

# Insolvency Preparatory I (Webinar)

October - November 2025



## About the course

The Institute's Insolvency Preparatory I (webinars) course focuses on broad knowledge and understanding of the basic principles of insolvency administration, with particular emphasis on the practical issues related to these areas.

1. What is Insolvency?
2. Liquidations, Bankruptcy, and IVAs
3. Investigation and Asset Realisation
4. Overview of Administrations and Priorities of Creditors
5. Receivership, Trading and Selling a Business, and Provisional Supervision

The course will run through five Saturdays over webinars commencing **18 October 2025**. Experienced specialists in field of insolvency will share with participants their expertise in different subject areas. The sequence of topic may vary from the tentative plan.

## Target participants

All interested parties intending to pursue their career in the field of insolvency or related areas.

## CPD hours

15 verifiable CPD hours for Institute's members. A certificate of attendance will be awarded to each participant who has fulfilled the minimum 80% attendance.

(Note: The course is under review by the Law Society of Hong Kong as an accredited CPD course.)

## Fees

- **HK\$3,150** (HKICPA member/student)
- **HK\$4,160** (Restructuring and Insolvency Faculty member)
- **HK\$4,410** (Non-member)

## Enrolment procedures

Enrolment deadline is **13 October 2025**. Registrations are on a first-come-first-served basis. Applications are available to submit online, by e-mail or post.

Successful applicants will be informed of the seminar link and log-in details by e-mail prior to the commencing of the course.

(Note: The course may be cancelled if the minimum enrolment is not achieved.)

## Date & Time

Five Saturdays on **18 & 25 Oct, 8, 22 & 29 Nov**,  
**10:00 a.m. – 1:00 p.m.**

## Format

Live webinar (via Zoom)

## Language

English (Cantonese may be used for some topics)

**Enquiries: 2287-7098 /**  
**[sq.insolvency@hkicpa.org.hk](mailto:sq.insolvency@hkicpa.org.hk)**

**Register  
online  
now**



## ENROLMENT APPLICATION

by e-mail: [sq.insolvency@hkicpa.org.hk](mailto:sq.insolvency@hkicpa.org.hk)

by post: Together with the required payment to **HKICPA**, 27/F, Wu Chung House, 213 Queen's Road East, Wanchai. Attn: E&T/ P1-2025

### Section 1 – Personal Particulars Please ☒ where appropriate.

Type of membership & No.:

☐ HKICPA (Member or Student) or Restructuring Insolvency Faculty ("RIF") ☐ Non-member

Membership no.: \_\_\_\_\_

☐ Mr. ☐ Ms.

Family name, Given name (English Name) 中文

Mobile: \_\_\_\_\_ E-mail: \_\_\_\_\_

Name of organization: \_\_\_\_\_

Industry: ☐ CPA firm (small) ☐ CPA firm (mid-tier) ☐ Big 4 ☐ Law practices  
☐ Specialist advisory ☐ Banking and Finance ☐ Government ☐ Non-profit  
☐ Commercials or others, specify: \_\_\_\_\_

Note:

- For **members** of the Institute, the same contact details as registered in the membership records will be used as means of administrative communications of this course, unless otherwise specify in Section 1.
- Certificate of Attendance will be awarded to those who have attended 80% of the entire course. For **members** of the Institute, the English and Chinese names as registered in the Institute's membership records will be used for issuance of the certificates. For **non-members**, the English and Chinese names as provided in Section 1 will be used.

### Section 2 – Relevant Work Experience (optional, for statistical results purposes)

Your equivalent length of experience in relations of insolvency:

- A. Court liquidation: \_\_\_\_\_ years \_\_\_\_\_ months
- B. Creditors' voluntary liquidation: \_\_\_\_\_ years \_\_\_\_\_ months
- C. Receivership: \_\_\_\_\_ years \_\_\_\_\_ months
- D. Other insolvency related work\*: \_\_\_\_\_ years \_\_\_\_\_ months \*please provide details: \_\_\_\_\_
- E. **Total length:** \_\_\_\_\_ years \_\_\_\_\_ months

### Section 3 – Fees and Payment Please ☒ where appropriate

**Fees** EWEB25101802 ☐ HK\$3,150 HKICPA Member/Student ☐ HK\$4,160 RIF Member ☐ HK\$4,410 Non-member

☐ Cheque (No. \_\_\_\_\_) payable to **HKICPA** or **Hong Kong Institute of Certified Public Accountants**

☐ VISA / MasterCard ☐ BOC HKICPA VISA ☐ BOC HKICPA UnionPay card

Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Card Expiry Date: (MM/YY) \_\_\_\_ / \_\_\_\_

Cardholder's Name:

Cardholder's Signature:

Date:

- Cash will not be accepted. Fees paid are non-refundable and non-transferable. A refund will only be made if the application is not accepted.
- Applications will not be processed if post-dated or dishonoured cheques are received.
- Any bank charges and/or expenses incurred as a result of unsuccessful credit card payments or dishonoured cheques shall be borne by the applicant.

### Section 4 – Points to Note

- Personal Data** Your personal data collected from the enrolment process and administration of courses/events/activities will be used for the purpose of the administration of the course on which you are enrolled. The provision of personal data by means of this form is voluntary. However, insufficient information may result in an inability to process your application. Such data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where relevant, of members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. **Members** and registered students may opt out of receiving such materials at any time by logging in via the following link <https://mas.hkicpa.org.hk/mycpa/communication/preference>. **Non-members** may opt out of receiving such materials at any time by sending an email to the Institute at [privacyofficer@hkicpa.org.hk](mailto:privacyofficer@hkicpa.org.hk) or a letter to the Institute's privacy officer. For more information about the privacy policy of the Institute, please go to <http://www.hkicpa.org.hk/en/service-tools/privacy-policy>
- HKICPA reserves the right to cancel part/all of the programme, or change the dates, time, venues, contents and/or teachers due to unforeseen circumstances.
- The Institute reserves the right to amend the above terms and conditions without prior notice. In case of any disputes, the Institute reserves the right to make the final decision.

### Section 5 – Declaration Please ☒ where appropriate

☐ I confirm that I have read and fully understood all the terms and conditions as set out in this form. I declare that the information given in this form is true and correct to the best of my knowledge and belief. If I am subsequently found to have provided false information, I agree to have my enrolment terminated without refund.

Signature of Applicant: \_\_\_\_\_ Date (DD/MM/YY): \_\_\_\_\_