



CPA Football Competition 2016 - 17



- Dates :** **Saturday, 5 November 2016 (1st match)**
Matches will be held in the weekends commencing November. The completion of the competition is subject to the number of teams enrolled.
(Please see tentative match schedule attached.)
- Venues :** Junction Road Park and Oxford Road Playground for preliminary round
Junction Road Park for quarter, semi final and final rounds
(all are hard-surface soccer pitches)

About the competition

- This is a 7-a-side competition.
- Each team can register a maximum of 15 players.
- The maximum number of participating teams is 24.
- The competition will be cancelled if the number of teams enrolled is below 8.
- Team briefing and open draw will be held on **Wednesday, 19 October, at 7:15 pm, HKICPA, 37/F Wu Chung House.**

Enrolment and team requirements

- Members are welcome to form teams with QP students and graduates as well as employees of CPA practices.
- **To register**, please complete the enrolment form and return it with full payment to the Institute on or before **12 October 2016**.
- **\$1,300** per team plus a deposit of \$500.
- Confirmation email will be sent out by 14 October to confirm the team registration status.

Awards

Charles Mar Fan Cup will be awarded to the champion.

Trophies will be awarded to the 1st runner-up and 2nd runner-up.



Enquiries

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Corporate Events Department

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 213 Queen's Road East,
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Fax: 2803 4620

Enquiries: 2287 7034

CPA Football Competition 2016-17

Entry Form

(Please reply on or before 12 October 2016)

Please read the **Notes on Enrolment and Team Requirements** prior to completing this form.

Team name:	_____	Team uniform colour:	_____
Team leader:	Full name: _____	Membership no.:	_____
	Phone no.¹: _____ <i>(mobile phone no. preferred)</i>	Email address :	_____
Contact person: <i>(if different from the Team Leader)</i>	Full name: _____	Membership no.:	_____ <i>(if applicable)</i>
	Phone no.¹: _____ <i>(mobile phone no. preferred)</i>	Email address :	_____

List of Players

Players 1 to 3 must be a HKICPA member.

Players 4 to 8 must be either a HKICPA member or a HKICPA registered student.

Player's name <i>(full name in block)</i>	Membership no. / Student registration no. <i>(if applicable)</i>	HKID / Passport no. <i>(only the letter and the first 4 digits are required, e.g. Z1234xxx)</i>	Name of employing company / member practice
1			
2			
3			
4			
5			
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8			
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12			
13			
14			
15			

Declaration

I, the Team Leader, declare that the particulars entered in the above List of Players are true and accurate, and that all named players of the team agree to observe and abide by the rules and regulations of the CPA Football Competition 2016-17.

Date: _____ **Signature of Team Leader:** _____

- (a) Please enclose two cheques upon submission of the Entry Form: (i) **\$1,300 as entry fee** and (ii) **\$500 as deposit**.
- (b) Cheques are made payable to "Hong Kong Institute of Certified Public Accountants" or "HKICPA".
- (c) Confirmation email will be sent out by 14 October to confirm the team registration status.

Remarks:

¹ Mobile phone will be used for communications on the event day, whereas email will be used for all general communications regarding the competition.



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Declaration

I declare that I do not suffer from any illness/disability that renders me unfit to participate in the above activity. I will immediately notify HKICPA if, for any reason, my health subsequently renders me or may render me unfit to participate in the above activity. I fully accept that the HKICPA will then consider whether I should, in the interest of safety or the safety of the other participants, continue to be allowed to further participate in future sessions and that the decision of the HKICPA will be final.

Where referees are in place, I agree to follow the referees' instructions. I agree that this may be a verbal, visual, physical or demonstrative form of communication. I will ask for further clarification of any ambiguous and/or inaudible instructions. I understand that I will be asked to leave a session immediately if deemed to be deliberately ignoring the instructions from the referee.

Assumption of Risks and Disclaimer of Liability

As a participant in the above activity you accept that you may be exposing yourself to risk of harm due to the hazards inherent in the activity.

