

## Regulations on HKICPA/HKABE Joint Scholarships for BAFS 香港會計師公會/香港商業教育學會「企會財」獎學金規章

**Objective:** The aim of the scholarships is to recognize secondary students who have achieved an excellent result in the subject of "Business, Accounting and Financial Studies" (BAFS) in their schools.

目的： 此獎學金之目的為表揚校內「企業、會計與財務概論」科（企會財）成績優異之學生。

### Eligibility and Award Procedures 申請資格及程序

#### **A) Eligibility 申請資格**

1. All secondary schools offering the subject BAFS with accounting/business management module are eligible for nomination of the scholarships.  
凡有開辦「企會財」科會計/商業管理單元的中學均可提名學生申請此獎學金。
2. Each eligible secondary school may nominate one full-time F.5 student who ranked the first in the BAFS accounting/business management module within the whole form (based on F.4 full year result) for the scholarship. If the school has both accounting and business management modules, one quota of scholarship nomination will be available for each module.  
符合以上條件之中學可提名一位修讀「企會財」會計/商業管理單元之中五學生申請此獎學金，該獲提名之學生需於中四全年成績考獲「企會財」科目全級第一名。如果該校同時開辦會計和商業管理單元，每個單元均可獲獎學金提名名額各一個。

#### **B) Award Procedures 獎學金申請程序**

1. Nomination is to be submitted by school. Completed nomination form, together with copy of nominee's academic transcript of last academic year should be sent to the HKICPA for consideration.  
申請表格需由學校提交。填妥之表格連同獲提名學生之上學年成績報告副本須一併交回 HKICPA 評選及審核。
2. The organizing bodies reserve the right of final decision. Any school which has been granted an award should not assume that the same award will be granted automatically in the following year.  
主辦機構將保留最終決定權。成功獲取獎學金之學校，不應假設下年度可自動獲頒獎學金。

### Value and validity of Scholarship 獎學金價值及有效期

The scholarships will be presented to the recipients in the form of a cash prize of HK\$300 at the HKICPA Award Ceremony for Secondary Schools which will be held in April each year.  
獎學金以現金獎金 HK\$300 形式頒發，每年四月舉行之香港會計師公會頒獎典禮(中學組)內頒發。



**HKICPA/HKABE Joint Scholarships for BAFS 2018-2019**  
**2018-2019 香港會計師公會/香港商業教育學會「企會財」獎學金**

**Nomination Form 提名表格**

Please complete and return this form on or before **14 December 2018** by post or by hand  
請於 **2018 年 12 月 14 日** 前郵寄或親身交回填妥之表格

Address: HKICPA, 37/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong  
地址：香港會計師公會香港灣仔皇后大道東 213 號胡忠大廈 37 樓

(Attention to: HKICPA/HKABE Joint Scholarships for BAFS 2018-2019)  
(請註明：2018-2019 年度香港會計師公會/香港商業教育學會「企會財」獎學金)



**Personal Data (Privacy) Ordinance:** All personal data collected in this form will only be used for the purpose of the administration of the HKICPA/HKABE Joint Scholarships for BAFS on which student is applied. In addition, the organizing bodies ("the bodies") may use the collected data for statistical research and analysis, for keeping student informed of its services and or other uses internally. The provision of personal data by means of this form is voluntary. It may be accessible to offices, committees or persons when processing the awards application and related matters.

**個人資料(私隱)條例:** 所有閣下在此表格所提交的個人資料只會用作申請香港會計師公會/香港商業教育學會「企會財」獎學金之用途。而主辦機構可能會利用所收集之資料以作統計、分析、及發送有關公會的商品、服務及作其他內部之用。閣下在此表格所提供的個人資料純屬自願性質。其資料可能會於處理有關其獎項之申請時被公司、小組或其他人仕所查閱。

**(A) School Information 學校資料**

Name of school: (English) \_\_\_\_\_

學校名稱: (中文) \_\_\_\_\_

School address 學校地址: \_\_\_\_\_

(In English 以英文填寫) \_\_\_\_\_

**School Contact Person 學校聯絡人:**

Mr./Miss /Ms.\*  
Surname: \_\_\_\_\_

Given name: \_\_\_\_\_

中文姓名: \_\_\_\_\_

Title 職位: \_\_\_\_\_

Tel. No. 電話: \_\_\_\_\_

E-mail 電郵: \_\_\_\_\_

Our school offers the subject "Business, Accounting and Financial Studies" (BAFS) and the number of current F.5 students taking this subject is as follows:

本校有教授「企業、會計與財務概論」(企會財)課程。現正修讀此學科的中五學生人數如下：

	Medium of instruction 教學語言	
	English 英文	Chinese 中文
Accounting module 會計單元		
Business management module 商業管理單元		
Total 總人數		

\*delete as appropriate 請將不適用刪除

**(B) Nominee's Information 被提名學生資料**

Mr./Miss \* (Surname) : \_\_\_\_\_ (Given name): \_\_\_\_\_

先生/小姐\* (中文姓名) : \_\_\_\_\_ E-mail 電郵: \_\_\_\_\_

Tel. no. 電話: (Home 住宅) \_\_\_\_\_ (Mobile 手提電話) \_\_\_\_\_

Which module is the nominee studying?  Accounting 會計  Business Management 商業管理  
被提名學生選修哪個單元?

