

PROFESSIONAL INTEREST GROUP ACTIVITIES

Property, Infrastructure & Construction Interest Group (PICIG)

Course in Construction for Accountants Conducted by Construction Industry Training Authority (CITA)

PICIG MEMBERS ONLY

Date	: 5 consecutive Thursdays from 30 October to 27 November 2003
Time	: 7:00 p.m. - 9:00 p.m.
Language	: Cantonese (supplemented by English)
No. of Participants	: 20 PICIG members per session
Venue	: HKICPA Conference Room, Room 1205, Tower Two Lippo Centre, 89 Queensway Hong Kong.
Programme	: 6:30 pm - 7:00 pm Registration and refreshments 7:00 pm - 9:00 pm Lecture
CPD Credit Hours	: 2 hours per session
Admission Fee	: HKD1,500 per person for 5 sessions HKD350 per person per individual session (subject to availability of space)
Course Material	: To be provided by CITA
Award of CITA Certificate	: Attended at least 80% of the full course

OBJECTIVE AND CONTENT

The objective of the training course is to provide an opportunity for PICIG members to understand more about the industries they are working in.

The course is designed for members who are working in the building and construction field, with some basic knowledge of the industry. The course will cover technical topics such as project cost control, contract procurement and administration and introduction to disputes resolution process etc.

Please refer to [page 3](#) for further details of the course content.

REGISTRATION

The number of participants is limited to 20 PICIG members per session. In case of over-subscription, places will be allocated on a first-come-first-served basis to PICIG members applying for the full course of 5 sessions and then to those members applying for individual sessions.

Should a participant who has registered for the full course be unable to attend certain sessions, his/her seat is not allowed to be transferred to a third person.

AWARD OF CITA CERTIFICATE

A CITA certificate will be awarded to those members who registered for the full course (5 sessions) and attended at least 80% of the course (i.e. attended 4 sessions or above).

All participants will be granted 2 HKICPA CPD hours for attending each session.

Interested members should make a reservation by fax, follow by sending the attached reply slip duly completed to the Professional & Technical Department on or before Wednesday, 15 October 2003. Applicants will receive confirmation in writing of whether their applications are successful on or before 22 October 2003.

Should you have any questions on the above training course, please contact Ms. Karen Moy, Administrative Officer of the Professional & Technical Department at 2287 7089.

PROFESSIONAL AND TECHNICAL DEPARTMENT HONG KONG
INSTITUTE OF PUBLIC CERTIFIED ACCOUNTANTS

16 September 2003

Session Topic

Date

(Thursday, 7:00 p.m.- 9:00 p.m.)

1. ***Project Cost Control*** 30 October 2003
2. ***Contract Procurement*** 6 November 2003
 - Comparison of Contemporary Procurement Methods
 - Aspects of Cost Control & Risk Management under Different Arrangements
 - Analysing the Results of Tenders
3. ***Contract Administration*** 13 November 2003
 - Preparation of Payments
 - Evaluation of Variations
4. ***Notification of Completion
Evaluation of Claims*** 20 November 2003
5. ***Introduction to Mediation & Arbitration*** 27 November 2003