Team name : _____

Date : _____

Name of team member (full name in block letter)		Signature
1		
2		
3		
4		
5		
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8		
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11		
12		
13		
14		
15		

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Notes on Enrolment

1. Completed entry form together with payments should be submitted to the Institute on or before the closing date of enrolment, i.e. **12 October 2016**. However, the Institute has the discretion to accept late applications as it sees fit.
2. The entry fee (\$1,300) per team is non-refundable once the enrolment is accepted.
3. Each team has to pay an additional deposit of \$500 which is refundable. The purpose of the deposit is to: (1) discourage absence from matches which will have a serious impact on the overall competition; (2) discourage any team to make unsubstantiated complaints against other teams; and (3) be used as a penalty for any team which is found guilty of breaching of the rules and regulation of the competition.

The deposit will therefore be forfeited in the following circumstances if any team has:

- failed to show up at any scheduled match;
- made any unsubstantiated complaints; or
- been found guilty of breaching of the rules and regulations of the competition.

Otherwise, the deposit will be refunded in full after the competition.

4. All players are required to present their HKID card or passport for identification purpose before the commencement of the match. Affinity Credit Card / HKICPA Membership Card / HKICPA Student Card are also accepted as a form of identification. The name appears on the List of Players should be identical to the name appears on the identification proof.
5. Any team player who is neither a HKICPA member nor a HKICPA QP student / graduate is required to submit a certification of employment status issued by his HR department or an authorised person of his company in conformity with the Team Requirements as set out below.
6. The deadline for submission of certification of employment status is 2 November 2016. The Institute has the right to request further particulars or proof in respect of any player's employment status as it sees fit.
7. The Team Leader is required to sign a declaration confirming that the particulars entered in the List of Players are true and accurate.
8. Should the Team Leader wish to make any changes to the List of Players that has already been submitted, he is required to submit the Application for Change of Players to the Institute before the specified deadline, with certification of employment status, if applicable. The final composition of a team must comply fully with the Team Requirements as set out below.
9. The deadline for submission of any changes to the List of Players is **2 November 2016**. No changes will be accepted thereafter.
10. Only players who have been duly registered are allowed to play in the competition.
11. Each player must sign the attached declaration form and submit it to the Institute before the competition.
12. The rules of the competition will be sent to all participating teams after enrolment. The Institute reserves the rights to revise or amend the rules and regulations of the competition without prior notice. The Institute has the final say in the interpretation of the rules.
13. The venue and date of match are subject to change without prior notice due to unforeseen circumstances.

Team Requirements

Participating teams should fulfill the following requirements:-

- (a) There are three types of players:
 - i. HKICPA members;
 - ii. HKICPA QP students / graduates; and
 - iii. other players.
- (b) Other players refer to any persons who are neither HKICPA members nor HKICPA QP students / graduates. They must be full-time employees of the same company with one of the teammates, who is a HKICPA member.
- (c) The Institute will base on the information stated in the entry form/Change of Players List to consider if a team has complied with the requirement set out in sub-paragraph (e) below. Therefore any players who expect their status to be changed by 5 November (first march), he should use the new status to enter into the competition.
- (d) After enrolment deadline, one can notify us of his change of status by completing the Change of Players List by **2 November 2016**. Any subsequent change of status will not be entertained.
- (e) A team can register up to a maximum of 15 players. In a team, there must be at least three HKICPA members and the total number of HKICPA members, or a combination of HKICPA members and HKICPA QP students / graduates, must not be less than eight. *During a match, there must be a minimum of three HKICPA members playing at any time throughout the match.*
- (f) A team must have a Team Leader who is a HKICPA member.
- (g) A player can only register for one team.

[*A **full-time employee** shall mean a person who has been working for the company for at least **six months** by the time of the first match of our competition, **5 November 2016**, during which he is bound to devote the whole or substantially the whole of his time during normal office hours to his employment. Normal hours shall mean those hours at which banks are generally open for business in Hong Kong.]

