

Workshop for Audit Manager Workshop for Audit Staff

Workshop for audit manager is a one-day audit workshop which covers the following areas:

- The conduct of small to medium-sized engagements in compliance with Hong Kong Standards on Auditing. The audit process which includes planning, risk assessment, audit procedures and documentation will be illustrated with case studies
- Auditing of more complex and riskier areas: revenue, inventory, accounting estimates, related parties and using the work of an expert
- Common issues in respect of application of financial reporting standards

Participants who have previously attended the workshop for audit staff are encouraged to attend the workshop for audit manager to gain a deeper understanding and practical application of the auditing standards.

Language

Cantonese

Competency

Auditing and Assurance

Rating

Intermediate Level*

CPD Credit Hour

7 hours

Fee

\$ 840 (members)

\$ 1,350 (Non-members)

Venue

HKICPA Training Centre
27/F, Wu Chung House, Wanchai

Programme schedule

[Download Application Form](#)
[Apply on-line](#)

| Date | Topic | Time | Venue | Deadline for Applications |
|---------------------------------------|----------------------------|-------------------|------------------------|---------------------------|
| 31 October 2013 (Thursday) | Workshop for Audit Staff | 9:00 am – 5:00 pm | HKICPA Training Centre | 24 October 2013 |
| 8 November 2013 (Friday) | Workshop for Audit Manager | 9:00 am – 5:00 pm | HKICPA Training Centre | 1 November 2013 |

* Please refer [here](#) for descriptions of other competencies and ratings.

Workshop on Quality Control

The Institute's new edition of *A Guide to Quality Control ("Guide")* was issued in June 2013. The Guide focuses primarily on the development of a firm-wide quality control system. This sets the foundation for the existence of appropriate firm policies that should assist and enable the practitioner to implement the engagement-level requirements.

- The training workshops are planned to introduce the new Guide and the general requirements under the Clarified Hong Kong Standard on Quality Control 1 and the common findings under the Practice Review in relation to quality control.
- Sessions will be held to introduce sample policies and procedures for different sizes of practice that can be used as a starting point in developing a customised quality control on a consistent basis.

Participants are encouraged to bring along their new edition of "A Guide to Quality Control" (either hardcopy or softcopy) for illustrations.

Language

Cantonese

Competency

Auditing and assurance

Rating

Intermediate Level*

CPD Credit Hour

4 hours

Fee

\$ 420 (members)

\$ 680 (Non-members)

Venue

HKICPA Training Centre
27/F, Wu Chung House, Wanchai

Programme schedule

| | | Download Application Form | Apply on-line |
|------------------------------------|-----------------------------|------------------------------|---------------------------|
| Date | Topic | Time | Deadline for Applications |
| 6 October 2013 (Sunday) | Workshop on Quality Control | 9:00 am – 1:00 pm | 2 October 2013 |

* Please refer [here](#) for descriptions of other competencies and ratings.

Audit Practice Manual Application Workshops

The Institute's revised Audit Practice Manual ("APM"), which was issued in November 2010, has been updated to address the requirements of Clarified Hong Kong Standards on Auditing.

- Sessions will be held to introduce the revised APM and the requirements under the Clarified Hong Kong Standards on Auditing and how they affect audit engagements of non-listed entities.
- The learning workshops are planned to refresh audit skills in risk assessment and risk response. Sessions on how to navigate the excel based audit programmes contained in the revised APM will also be included.

Participants are required to bring along their revised APM (either hardcopy or softcopy) for case illustrations.

Language

Cantonese

Competency

Auditing and assurance

Rating

Intermediate Level*

CPD Credit Hour

7 hours

Fee

\$ 420 (members)

\$ 680 (Non-members)

Venue

HKICPA Training Centre
27/F, Wu Chung House, Wanchai

Programme schedule

[Download
Application Form](#)

[Apply
on-line](#)

| Date | Topic | Time | Deadline for Applications |
|-------------------------------------|--|-------------------|---------------------------|
| 18 October 2013 (Friday) | Audit Practice Manual Application Workshop | 9:00 am – 5:00 pm | 11 October 2013 |

* Please refer [here](#) for descriptions of other competencies and ratings.

Getting Familiar with Internal Control – A Workshop on Internal Control

This workshop aims to assist participants to understand elements of internal control and how effective internal control helps an organization to manage risks and improve operational efficiency. Key points of focus below are covered in this workshop and will be supported by practical case illustrations and group activities.

