



The Hong Kong Institute of Certified Public Accountants is the only statutory standard setter in Hong Kong responsible for the development and maintenance of accounting, sustainability disclosure, auditing and assurance as well as ethical standards for professional accountants in Hong Kong. The Institute is also the only statutory licensing body of CPAs in Hong Kong which is recognised globally as the pre-eminent body of top-tier accountants that leads and serves the public interest of Hong Kong.

In light of the Institute's expanded remit to develop sustainability disclosure standards for accountants in Hong Kong, we are inviting high calibre professionals to join us for the following position to lead the Institute's activities in an area that is central to maintaining the first class international profile of Hong Kong and the Institute:

ASSOCIATE DIRECTOR, STANDARD SETTING – FINANCIAL REPORTING AND SUSTAINABILITY REPORTING (Ref: ADSS-FR&SR)

Reporting to the Director and/or Deputy Director of Standard Setting, successful candidates will provide a full range of support in the development, maintenance and execution of standard setting work of the Department.

Role and Responsibilities

- Provide technical and administrative support to the committees and other advisory panels managed by the Department, including the preparation of high quality meeting papers, minutes and/or presentation materials for outreach activities.
- Draft guidance, articles, standards and other materials as well as prepare webcasts (or through other media) relating to current and proposed IFRS/HKFRS Accounting Standards and IFRS/HKFRS Sustainability Disclosure Standards (collectively 'IFRS/HKFRS'), and oversee their publication according to due process.
- Liaise with local stakeholders (e.g. the government, regulators, preparers, investors, academics and practitioners) as well as national and international standard setters and other relevant stakeholders to facilitate the implementation of new and revised professional standards and address relevant emerging issues.
- Conduct research and provide robust technical analysis on IFRS/HKFRS as well as other consultation documents relating to current and emerging financial and sustainability reporting matters.
- Participate at domestic and international meetings.
- Respond to technical enquiries from Hong Kong stakeholders in relation to financial and sustainability reporting issues.
- Assist in preparing the department's training plans.
- Liaise with external and internal parties on administrative matters related to the technical work of the Department.
- Perform other duties assigned by the Director and Deputy Director of Standard Setting.

Qualifications and Required Attributes

- A minimum of 8 to 10 years' experience gained in an accounting professional practice, a national/ international standard setter, a professional accountancy body, a corporate, academia or a relevant research body.
- Experience in sustainability reporting and/or the technical accounting department would be an advantage.
- Strong technical and analytical skills in IFRS/ HKFRS and the broader reporting framework, including demonstrated ability in critical thinking and ability to challenge feedback gathered during outreach activities.
- Communicates clearly and effectively with diverse audiences, including the ability to liaise with senior members/ stakeholders within and outside the Institute.
- Excellent written and oral communication skills in English. Good command of Putonghua and/or Cantonese would be an advantage.
- Assertive, decisive, self-motivated and confident in dealing with general public/ stakeholders on simple and complex technical matters.
- Well-organised, able to work independently and in teams.
- Has a keen interest in public interest issues and has the ability to ascertain public interest dimensions of technical issues to arrive at a balanced view.

Applications should be marked “**Confidential**” quoting the reference code (**ADSS-FR/SR**) explaining, with examples, how the applicant meets the advertised qualifications and required attributes, and includes details of education, work experience, present and expected salaries, contact telephone number and earliest available date. Please apply in writing to the **Head of Human Resources, Hong Kong Institute of Certified Public Accountants, 37/F, Wu Chung House, 213 Queen’s Road East, Wanchai, Hong Kong** or by email to **talent@hkipa.org.hk**.

Personal data provided will be used for recruitment purpose only.

For more information, please visit our website at www.hkipa.org.hk.