



Hong Kong Institute of  
**Certified Public Accountants**  
香港會計師公會

**The Hong Kong Institute of Certified Public Accountants** is the only statutory licensing body of CPAs in Hong Kong recognized globally as the pre-eminent body of top-tier accountants that leads and serves businesses and the public interest of Hong Kong. At the Institute, we say a CPA is a "success ingredient" in a career, in the business world, and in society as a whole. In building a strong accounting profession, the Institute helps to establish and continuously enhance Hong Kong's reputation as a world-class financial centre.

To meet our business development needs, we are inviting candidates to join us for the following position:

### **ASSOCIATE MANAGER (INFRASTRUCTURE), INFORMATION TECHNOLOGY [Ref: AM(INFRA)-IT]**

#### Role and Responsibilities

- Leading the planning, project management and execution of new infrastructure projects
- Managing the service delivery of helpdesk and support team to assure a high level of services to users
- Managing the IT procurement process, IT inventory control and IT documentation
- Administration and maintenance of servers for Linux, Wintel Servers and VMware systems
- Network Administration of LAN/WAN/Wireless LAN and firewall
- Supporting end users on systems, networks, hardware/software setups and troubleshooting
- System/Security control and monitoring
- Implementation and maintenance of new hardware and business systems
- Evaluation of new technologies and solution platforms based on user requirements

#### **Qualifications and Required Attributes**

- Degree holder in Computer Science, Information System, Information Technology or related disciplines
- Hands-on experience over 5 years in Linux administration, Microsoft Windows servers, Microsoft Exchange, LAN/WAN administration, Firewall administration and managing a helpdesk to provide end user support
- Sound technical knowledge in the following areas: RedHat Linux, MySQL, VMware, SAN Storage, Microsoft Windows server, Dynamic CRM, Microsoft Exchange, Microsoft SQL server, LAN/WAN/Wireless and firewall, Cloud Platforms
- Certification in MCITP or MCSE / CCNA an added advantage
- A fast learner with passion on latest technologies and applications
- Proactive with strong sense of responsibility and result-oriented

- A strong team player, self-motivated and hardworking, and at the same able to work independently
- Good command of both written and spoken English and Chinese, and Mandarin speaking is a Plus
- Candidate with lower qualification or less work experience will be considered as IT officer

Applications should be marked “**Confidential**” quoting the reference **[AM(INFRA)-IT]** with full details of education, work experience, present and expected salaries, contact telephone number and earliest available date. Please apply in writing to the **Head of Human Resources, Hong Kong Institute of Certified Public Accountants, 37/F, Wu Chung House, 213 Queen’s Road East, Wanchai, Hong Kong** or by email to [talent@hki CPA.org.hk](mailto:talent@hki CPA.org.hk).

*Personal data provided will be used for recruitment purpose only.*

*For more information, please visit our website at [www.hki CPA.org.hk](http://www.hki CPA.org.hk).*