute of Certified Public Accountants  
香港會計師公會

Choose a new password

Login ID: 1nx120

The password must be at least 6 characters long.

New password:

Continue Cancel

← Back to login

1. Please enter your new password
2. Click "Continue" button

CPA Hong Kong Institute of Certified Public Accountants  
香港會計師公會

Choose a new password

The password has been successfully revised!

← Back to login

## Step 6:

Go to the HKICPA website at <http://www.hkicpa.org.hk>

Click "Login"

CPA Hong Kong Institute of Certified Public Accountants  
香港會計師公會

Login Search Google Custom Search

About us Become a Hong Kong CPA Registration & licensing CPD & specialization Membership & benefits Standards & regulation China & international Communications Members' area

I'M INTERESTED IN...  
Audit regulation consultations  
New QP Consultation  
Finding a CPA firm  
HKICPA Source  
Help for members  
Help for students  
International Accounting, Auditing & Ethics (ICAEW)

POLLS  
Member Student  
Is Brexit going to affect your work?  
Yes, seriously  
Moderately  
Somewhat  
Slightly  
Not at all  
Vote See results Past results

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LATEST NEWS More E-news  
2016-07-08 Workshop on HKAS 36 Impairment of Assets (30 July)  
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Fax: (852) 2865-6603,  
Email: [hkicpa@hkicpa.org.hk](mailto:hkicpa@hkicpa.org.hk)

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## Step 7:

CPA Hong Kong Institute of Certified Public Accountants 香港會計師公會

Login | Search

About us | Become a Hong Kong CPA | Registration & licensing | CPD & specialization | Membership & benefits | Standards & regulation | China & international | Communications

I'M INTERESTED IN...  
Home page  
Login  
Please login to access the users' area

Login ID   
Password   
Security Code

1. Please enter:  
a. Login ID  
b. Password  
c. Security code

2. Click "Login" button

PELF

IFAC Global Knowledge Gateway

Login | [Forgot / Acquire Login ID or Password](#) | [Re-send activation email](#) | [Register an account](#)

## Remarks

1. Your Login ID will be sent to **your registered email address** automatically.
2. **If you don't have a registered email address**, please contact the corresponding team below for enquiry.

i Enquiry	
IT Support:	(852) 2287-7800
General Enquiries:	(852) 2287-7228

3. For Members / International Affiliates / Students / CPA Practices / Handbook Subscribers who already have an approved Login ID or a pre-assigned Login ID, but have not yet activated, please refer to the next section "**How to activate your Login Account**" for further instructions.
4. You can also change your Login ID through "**Change Login ID / Password**" under the Members' area. For further instructions, please refer to the section: "**How to change your Login ID and Password**".

