



The Hong Kong Institute of Certified Public Accountants is the only statutory licensing body of CPAs in Hong Kong recognized globally as the pre-eminent body of top-tier accountants that leads and serves businesses and the public interest of Hong Kong. At the Institute, we say a CPA is a "success ingredient" in a career, in the business world, and in society as a whole. In building a strong accounting profession, the Institute helps to establish and continuously enhance Hong Kong's reputation as a world-class financial centre.

To meet our business development needs, we are inviting high calibre professionals to join us for the following position:

SUSTAINABILITY MANAGER / LEAD [Ref: SM/L-ME]

The successful candidate will assist the Institute to drive its performance, as well as to raise awareness and build capacity for its members in relation to sustainability through various initiatives.

Role and Responsibilities

- Assist in developing, implementing and reviewing sustainability-related strategies and policies of the Institute
- Develop plans and drive initiatives across functions to facilitate the Institute in achieving its carbon reduction target and net-zero commitment
- Run the Sustainability Committee and facilitate members' contributions to the Institute's sustainability initiatives
- Identify capacity building opportunities for members and organize relevant continuing professional development programmes
- Initiate and manage the Institute's sustainability thought leadership and advocacy projects
- Conduct research to identify market development, trends and ESG issues that are relevant to the accounting profession.
- Monitor the Institute's ESG-related performance and achievements, and produce reports for management and stakeholders
- Participate in international discussion and working groups in relation to sustainability
- Perform any ad hoc assignments as required

Qualifications and Required Attributes

- Bachelor degree in sustainability- or business-related discipline
- 5 years of experience or above in sustainability with sizable organizations (candidates with more experience will be considered as Sustainability Lead)
- Solid knowledge on sustainability especially on standards, reporting and carbon management
- Qualified Accountant of HKICPA or other recognized accounting bodies is an advantage
- Proficient in spoken and written English and Chinese

- Excellent project management and communication skills
- Well-organized, detail-oriented and able to work independently
- Proficient in Microsoft Office - Excel, Word, PowerPoint and Outlook

Applications should be marked "Confidential" quoting the reference [SM/L-ME] with full details of education, work experience, present and expected salaries, contact telephone number and earliest date available. Please apply in writing to the Head of Human Resources, Hong Kong Institute of Certified Public Accountants, 37/F., Wu Chung House, 213 Queen's Road East, Wanchai, Hong Kong or by email to hr@hkipa.org.hk.

*Personal data provided will be used for recruitment purpose only.
For more information, please visit our website at www.hkipa.org.hk.*