Hong Kong Institute of
Certified Public Accountants
香港會計師公會

Finance & Operations Department,
Hong Kong Institute of CPAs
37th Floor, Wu Chung House,
213 Queen's Road East,
Hong Kong.

Webinar on Debt financing and restructuring – 30 August 2011

Enrolment Form for single-user & multiple-user licence

Payment & Enrolment Status Enquiry: 2287 7381 e-mail: finance@hkicpa.org.hk Fax : 2893 9853	Event Information Enquiry: 2287 7249 e-mail:cpd@hkicpa.org.hk	**FOR OFFICE USE ONLY** Ref: _____ Handled by: _____

Full name: (Mr./Ms.) _____ Membership no.: _____

Membership type: ☐ Member ☐ IA ☐ Registered Student ☐ HKIAAT Member
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Company: _____

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* ***Login information cum official receipt*** ***will be sent by email which will include a weblink, login ID and password. You are entitled to access to the webinar at a specific time. In order not to delay the process, please ensure payment is made together with your application.***

No.	Type of licence	Unit price (HK$)	Quantity	Total fee (HK$)
1	Single-user licence (EL110830) (for members only)	$170		
2	Single-user licence (EL110830) (for non-members)	$300		
3	Multiple-user licence for 5 users (EL110830M5)# (for members purchasing only) *each firm or corporation or organization will enable 5 users to obtain credit of 1.5 CPD hours each*	$595		
4	Multiple-user licence for 10 users (EL110830M10)# (for members purchasing only) *each firm or corporation or organization will enable 10 users to obtain credit of 1.5 CPD hours each*	$1,020		
5	Registered mail for delivery of CPD verification forms# (for multiple-user licence only)	$60		
			Total (HK$)	

Attendance of webinar on multiple-user licence to be verified by in-house trainer on HKICPA's CPD verification forms. Please select the method to collect HKICPA's CPD verification forms (please tick the appropriate box):

☐ *In person at the HKICPA's counter on 27/F Wu Chung House, 213 Queen's Road East, Wanchai., Hong Kong (please bring along the collection details confirmation email)*

☐ *Delivery by registered mail (charge at $60) – only accepted for enrolments made on or before 16 August 2011*

Payment Method *(Please tick the appropriate box)*

❑ Cheque (payable to **"Hong Kong Institute of Certified Public Accountants"**)		
Cheque No.:	Bank:	
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NOTES :

1. Application by fax will ONLY be accepted when payment is made by credit card. Please ensure all the particulars relating to payment are completed, otherwise the application cannot be processed. Please fax the completed form to 2893 9853
2. Cheque should be made payable to "HONG KONG INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS". NO CANCELLATION/ REFUND will be entertained when application is processed.
3. A confirmation email cum official receipt will be sent to you before 26 August 2011 in which you will be given your login ID and password. In order not to delay the process, please ensure payment is made together with your application. If you do not receive any confirmation email from the Institute, please contact Ms. Susanna Ng at 2287 7249.
4. All scheduled events will be cancelled and postponed to a date to be announced in the event of typhoon signal no. 8 or above or if a Black Rainstorm warning is hoisted. For details of bad weather arrangement, please refer to the following link http://www.hkicpa.org.hk/file/media/section4_cpd/Continuing%20Professinoal%20Development%20Programme%20(CPD)/typhoon.pdf. on the Institute's homepage.
5. The Institute reserves the right to change the date or speaker of the event due to unforeseen circumstances.
6. All personal data collected from the enrolment process, and administration of the programmes will only be used for the purpose of the administration of the course on which members are enrolled. In addition, the Institute may use the collected data for statistical research and analysis, for keeping members informed of its services and for other uses internally.