

From: HKICPA - RIF [mailto:ec+r-4cb56341b1dc27.51161401@ecircular.hkicpa.org.hk]

Sent: 13-10-2010 3:44 PM

To:

Subject: Election of Restructuring and Insolvency Faculty (RIF)



Hong Kong Institute of
Certified Public Accountants
香港會計師公會

13 October 2010

Our ref: RIF/M73159

Dear RIF member,

**Election of Restructuring and Insolvency Faculty (RIF)
Executive Committee Members**

Notice of 2010 Elections

The Restructuring and Insolvency Faculty will hold its annual election for seats on the Executive Committee (“RIFEC”) on 26 November 2010. If you are interested to stand for election and contribute to the operations and development of the RIF, please read the information below.

A total of **six** seats is up for election this year, of which four seats are designated for Institute members and two are designated for non-Institute members. The elected members’ term of office will run from 1 January 2011 to 31 December 2012.

A [nomination form](#), an [information sheet](#) and a [timetable](#) for the election are attached, along with the [list](#) of current members of the RIFEC. Each candidate must be nominated, in writing, by at least two other RIF members (proposed by one and seconded by another), who need not be in the same category as the candidate.

Please send the nomination forms back before 5:30 p.m. on 3 November 2010 under confidential cover marked “RIFEC Nomination” to:

Peter Tisman
Director, Specialist Practices
Hong Kong Institute of Certified Public Accountants
37th Floor, Wu Chung House
213 Queen’s Road East
Wanchai, Hong Kong

If the number of candidates nominated exceeds the number of vacancies, an election by ballot will be held.

Brief biographies of the candidates will be printed and sent together with the ballot paper to all RIF members. Candidates who submit their nomination forms are therefore requested to also supply a brief biography of themselves, which may include background details and reference to any involvement in RIF activities, in not more than 200 words. Candidates are encouraged to disclose their qualifications, relevant business affiliations (local and international), etc., to give voters a better understanding of their background.

Please note that factual information about a candidate's membership of RIFEC and/or RIFEC sub-committees, and his/her years of service with RIFEC/sub-committees, will not be counted as part of the 200-word biography. If a candidate does not provide a biography, the Institute may leave the relevant part in his/her data sheet blank.

A candidate may include a recent photograph of him/herself in his/her data sheet. The photo should be a head and shoulders photo only, measuring 4 cm in height x 5 cm in width. Photos of a larger size should be trimmed to the above size. Black and white photos are preferred as printing will be in black and white only. Electronic photos are also acceptable and should be in jpg format. The name of the candidate should be clearly written at the back of the photo or stated in the file name with the electronic photo.

The Institute will assist in disseminating campaign materials on behalf of all the candidates once to all RIF members. It will be made clear that the Institute accepts no responsibility for their contents.

Should you have any questions on the above, please contact Mary Lam, Assistant Director, Specialist Practices by phone at 2287 7086 or email < rif@hkicpa.org.hk > who is responsible for coordinating the RIFEC 2010 elections.

Yours sincerely,

Peter Tisman
Director, Specialist Practices
Hong Kong Institute of Certified Public Accountants