

Workshop on Quality Control

The Institute's new edition of *A Guide to Quality Control ("Guide")* was issued in June 2013. The Guide focuses primarily on the development of a firm-wide quality control system. This sets the foundation for the existence of appropriate firm policies that should assist and enable the practitioner to implement the engagement-level requirements.

- The training workshops are planned to introduce the new Guide and the general requirements under the Clarified Hong Kong Standard on Quality Control 1 and the common findings under the Practice Review in relation to quality control.
- Sessions will be held to introduce sample policies and procedures for different sizes of practice that can be used as a starting point in developing a customised quality control on a consistent basis.

Participants are encouraged to bring along their new edition of "A Guide to Quality Control" (either hardcopy or softcopy) for illustrations.

Language

Cantonese

Competency

Auditing and assurance

Rating

Intermediate Level*

CPD Credit Hour

4 hours

Fee

\$ 420 (members)

\$ 680 (Non-members)

Venue

HKICPA Training Centre
27/F, Wu Chung House, Wanchai

Programme schedule

			Download Application Form	Apply on-line
Date	Topic	Time	Deadline for Applications	
15 September 2015 (Tuesday)	Workshop on Quality Control	9:00 am – 1:00 pm	8 September 2015	
26 October 2015 (Monday)	Workshop on Quality Control	9:00 am – 1:00 pm	19 October 2015	

* Please refer [here](#) for descriptions of other competencies and ratings.

Workshop on Quality Control

September to October 2015

[Please click here for online enrolment \(for HKICPA members only\)](#)

Finance & Operations Department,
Hong Kong Institute of CPAs
37th Floor, Wu Chung House,
213 Queen's Road East, Hong Kong
Fax no: 2893- 9853



Hong Kong Institute of
Certified Public Accountants
香港會計師公會

Name: (*Mr. / Mrs. / Ms.) _____ HKICPA Membership No.: _____
(if applicable)

Company name: _____

Position held: _____ Email: _____
(for enrolment confirmation purpose)

Telephone No.: _____ Fax No.: _____

Please mark a "✓" against the session(s) for which you wish to apply

<input type="checkbox"/>	15 September 2015 (Tuesday) - WQC150915
<input type="checkbox"/>	26 October 2015 (Monday) - WQC151026

Admission Fee: HK\$ 420 per person (HKICPA members)
 HK\$ 680 per person (Non-HKICPA members)

Cheque (no. _____) payable to "Hong Kong Institute of Certified Public Accountants" or "HKICPA"

VISA / MasterCard BOC HKICPA UnionPay card

Card Number: _____ Card Expiry Date (MM/YY): _____

Cardholder's Name (block letters): _____ Cardholder's Signature: _____ Date: _____

I would like to have an official receipt. (Remarks: Official receipt will be sent to your email address provided above.)

1. Please complete the Enrolment Form and return it to the Finance & Operations on or before the deadline, together with full payment.
2. Enrolment is accepted on a first-come-first-served basis. No telephone reservation will be accepted.
3. For credit card payment, please fax the enrolment form to 2893-9853. For payment by cheque, the enrolment will only be processed upon receipt of full payment.
4. Confirmation of registration will be sent by e-mail. If confirmation has not been received 3 days prior to the event date, please email to: tls@hki CPA.org.hk
5. If typhoon signal no.8 or above / Black rainstorm warning is hoisted at or 6:30 a.m. on the date of event, the activity will be cancelled. Your admission fee will be refunded in the event of cancellation due to bad weather.
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Payment & Enrolment Status Enquiry: 2287-7381
e-mail: finance@hki CPA.org.hk

Event Information Enquiry:
e-mail: tls@hki CPA.org.hk

For payment by cheque, please fill-in your postal address for refund in case the event is full or cancelled.

Name :	Name :
Address :	Address :

Workshop for Audit Staff

The learning objectives of this one-day audit workshop are to enable your audit staff to:

- Develop a basic understanding of an audit conducted in compliance with Hong Kong Standards on Auditing
- