

2003

BEST CORPORATE GOVERNANCE  
DISCLOSURE AWARDS

最佳公司管治資料披露大獎



Media Partners



Organiser



Hong Kong  
Society of  
Accountants

# 2003

## BEST CORPORATE GOVERNANCE DISCLOSURE AWARDS

### Objectives

- To promote greater awareness of corporate governance
- To promote and encourage improvements in the standards of corporate governance disclosure practices in Hong Kong
- To give recognition to those companies / organisations that demonstrate the best corporate governance practices

### Eligibility for Entry

- Listed companies – Hang Seng Index (HSI)-constituent companies  
– Non-HSI-constituent companies  
(including companies listed on the Growth Enterprise Market)
- Public sector / Not-for-profit organisations

### Categories of Awards

- Diamond, Platinum and Gold Awards; and
- Significant Improvement Award, in each of the following categories :
  - HSI-constituent companies
  - Non-HSI-constituent companies
  - Public sector / Not-for-profit organisations

### Review and Judging Procedures

Review and Judging Panels will be formed and will include representatives from financial market regulators, government, international bodies, professional associations and academia, as well as prominent individuals in the field of corporate governance.

There will be two levels of review :

#### (i) Compliance Review

This will focus on compliance with the mandatory corporate governance disclosure requirements under the Companies Ordinance and the Stock Exchange Main Board or GEM Listing Rules, as appropriate.

#### (ii) Quality Review

This will be an assessment of the quality and standard of presentation and disclosure of corporate governance information in the annual reports, with the emphasis on voluntary disclosures. Other relevant publicly-known information about the companies / organisations may also be taken into account.

The Review Panel will review the annual reports of all entrants, and shortlist annual reports in each category for final judging by the Judging Panel, which will then determine the Diamond, Platinum, Gold and Significant Improvement Award winners in each entry category.

The Hong Kong Society of Accountants is pleased to announce the 2003 Best Corporate Governance Disclosure Awards to promote greater awareness and improved standards of corporate governance in Hong Kong.

## Judging Criteria

- Overall presentation
- Promptness of reporting
- Quality of disclosure of the following information :
  - corporate governance statement and practice
  - capital structure
  - board structure and functioning
  - management discussion and analysis in respect of operating and financial affairs
  - remuneration committee and policy and details of directors' remuneration packages
  - audit committee's composition, role and functioning
  - related party transactions and relationships
  - other voluntary disclosures, such as social responsibility and community service
- Compliance with corporate governance disclosure requirements of the Companies Ordinance and the Stock Exchange Main Board or GEM Listing Rules, as appropriate.

The decision of the judges will be final. In the event that the judges are unable to find entries of sufficient merit, they may, at their discretion, withhold any or all of the Awards.

## Awards Presentation and Publicity

- An Awards presentation ceremony will be held in November 2003 at the HKSA Annual Dinner, with the winners invited to attend.
- A Judges' Report on the winning entries will be compiled and widely distributed for public information. The Report will also name the board, audit committee and auditors of the winning companies / organisations.
- A press conference will be held to announce the results of the Awards as part of the publicity programme.

## Participation Procedure

- Entry forms must be completed and returned to the HKSA, together with 20 copies of the relevant published annual report for companies / organisations whose financial year ended between 1 April 2002 and 31 March 2003.
- The submission deadline is **23 August 2003**.

## Supporting Organisations

Deloitte Touche Tohmatsu	Asian Development Bank
Ernst & Young	Companies Registry
Grant Thornton	Hong Kong Exchanges & Clearing Ltd.
Jardine Matheson Ltd.	Hong Kong Investment Funds Association
JFAC Corporate Finance Ltd.	Hong Kong Monetary Authority
Kennic L.H. Lui & Co.	Hong Kong Securities Institute
KPMG	Hong Kong Stockbrokers Association Ltd.
Moores Rowland	Mandatory Provident Fund Schemes Authority
Nexia Charles Mar Fan & Co.	Securities & Futures Commission
Organisation Development Ltd.	The Hong Kong Institute of Company Secretaries
PricewaterhouseCoopers	The Hong Kong Institute of Directors
Standard & Poor's	
The Hong Kong Polytechnic University	
Wong Brothers & Co.	

## Enquiries

Any enquiries in relation to the Best Corporate Governance Disclosure Awards 2003 should be directed to:

Ms Mary Lam, Assistant Director (Business & Practice)

Hong Kong Society of Accountants

Address : 4/F., Tower Two, Lippo Centre, 89 Queensway, Hong Kong

Tel : 2287 7086 Fax : 2865 6603 or 2865 6776 e-mail : [mary@hksoa.org.hk](mailto:mary@hksoa.org.hk)

# 2003

## BEST CORPORATE GOVERNANCE

## DISCLOSURE AWARDS

### 最佳公司管治資料披露大獎



To : Hong Kong Society of Accountants  
4/F., Tower Two, Lippo Centre, 89 Queensway, Hong Kong

Attn : Ms Mary Lam, Assistant Director (Business & Practice)