Rank in BAFS within the whole form 企會財科全級排名: \_\_\_\_\_  
(Based on F.4 full year exam result 按中四學年全年考試成績)

**Please provide below information for our cheque issuance 請提供以下資料作我們簽發支票用:**

Payee name (same as payee's bank account name) 收款人姓名 (與收款人的銀行帳戶名稱相同) :

Remarks 1: Subject to the result of your application, the cheque will be presented in the HKICPA Award Ceremony for Secondary Schools which will be held in around April. 取決於你的申請結果，我們將於四月舉行之香港會計師公會頒獎典禮(中學組)內頒發。  
2: Please make sure the bank account owner aged 18 or above. 請確保銀行帳戶持有人是 18 歲或以上。

\*delete as appropriate 請將不適用刪除

**(C) Declaration 聲明**

Please attach 請提交

- (a) a coloured passport-sized photograph of the nominee taken within the last six months, which may be used for the HKICPA's future publicity of the HKICPA/HKABE Joint Scholarships for BAFS;  
被提名學生於六個月內拍攝的彩色護照相片一張，有關相片或將刊登於香港會計師公會/香港商業教育學會「企會財」獎學金日後的宣傳刊物上；
- (b) a copy of the nominee's academic transcript.  
被提名學生之學年成績報告副本。

I certify that the information given in this form is correct and complete to the best of my knowledge and belief. I understand that the validity of the scholarship is one year, meaning that the award will be forfeited after the validity period ends. I agree to make myself available for publicity interviews if required, and the organizing bodies shall be permitted to use such information for the purposes of promoting the Scholarship.

本人謹此聲明以上資料正確無誤。本人明白獎學金有效期為一年，期滿後未有領取的獎學金即當自動放棄論。如有需要，本人會抽空參與有關此獎學金之宣傳活動或專訪，及准許主辦機構使用有關資料作推廣用途。

I agree that the organizing bodies may send me materials regarding benefits, goods, services, facilities and events organized or provided by HKICPA or other organizations to my email address.

本人同意主辦機構以電郵方式向本人提供有關 HKICPA 的優惠、商品、服務、設施以及由 HKICPA 或其他機構舉辦的活動資訊。

- Yes 同意  
 No 不同意

**Direct marketing of HKICPA 's services 直銷香港會計師公會之服務**

HKICPA intends to use the personal data of your name and email address to inform you of benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. HKICPA may not do so unless it has received your consent. Please tick the box Yes in section (Declaration) to indicate your consent. Upon approval of your application, you may opt out from receiving such materials at any time by sending an email to HKICPA at [privacyofficer@hkipca.org.hk](mailto:privacyofficer@hkipca.org.hk) or a letter to the HKICPA's privacy officer.

香港會計師公會將使用閣下已提交的個人資料，包括姓名及電郵地址，向閣下發送有關公會的優惠、商品、服務、設施以及由公會或其他機構舉辦的活動資訊。未經閣下同意，公會不會向閣下發送有關資料。請於「聲明」部份選擇「同意」以表示閣下允許香港會計師公會使用閣下的個人資料。閣下之申請獲審批後，可隨時以電郵方式通知香港會計師公會(電郵: [privacyofficer@hkipca.org.hk](mailto:privacyofficer@hkipca.org.hk))或致函香港會計師公會個人資料私隱專員停止收取上述資料。

\_\_\_\_\_  
Signature of the Nominee  
被提名學生簽署

\_\_\_\_\_  
Date  
日期

**(D) Recommendation 推薦**

(To be completed by the School Principal / BAFS Panel Head 由校長 / 企會財科主任填寫)

I wish to nominate my above student for the HKICPA/HKABE Joint Scholarships for BAFS for the year 2018-2019.  
本人欲提名以上學生申請 2018-2019 年度香港會計師公會/香港商業教育學會「企會財」獎學金。

\_\_\_\_\_  
Signature of Principal /  
BAFS Panel Head\*  
校長 / 企會財科主任簽署\*

\_\_\_\_\_  
Date  
日期

\_\_\_\_\_  
School Chop  
學校印鑑

\_\_\_\_\_  
Name in Block 請用英文正楷填寫姓名

\*delete as appropriate 請將不適用刪除