



CPD on CD-Rom Order Form

Please complete this order form together with your payment, and select the ordering and collection method in below box to purchase your CD-Rom:

- Submit the order form and collect the CD-Rom both in person at the HKICPA's counter on 27/F Wu Chung House, 213 Queen's Road East, Wanchai., Hong Kong
- Mail the order form to HKICPA office at 37/F Wu Chung House, 213 Queen's Road East, Wanchai., Hong Kong or fax the order form at 2893 9853, and collect the CD-Rom via registered mail (charge at HK\$60)

Please note that fax or mail order are not accepted for collection of CD-ROM in person at the HKICPA's counter

FOR OFFICE USE ONLY
Ref: _____
Handled by: _____

Full name: (Mr./Ms.) _____ Membership no.: _____

Membership type: Member IA Registered Student HKIAAT Member
 HKIAAT Student GAA Passport Holder

Company: _____

Tel.: _____ Fax: _____

E-mail: _____

Correspondence address: _____

CD Rom (e.g. CDR -W100227-1)	Course Title (e.g. Financial Reporting I)	Received by	Date
1. _____	_____	_____	_____
2. _____	_____	_____	_____

Payment(s) enclosed : _____ X **@ HK\$200 per single-user licence (for members only)**
 (CDR-W100227-1, CDR-W100227-2, CDR-W100227-3. CDR-W090718-1, CDR-W090718-2) _____
 _____ X **@ HK\$600 per multiple-user licence for 10 users (for members purchasing only)**
 (CDR-W100227-1, CDR-W100227-2, CDR-W100227-3. CDR-W090718-1, CDR-W090718-2) _____
 _____ X **@HK\$60 per single-user licence (for members only) (CDR-SS100727)** _____
 _____ X **@HK\$180 per multiple-user licence for 10 users (for members purchasing only)**
 (CDR-SS100727) _____
Add: _____ X **Registered mail: HK\$60 (for each of the CD-Rom pack)** _____

Payment Method (Please tick the appropriate box)

<input type="checkbox"/> Cheque (payable to "Hong Kong Institute of Certified Public Accountants" or "HKICPA")	
Cheque No.:	Bank:
<input type="checkbox"/> VISA / MasterCard <input type="checkbox"/> BOC HKICPA UnionPay card	Card Number : _____
Cardholder's Name : (Please print)	Card Expiry Date (month/year) :
Date :	Cardholder's Signature :

- NOTES :**
- A fee of HK\$60 will be charged for postage. Courier delivery is confined to Hong Kong only.
 - The Institute should not bear any responsibility if the CD-Rom pack is lost or damaged in delivery.
 - NO CANCELLATION/ REFUND will be entertained when order is processed.
 - Personal data collected from the enrolment process and administration of courses will be used for the purpose of the administration of the course on which applicants are enrolled. Data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis, for keeping members informed of its services and validation of CPD hours. The Institute intends to use the personal data of your name, email address and correspondence address to inform you of CPD activities, members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. For member and registered student you may opt out from receiving such materials at any time by login the following link <https://www.hkicpa.org.hk/en/members-area/comm-preference/>. For non-member you may opt out from receiving such materials at any time by sending an email to the Institute at privacyofficer@hkicpa.org.hk or a letter to the Institute's privacy officer.
 - No unauthorized audio or video recording and/or downloading is allowed for the online courses.

Please fill in the following label CLEARLY for **delivery**: (No P.O. address)

Name :	Name :
Address :	Address :