# How to activate your Login Account

Go to the HKICPA website at <http://www.hkicpa.org.hk>

## Step 1:

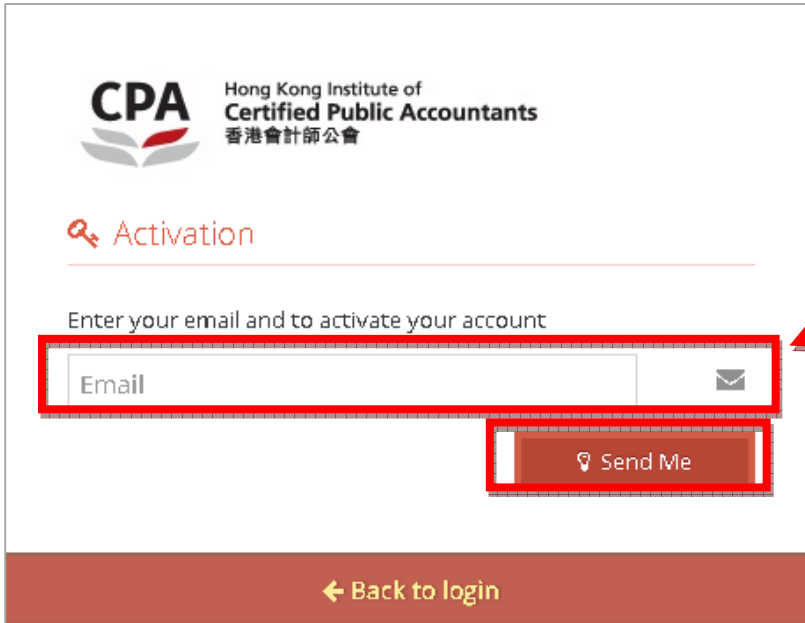
The screenshot shows the HKICPA website homepage. At the top right, there is a search bar and a 'Login' link. A red box highlights the 'Login' link, and a red arrow points from a callout box labeled 'Click "Login"' to this link. The website header includes the CPA logo and the text 'Hong Kong Institute of Certified Public Accountants'. Below the header is a navigation menu with links such as 'About us', 'Become a Hong Kong CPA', 'Registration & licensing', 'CPD & specialization', 'Membership & benefits', 'Standards & regulation', 'China & international', 'Communications', and 'Members' area'. The main content area features a large banner for LinkedIn discussions, a 'LATEST NEWS' section with recent updates, and a 'CONTACT US' section with contact information for Hong Kong and Mainland. There is also a 'POLL' section asking about Brexit's impact on work.

## Step 2:

The screenshot shows the HKICPA website login page. At the top right, there is a search bar and a 'Login' link. Below the header is a navigation menu with links such as 'About us', 'Become a Hong Kong CPA', 'Registration & licensing', 'CPD & specialization', 'Membership & benefits', 'Standards & regulation', 'China & international', and 'Communications'. The main content area features a 'Login' section with the text 'Please login to access the users' area.' Below this text are three input fields for 'Login ID', 'Password', and 'Security Code'. There is also a CAPTCHA image showing the number 'EF5M'. At the bottom of the login section, there are several links: 'Login', 'Forget / Acquire Login ID or Password', 'Re-send activation email', and 'Register an account'. A red box highlights the 'Re-send activation email' link, and a red arrow points from a callout box labeled 'Click "Re-send activation email"' to this link.

Last update: 22 March 2018

### Step 3:

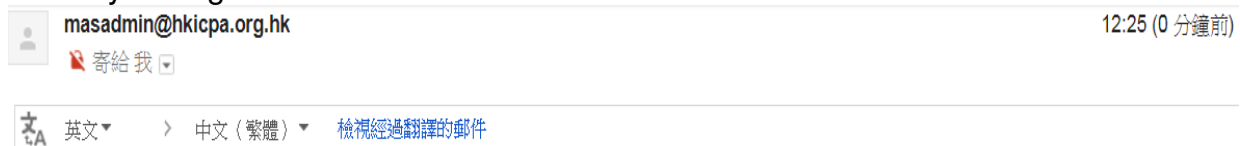


The image shows the CPA activation page. At the top left is the CPA logo and the text "Hong Kong Institute of Certified Public Accountants" and "香港會計師公會". Below this is the word "Activation" with a magnifying glass icon. A text prompt says "Enter your email and to activate your account". There is an input field labeled "Email" with an envelope icon on the right. Below the input field is a red button labeled "Send Me" with a location pin icon. At the bottom of the page is a red bar with a yellow arrow pointing left and the text "Back to login".

1. Please enter your registered email address
2. Click "Send Me" button to get the activation email

### Step 4:

Check your registered email inbox



The image shows an email inbox snippet. The sender is "masadmin@hkicpa.org.hk" with a timestamp of "12:25 (0 分鐘前)". The subject is "寄給我". Below the subject are language options: "英文", "中文 (繁體)", and "檢視經過翻譯的郵件".

Dear Tai Man CHAN,

...

