

Qualification Programme (QP) Early Bird Scheme for June 2024 Session

Eligibility

Final year students of designated local bachelor degree programmes accredited by the Hong Kong Institute of Certified Public Accountants (“the HKICPA”) who:

- i. are in the 1st semester of their final academic year; and
- ii. can complete the relevant courses in their accredited degree programmes after result release of above semester, i.e. which would secure exemption of **7 or more** QP Associate Modules; and
- iii. are able to confirm their graduation status **by August 2024**.

Features

Under this scheme, participating students can **commence the QP in advance during their final year** and **may complete the QP 12 months earlier than those who do not join the scheme**. It will give them the flexibility in their study plans, and also enhance their technical knowledge and soft skills to pursue a career in the accounting profession.

Application and Deadline

Eligible applicants should submit the QP application at: www.hkicpa.org.hk → **Become a Hong Kong CPA → QP → [Application and registration](#)**

The **application deadline is 19 November 2023 (Sun)**. Fail to submit the required documents (please refer to P.2 - Important Dates) by the deadline will delay processing of the application.

Important Notes

- Applicants will be admitted to the QP **conditionally** subject to the attainment of their graduation status on the agreed cut-off date with the tertiary institutions.
- In the event that the applicants fail to obtain the graduation status by the agreed cut-off date, they will be **removed from the QP Student Register immediately**. Those applicants are required to re-register their QP studentship with the Institute after acquiring the graduation status in order to continue the remaining parts of the QP and payment of the required fees upon re-registration.
- The Institute would **provisionally grant module exemption** on respective Associate Module(s) on the assumption that the applicants will pass the relevant course(s) in the accredited degree programme. This arrangement enables their enrolments for the QP Professional Level in advance provided that they are expected to entitle the exemption of **8 or more** QP Associate Modules upon graduation. However, it is subject to the finalization of the course results by their tertiary institutions by the agreed date.
- QP students who entitiled the exemption of **8 or more** QP Associate Modules can first enroll for the Introductory Workshop together with any two* Professional modules after they accept the QP assessment result.

QP Professional Level
Introductory Workshop
Module 11 – Financial Reporting
Module 12 – Business Finance
Module 13 – Business Assurance
Module 14 – Taxation

*QP students are allowed to enroll in a maximum two *first* attempt modules per exam session.



- If applicants do not complete all required courses under the approved curriculum for the accredited programme, they are not eligible for the exemption for particular module(s) in the Associate Level. Please refer to “Section 4 - Self-assessment” in the QP application system for details.
- The module results attained will be valid for ten years from the date of initial registration as a QP student under the Professional Accountants By-Law 39.

Important Dates

QP Session	Date	Action	Remarks
Jun 2024	19 Nov 2023	<p>Application deadline for Early Bird Scheme</p> <ul style="list-style-type: none"> • Applicants MUST complete the QP application and upload relevant documents by this date. <p><i>QP application system:</i> www.hkicpa.org.hk > Become a Hong Kong CPA > QP > Application and registration</p>	<p>Required documents (scanned copy) and fee:</p> <ul style="list-style-type: none"> <input type="checkbox"/> HKID Card/ PRC ID Card/ Passport (Marked “COPY” across the image) <input type="checkbox"/> Passport standard photo (in <u>JPEG</u>; ratio of length to width is 4:3; plain coloured background) <input type="checkbox"/> Completed Result Release Authorization and Undertaking Form (Please click HERE for the form) <input type="checkbox"/> Latest Transcript(s) of the programme (1st year – 3rd year) <input type="checkbox"/> Enrolled Course List of current & upcoming semester(s) (1st, 2nd & summer semesters (if any) of final year) <input type="checkbox"/> HK\$750 Application Fee (to be paid online in the QP application platform; non-refundable and non-transferable) <p><u>If any,</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Transcript(s) of sub-degree (e.g. associate, higher diploma, diploma) <input type="checkbox"/> Transcript(s) of study exchange programme in non-Hong Kong institution <input type="checkbox"/> Credit Transfer Letter/ Exemption Letter <ul style="list-style-type: none"> - Sub-degree - Study exchange programme in non-Hong Kong Institution



QP Session	Date	Action	Remarks
Jun 2024	Mid-Jan ~ Mid-Feb 2024 [#]	Tertiary institutions provide applicants' preliminary results of 1st semester, final year to the HKICPA	<ul style="list-style-type: none"> If applicants' result can satisfy the QP registration requirements, the assessment result on module exemptions will be notified via email before the enrolment deadline of Jun 2024 session, tentatively scheduled on 10 March 2024. Please refer to the QP timetable for details. The applicants have to accept the result and pay for the exemption fee and first annual fee (2024: HK\$900). Please refer to the fee schedule for the prevailing fees required.
Jun 2024	10 Mar 2024* (tentative)	Module enrolment deadline	<ul style="list-style-type: none"> Successful registered QP students can submit the module enrolment via the Student Centre before enrolment deadline.
Dec 2024	Mid-June ~ Aug 2024 [#]	Tertiary institutions provide applicants' preliminary results of 2nd/ summer semester, final year and graduation status to the HKICPA	<ul style="list-style-type: none"> If the applicants cannot satisfy the QP registration requirements/ their tertiary institution's graduation requirements, they will be removed from the QP Student Register.
Dec 2024	Early Sep 2024 (tentative)	Module enrolment deadline	<ul style="list-style-type: none"> Successful registered QP students can submit the module enrolment via the Student Centre before enrolment deadline.
N/A	31 Dec 2024	Deadline for applicants to submit final official full transcript (with graduation status) and degree certificate to the HKICPA by email	<ul style="list-style-type: none"> The HKICPA will finalise the QP student registration record. The QP studentship and module result may be withheld if the students do not submit the documents. The "provisional exemption" granted to the corresponding Associate module(s) will be revoked if the students do not submit the documents.

[#]The HKICPA will confirm the actual date with individual tertiary institution.

^{*}You should confirm acceptance of the application result in order to become a registered QP student. Then you can submit the enrolment(s) before the deadline.