



Hong Kong Institute of
Certified Public Accountants
香港會計師公會

The Hong Kong Institute of Certified Public Accountants is recognized globally as the pre-eminent body of top-tier accountants that leads and serves businesses and the public interest of Hong Kong. At the Institute, we say a CPA is a "success ingredient" in a career, in the business world, and in society as a whole. In building a strong accounting profession, the Institute helps to establish and continuously enhance Hong Kong's reputation as a world-class financial centre.

To meet our business development needs, we are inviting high calibre professionals to join us for the following position:

DEPUTY DIRECTOR, ADVOCACY AND PRACTICE DEVELOPMENT [Ref. DD-APD]

Role and Responsibilities

The Advocacy and Practice Development Department is responsible for policy and technical work in a range of areas, including taxation, insolvency and restructuring, forensic accounting, corporate governance, corporate finance, and anti-money laundering. The position will require the candidate to take primary responsibility for oversight of matters relating to corporate governance (CG), including the Best Corporate Governance and ESG Awards (the Awards) and CG/ ESG-related projects, as well as forensic accounting, while also assisting in other areas of work.

More specifically, primary duties will include:

CG/ ESG

- Overall coordination of the annual flagship Awards project. The project involves:
 - Working with the Awards Organising Committee, to plan and further develop the Awards to ensure that they remain relevant and an effective vehicle for promoting and rewarding good CG and ESG among listed companies and public sector organisations.
 - Reviewing/ updating the assessment criteria for listed companies and public sector organisations
 - Coordinating/ liaising with stakeholders, including members review and judging panels.
 - Preparing draft a judges' report and working with the Corporate Communications Department on publicity and media work for the Awards
 - Organising the Awards presentation luncheon and liaising with representatives of the awardees and other stakeholders on the event.
 - Organising continuing professional development events involving representatives of awardees and senior practitioners, to raise the awareness of CG and ESG among members of the Institute.
- Developing and coordinating research studies and developing/ updating publications relating to CG/ ESG

Forensic Accounting

- Coordinating arrangements for professional development seminars and webinars, and other events and activities for Forensic Interest Group members
- Reviewing and making proposals for the future of the Professional Enhancement Programme in Forensic Accounting

Other

- Conducting/ coordinating other research and surveys, and assisting in the development and management of other ad hoc technical and thought leadership projects.

- Liaising with other internal and external stakeholders, including relevant government agencies, regulators and overseas organisations, as appropriate, as well as different departments within the Institute.
- Reviewing and preparing responses to legislative and policy proposals, and consultation papers relating to the primary areas of responsibility.
- Responding to technical enquiries from members of the Institute on relevant subjects.
- Tasks relating to other areas of the department's work, if required.
- Supporting the director of the department in relation to management of the department and deputising for the director when required.

Qualifications and Required Attributes

- Candidates should be degree holders and qualified professionals, preferably as certified public accountants, with a minimum of 10 years post qualification experience.
- They should have initiative and be able to work independently, and be able to interact effectively with a range of senior professionals, government officials and others.
- Candidates should be open-minded, inquisitive and adaptable, and have good analytical and organisational skills, as well as a good knowledge of the Hong Kong environment. A sound knowledge of one or more department's areas of responsibility would be an advantage.
- They should have good communication skills, including a high standard of written and spoken English and Chinese.

Applications should be marked "**Confidential**" quoting the reference **[DD-APD]** with full details of education, work experience, present and expected salaries, contact telephone number and earliest date available. Please apply in writing to the **Head of Human Resources, Hong Kong Institute of Certified Public Accountants, 37/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong** or by email to [**talent@hkicpa.org.hk**](mailto:talent@hkicpa.org.hk).

*Personal data provided will be used for recruitment purpose only.
For more information, please visit our website at www.hkicpa.org.hk.*