Please click the link <http://mas.hkicpa.org.hk/mycpa/auth/email/activate-account/ff8080815ea19af7015eb6d1f904191b> to activate your account.

- Your Login ID: taiman598

Best Regards,

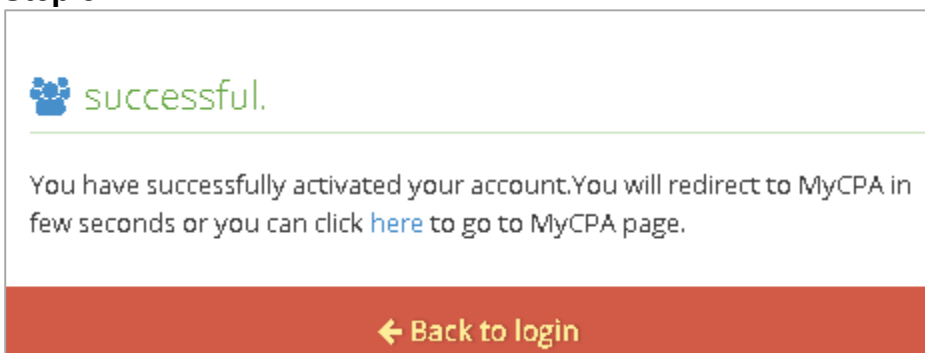
IT Section

Hong Kong Institute of Certified Public Accountants

CPA: The Success Ingredient

Click this link to activate your Login

### Step 5:



The image shows a successful activation message. At the top left is a blue gear icon and the word "successful." in green. Below this is a horizontal line. The text says "You have successfully activated your account. You will redirect to MyCPA in few seconds or you can click [here](#) to go to MyCPA page." At the bottom of the page is a red bar with a yellow arrow pointing left and the text "Back to login".



## Step 6:

Go to the HKICPA website at <http://www.hkicpa.org.hk>

Click "Login"

The screenshot shows the HKICPA website homepage. At the top left is the CPA logo and the text 'Hong Kong Institute of Certified Public Accountants'. To the right is a search bar with 'Google Custom Search' and a 'Login' button highlighted with a red box. Below the search bar is a navigation menu with items like 'About us', 'Become a Hong Kong CPA', 'Registration & licensing', etc. The main content area features a large banner for LinkedIn, a 'LATEST NEWS' section, and a 'CONTACT US' section. A poll titled 'Is Brexit going to affect your work?' is visible on the left. At the bottom, there are links for 'I-Net', 'Useful links', and 'Careers'.

## Step 7:

The screenshot shows the HKICPA website login page. The 'Login' button is highlighted with a red box. Below it is a form with three input fields: 'Login ID', 'Password', and 'Security Code'. A red box highlights these three fields, and an arrow points from a list of instructions to this box. The instructions are: 1. Please enter: a. Login ID, b. Password, c. Security code; 2. Click "Login" button. Below the form is a 'PELF' logo and a 'Login' button. At the bottom, there are links for 'Forgot / Acquire Login ID or Password', 'Re-send activation email', and 'Register an account'.

# How to change your Login ID and Password

Go to the HKICPA website at <http://www.hkicpa.org.hk>

## Step 1:

Click "Login"

The screenshot shows the HKICPA website homepage. At the top left is the CPA logo and the text 'Hong Kong Institute of Certified Public Accountants'. To the right is a search bar with the text 'Login | Search' and a 'Google Custom Search' button. Below the logo is a navigation menu with items: 'About us', 'Become a Hong Kong CPA', 'Registration & licensing', 'CPD & specialization', 'Membership & benefits', 'Standards & regulation', 'China & international', 'Communications', and 'Members' area'. The main content area features a large banner for LinkedIn with the text 'Follow us on LinkedIn and join our discussions on the latest developments in standards >>'. Below the banner are several sections: 'EVENTS CALENDAR', 'A PLUS Driving Business Success', and 'SMP AND SME Resource Centre'. On the right side, there is a 'LATEST NEWS' section with three news items and a 'CONTACT US' section with contact information for Hong Kong and Mainland. At the bottom, there are links for 'I-Net', 'Useful links', 'Careers', 'Complaints & whistleblowing', 'Contact us', 'IT support', 'Privacy policy', 'Terms of use', 'Personal information', 'Sitemap', and 'FAQ'. A copyright notice at the bottom reads 'Copyright ©2016 Hong Kong Institute of Certified Public Accountants. All rights reserved.'