Topics include:

- Overview of internal control including objectives, benefits and limitations
- Components of a healthy internal control system, and types of internal control commonly in place
- An update to key changes and transition to the 2013 Integrated Framework developed by the Committee of Sponsoring Organizations of the Treadway Commission
- How is a control different from an activity
- How does internal control address risks
- What are the criteria for effective policy and procedures

Language
Cantonese

Competency
Risk Management

Rating
Intermediate Level*

CPD Credit Hour
3 hours

Fee
\$ 420 (members)
\$ 680 (Non-members)

Venue
HKICPA Training Centre
27/F, Wu Chung House, Wanchai

Programme schedule

[Download Application Form](#)

[Apply on-line](#)

| Date | Topic | Time | Deadline for Applications |
|--------------------------------------|---|--------------------|---------------------------|
| 3 October 2013 (Thursday) | Getting Familiar with Internal Control – A Workshop on Internal Control <i>Speakers:</i> <ul style="list-style-type: none"> • David Samy, Partner, Advisory Services, Ernst & Young Advisory Services Limited • Angel Chong, Senior Manager, Advisory Services, Ernst & Young Advisory Services Limited • Jeffry Lau, Manager, Advisory Services, Ernst & Young Advisory Services Limited | 9:30 am – 12:30 pm | 26 September 2013 |

* Please refer [here](#) for descriptions of other competencies and ratings.

Workshop for Audit Staff

October 2013

Please click here for online enrolment
(for HKICPA members only)



Hong Kong Institute of
Certified Public Accountants
香港會計師公會

Finance & Operations Department,
Hong Kong Institute of CPAs
37th Floor, Wu Chung House,
213 Queen's Road East, Hong Kong
Fax no: 2893-9853

Participant Name: (Mr. / Mrs. / Ms.) _____ HKICPA Membership No.: _____
(if applicable)

Position held: _____ Email: _____
(for enrolment confirmation purpose)

Company name: _____ Telephone No.: _____ Fax No.: _____

| (Tick as appropriate) | Event Code | Workshop | Enrolment deadline |
|-----------------------|------------------|-----------------------------------|------------------------|
| | WAS131031 | 31 October 2013 (Thursday) | 24 October 2013 |

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|--|--|---|
| Admission Fee: | | <input type="checkbox"/> HK\$ 840 per person |
| | | <input type="checkbox"/> HKICPA members |
| | | <input type="checkbox"/> Audit staff / Audit manager enrolled by practising members |
| | | Practising Member Name: _____ |
| | | Practising Member No: _____ |
| | | <input type="checkbox"/> HK\$ 1,350 per person (Non-HKICPA members) |
| Payment by: | <input type="checkbox"/> Cheque no.: _____ (Bank: _____) | |
| | <input type="checkbox"/> Visa / Master credit card | |
| <i>*Cheque should be made payable to "Hong Kong Institute of Certified Public Accountants"</i> | | |
| For payment by credit card, please fill in the following: | Card no.: | |
| Cardholder's Name : (Please print) | Card Expiry Date (month/year) : | |
| Date : | Cardholder's Signature : | |
| FOR OFFICE USE | Auth. code no. | Handled by |
| | | Date |

Note:

- Please complete the Enrolment Form and return it to the Finance & Operations Department on or before deadline, together with full payment.
- Enrolment is accepted on a first-come-first-served basis. No telephone reservation will be accepted.
 - For credit card payment, please fax the enrolment form to 2893 9853. For payment by cheque, the enrolment will only be processed upon receipt of full payment.
 - Confirmation of registration will be sent by e-mail. If confirmation has not been received 3 working days prior to first session of the workshop, please contact Ms. Yvonne Chew at 2287-7057 or email: tls@hkipca.org.hk
 - If typhoon signal no.8 or above / Black rainstorm warning is hoisted at or after 6:30 a.m. on the date of event, the activity will be cancelled. Your admission fee will be refunded in the event of cancellation due to bad weather.
 - No refund will be entertained unless your enrolment is unsuccessful or the event is cancelled due to unforeseen circumstance.

Payment & Enrolment Status Enquiry: 2287-7381
e-mail: finance@hkipca.org.hk

Event Information Enquiry: 2287-7057
e-mail: tls@hkipca.org.hk

Workshop for Audit Manager

November 2013

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213 Queen's Road East, Hong Kong
Fax no: 2893-9853

Participant Name: (Mr. / Mrs. / Ms.) _____ HKICPA Membership No.: _____
(if applicable)

Position held: _____ Email: _____
(for enrolment confirmation purpose)

