The Hong Kong Institute of Certified Public Accountants is the only statutory licensing body of CPAs in Hong Kong recognized globally as the pre-eminent body of top-tier accountants that leads and serves businesses and the public interest of Hong Kong. At the Institute, we say a CPA is a "success ingredient" in a career, in the business world, and in society as a whole. In building a strong accounting profession, the Institute helps to establish and continuously enhance Hong Kong's reputation as a world-class financial centre.

To meet our business development needs, we are inviting high calibre professionals to join us for the following position:

MANAGER / ASSOCIATE MANAGER, INFRASTRUCTURE & OPERATIONS [Ref. M/AM-IT]

Role and Responsibilities

- Be responsible for managing and sustaining the IT infrastructure operations, security, system and network aligning with the Institute's standards
- Leading the design, planning, project management and execution of new infrastructure projects
- Managing the service delivery of helpdesk and support team to assure a high level of services to internal users
- Involving in selection and evaluation of new IT infrastructure solutions to select cost effective solutions to support business initiatives
- Managing relationships with external vendors and monitoring their performance
- Providing assistance on developing guidelines, standards, policies and procedures to administer the infrastructure environment
- Hardware and software lifecycle management
- Lead a team to provide infrastructure support to IT operation and project implementation
- Working with application team to identify requirements, design and implement solutions

Qualifications and Required Attributes

- Degree holder of Computer Science, Information Technology or equivalent
- Minimum 8 years of IT experience, including at least 3 years in IT infrastructure management, design, support and implementation
- In-depth understanding and hands-on experience in implementing, supporting and managing IT system, network and infrastructure, both hardware and software
- Hands-on experience in supporting VMware, Windows and Linux environments, cloud environments, SAN solution, Firewall and Security solution, Application Servers, and MySQL, MS SQL and Oracle Database Servers
- Experience in delivery of helpdesk and client services
- Excellent project and time management skills, ability to manage multiple projects and managing external vendors
- Ability to enable changes, work independently and work under pressure
- Be initiative and self-motivated

- Excellent communication, interpersonal, problem-solving, analytical and presentation skills
- Good command of spoken and written English and Chinese
- Less experience will be considered as Associate Manager

Applications should be marked "**Confidential**" quoting the reference **[M/AM-IT]** with full details of education, work experience, present and expected salaries, contact telephone number and earliest available date. Please apply in writing to the **Head of Human Resources, Hong Kong Institute of Certified Public Accountants, 37/F, Wu Chung House, 213 Queen's Road East, Wanchai, Hong Kong or by email at hr@hkicpa.org.hk**.

Personal data provided will be used for recruitment purpose only.
For more information, please visit our website at www.hkicpa.org.hk.