## Step 2:

The screenshot shows the HKICPA website login page. At the top left is the CPA logo and the text 'Hong Kong Institute of Certified Public Accountants'. To the right is a search bar with the text 'Login | Search' and a 'Google Custom Search' button. Below the logo is a navigation menu with items: 'About us', 'Become a Hong Kong CPA', 'Registration & licensing', 'CPD & specialization', 'Membership & benefits', 'Standards & regulation', 'China & international', and 'Communications'. The main content area features a large banner for LinkedIn with the text 'Follow us on LinkedIn and join our discussions on the latest developments in standards >>'. Below the banner are several sections: 'EVENTS CALENDAR', 'A PLUS Driving Business Success', and 'SMP AND SME Resource Centre'. On the right side, there is a 'LATEST NEWS' section with three news items and a 'CONTACT US' section with contact information for Hong Kong and Mainland. At the bottom, there are links for 'I-Net', 'Useful links', 'Careers', 'Complaints & whistleblowing', 'Contact us', 'IT support', 'Privacy policy', 'Terms of use', 'Personal information', 'Sitemap', and 'FAQ'. A copyright notice at the bottom reads 'Copyright ©2016 Hong Kong Institute of Certified Public Accountants. All rights reserved.'

Home page

**Login**

Please login to access the users' area

Login ID

Password

Security Code

PELF

Login | Forget / Acquire Login ID or Password | Re-send activation email | Register an account

- Please enter:
  - Login ID
  - Password
  - Security code
- Click "Login" button

### Step 3:

The screenshot shows the CPA Members' area website. The navigation menu includes: About us, Become a Hong Kong CPA, Registration & licensing, CPD & specialization, Membership & benefits, Standards & regulation, China & International, Communications, and Members' area. The Members' area menu is expanded, showing options like Council Election 2010, Annual Renewal 2011, Sports and Recreation Club (SRC), Competency Development Tool, Library, MyCPA, What's new, CE Replies to Members, Members' Handbook, Personal Profile, Change Login ID / Password, Diploma in Insolvency, Membership List, Use of Institute's Logo, Legal Opinion on True and Fair View, Minutes of 37th AGM, PC Online Resources Centre, Accountant Ambassador Enrolment, and Practice Review. A red box highlights the 'Change Login ID / Password' link, with a callout box that says 'Click "Change Login ID / Password"'. The current user is identified as 'Staff (Member)' with a 'Logout' link. The footer contains 'i-Net | Useful links | Careers | Contact us', 'Privacy policy | Terms of use | Personal information | Sitemap | FAQ', and 'Copyright © 2010 Hong Kong Institute of Certified Public Accountants. All rights reserved.'

### Step 4:

The form contains the following fields and instructions:

- Current Login ID:** A text box containing 'test03'. Callout: 'To change to a **new Login ID**, please enter in this box; if not, leave it blank.'
- New Login ID:** An empty text box. Callout: 'Attention: If you do not want to change the Login ID, please leave the box blank.'
- New Password:** A text box. Callout: 'To change to a **new password**, please enter twice in these boxes; if not, leave it blank.'
- Confirm Password:** A text box. Callout: 'Attention: If you do not want to change the Password, please leave the boxes blank.'
- Current Password \*:** An empty text box. Callout: 'Please enter your current password; then click the "Save" button to proceed.'

At the bottom of the form are two buttons: 'Save' and 'Close'.