致 : 香港金鐘道八十九號力寶中心二座四樓香港會計師公會  
會計行業發展助理總監林淑文女士

### Entry Form 參加表格

Name of company / organisation 公司／機構名稱

Annual report for the year ended 年報結算日期

Dispatch date of annual report to shareholders / stakeholders  
年報寄發予股東／其他人士的日期

Entry for the Awards in the category ticked hereunder 請在參加組別內填上「✓」號

- Hang Seng Index (HSI)-constituent companies 恒生指數成份股公司
- Non-HSI-constituent companies 非恒生指數成份股公司  
(including companies listed on the Growth Enterprise Market 包括創業板上市公司)
- Public sector / Not-for-profit organisations 公營／非牟利機構

Correspondence details of the contact person 聯絡人通訊資料

Name 姓名 Position 職銜

Address 地址

Telephone 電話

Fax 傳真

E-mail 電郵

20 copies of the published annual report for adjudication are attached.  
茲附上本公司／機構二十本已公佈年報供大會評選之用。

Signature 簽署

Date 日期

(with company chop 公司蓋章)

Deadline for Entry : 23 August 2003 截止日期：二零零三年八月二十三日

Organiser



Hong Kong  
Society of  
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# 2003

## 最佳公司管治資料披露大獎

### 宗旨

- 提高香港的公司管治意識
- 推動及鼓勵香港提高公司管治資料披露的水平
- 對在公司管治資料披露方面有優異表現的公司／機構作出表揚

### 參賽者資格

- 上市公司 — 恒生指數（恒指）成份股公司  
— 非恒生指數成份股公司（包括創業板上市公司）
- 公營／非牟利機構

### 獎項類別

以下各組均設有：

- 鑽石、白金和金獎；及
- 最佳進步獎
  - 恒指成份股公司
  - 非恒指成份股公司
  - 公營／非牟利機構

### 評審程序

評審工作由遴選委員會及評審團負責，成員包括金融市場監管機構、政府機關、國際機構及專業團體的代表、學者以及公司管治方面的知名人士。

參賽公司／機構的年報將進行兩層的遴選：

#### (i) 規例符合評審

集中對年報內容能否符合公司條例及聯交所主板或創業板上市規則有關公司管治資料披露要求進行評審。

#### (ii) 質素評審

對年報內公司管治資料披露及編排的質素及水平標準進行評審，尤其注重自願披露的資料。評審團亦會一併考慮參選公司／機構的其他有關公開資料。

遴選委員會將審閱所有參賽公司／機構的年報，從各組別中挑選出最佳的年報，供評審團作最後評選，以選出各組別的鑽石、白金、金獎及最佳進步獎的得主。

### 評選標準

- 整體編排
- 資料發佈的迅速程度
- 下列資料的披露質素：
  - 公司管治報告及實務
  - 資金結構
  - 董事會結構及職能
  - 管理層對經營及財務狀況的討論和分析
  - 酬金委員會、酬金政策及董事酬金的詳情
  - 審核委員會的組成成員、角色及職能
  - 有關連人士之間的交易及各有關連人士之間的關係
  - 其他自願披露的資料，例如社會責任的承擔和公益服務等
- 遵守公司條例及聯交所主板或創業板上市規則的公司管治資料披露的要求

評審團的評選結果為最終的決定。若評審團未能選出合適的得主，則有權取消部分或所有獎項。

香港會計師公會（公會）欣然宣佈舉辦二零零三年「最佳公司管治資料披露大獎」以貫徹公會致力在香港提高公司管治意識及推動良好公司管治資料披露的理念。

## 頒獎典禮及宣傳

- 頒獎典禮將於二零零三年十一月假香港會計師公會的週年晚宴上舉行，得獎者將獲邀出席晚宴。
- 公會將會印製評審報告並廣泛派發予各界參閱，亦會同時表揚得獎公司／機構的董事會、審核委員會及核數師等。
- 評審結果將於新聞發佈會內宣佈，作為整體宣傳活動之一。

## 參選程序

- 請將參加表格填妥，連同二十本參選公司／機構的最新年報（財政年度截止於二零零二年四月一日至二零零三年三月三十一日）一併交回香港會計師公會。
- 遞交表格截止日期為二零零三年八月二十三日。

## 支持機構

德勤•關黃陳方會計師行  
安永會計師事務所  
均富會計師行  
怡和管理有限公司  
創建富泰融資顧問有限公司  
呂禮恆會計師事務所  
畢馬威會計師事務所  
摩斯倫會計師事務所  
馬炎璋會計師行  
機構發展顧問有限公司  
羅兵咸永道會計師事務所  
標準普爾  
香港理工大學  
民信會計師事務所

亞洲發展銀行  
公司註冊處  
香港交易及結算所有限公司  
香港投資基金公會  
香港金融管理局  
香港證券專業學會  
香港證券經紀業協會有限公司  
強制性公積金計劃管理局  
證券及期貨事務監察委員會  
香港公司秘書公會  
香港董事學會

## 查詢

如對二零零三年度最佳公司管治資料披露大獎有任何查詢，請與香港會計師公會會計行業發展助理總監林淑文女士聯絡。

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