Company name: _____ Telephone No.: _____ Fax No.: _____

| (Tick as appropriate) | Event Code | Workshop | Enrolment deadline |
|-----------------------|------------------|---------------------------------|--------------------|
| | WAM131108 | 8 November 2013 (Friday) | 1 November 2013 |

| | | | |
|---|--|------------|------|
| Admission Fee: | <input type="checkbox"/> HK\$ 840 per person <input type="checkbox"/> HKICPA members <input type="checkbox"/> Audit staff / Audit manager enrolled by practising members Practising Member Name: _____ Practising Member No: _____ | | |
| | <input type="checkbox"/> HK\$ 1,350 per person (Non-HKICPA members) | | |
| Payment by: | <input type="checkbox"/> Cheque no.: _____ (Bank: _____) <input type="checkbox"/> Visa / Master credit card | | |
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| Cardholder's Name : (Please print) | Card Expiry Date (month/year) : | | |
| Date : | Cardholder's Signature : | | |
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Workshop on Quality Control

October 2013



Hong Kong Institute of
Certified Public Accountants
香港會計師公會

**[Please click here for online enrolment
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Finance & Operations Department,
Hong Kong Institute of CPAs
37th Floor, Wu Chung House,
213 Queen's Road East, Hong Kong
Fax no: 2893- 9853

Name: (*Mr. / Mrs. / Ms.) _____ HKICPA Membership No.: _____
(if applicable)

Company name: _____

Position held: _____ Email: _____
(for enrolment confirmation purpose)

Telephone No.: _____ Fax No.: _____

Please mark a "✓" against the session(s) for which you wish to apply

| |
|----------------------------|
| 6 October 2013 (WQC131006) |
|----------------------------|

Admission Fee: HK\$ 420 per person (HKICPA members)

HK\$ 680 per person (Non-HKICPA members)

Payment by: Cheque no.: _____ (Bank: _____)

Visa / Master credit card

**Cheque should be made payable to "Hong Kong Institute of Certified Public Accountants"*

For payment by credit card, please fill in the following:

Card no.:

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Cardholder's Name :
(Please print)

Card Expiry Date (month/year) :

Date :

Cardholder's Signature :

FOR OFFICE USE

Auth. code no.

Handled by

Date

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7. All personal data collected from the enrolment process, and administration of the programmes will only be used for the purpose of the administration of the course on which members are enrolled.

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Audit Practice Manual Application Workshops

October 2013

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Name: (*Mr. / Mrs. / Ms.) _____ HKICPA Membership No.: _____
(if applicable)
Company name: _____
Position held: _____ Email: _____
(for enrolment confirmation purpose)
Telephone No.: _____ Fax No.: _____

| (Tick as appropriate) | Event Code | Audit Practice Manual Application Workshop | Enrolment deadline |
|-----------------------|------------------|--|------------------------|
| | APM131018 | 18 October 2013 (Friday) | 11 October 2013 |

Admission Fee: HK\$ 420 per person (HKICPA members)
 HK\$ 680 per person (Non-HKICPA members)
 Payment by: Cheque no.: _____ (Bank: _____)
 Visa / Master credit card

*Cheque should be made payable to "Hong Kong Institute of Certified Public Accountants"

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| For payment by credit card, please fill in the following: | Card no.: <input type="text"/> | | |
| Cardholder's Name : (Please print) | Card Expiry Date (month/year) : | | |
| Date : | Cardholder's Signature : | | |
| FOR OFFICE USE | Auth. code no. | Handled by | Date |
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Getting Familiar with Internal Control

– A Workshop on Internal Control

October 2013

Please click here for online enrolment
(for HKICPA members only)



Hong Kong Institute of
Certified Public Accountants
香港會計師公會

Finance & Operations Department,
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37th Floor, Wu Chung House,
213 Queen's Road East, Hong Kong
Fax no: 2893- 9853

Name: (*Mr. / Mrs. / Ms.) _____ HKICPA Membership No.: _____
(if applicable)
Company name: _____
Position held: _____ Email: _____
(for enrolment confirmation purpose)
Telephone No.: _____ Fax No.: _____

Please mark a "✓" against the session(s) for which you wish to apply

| |
|--|
| Getting Familiar with Internal Control – A Workshop on Internal Control (WAU131003) – 3 October 2013 |
|--|

Admission Fee: HK\$ 420 per person (HKICPA members)
 HK\$ 680 per person (Non-HKICPA members)
Payment by: Cheque no.: _____ (Bank: _____)
 Visa / Master credit card

**Cheque should be made payable to "Hong Kong Institute of Certified Public Accountants"*

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|---|---------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| For payment by credit card, please fill in the following: | Card no.: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Cardholder's Name : (Please print) | Card Expiry Date (month/year) : | | | | | | | | | | | | | | | |
| Date : | Cardholder's Signature : | | | | | | | | | | | | | | | |
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