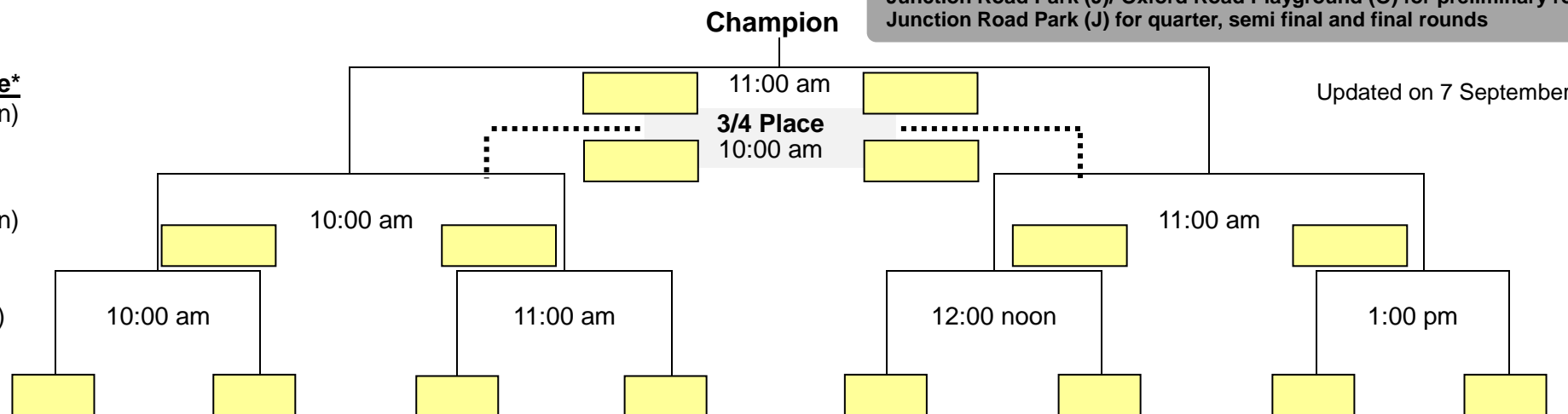
CPA Football Competition 2016 – 17 – Tentative Match Schedule

Venues:
 Junction Road Park (J)/ Oxford Road Playground (O) for preliminary round
 Junction Road Park (J) for quarter, semi final and final rounds

Final & 3/4 Place*
 22 Jan 2017 (Sun)
 (Day 15)

Semi Final
 15 Jan 2017 (Sun)
 (Day 14)

Quarter Final
 8 Jan 2017 (Sun)
 (Day 13)



Group A		Group B		Group C		Group D	
A1		B1		C1		D1	
A2		B2		C2		D2	
A3		B3		C3		D3	
A4		B4		C4		D4	
A5		B5		C5		D5	

Preliminary round (5 Nov – 18 Dec 2016)

Date (Venue)	5 Nov (Sat) (Oxford Road) (Day 1)	6 Nov (Sun) (Junction Road) (Day 2)	12 Nov (Sat) (Oxford Road) (Day 3)	13 Nov (Sun) (Junction Road) (Day 4)	19 Nov (Sat) (Oxford Road) (Day 5)	20 Nov (Sun) (Junction Road) (Day 6)	3 Dec (Sat) (Oxford Road) (Day 7)	4 Dec (Sun) (Junction Road) (Day 8)	10 Dec (Sat) (Junction Road) (Day 9)	11 Dec (Sun) (Oxford Road) (Day 10)	17 Dec (Sat) (Oxford Road) (Day 11)	18 Dec (Sun) (Junction Road) (Day 12)
1000 - 1100												
1100 - 1200												
1200 - 1300												
1300 - 1400												
1400 - 1500												
1500 - 1600												
1600 - 1700												
1700 - 1800												

* Prize Presentation will be held after the final match.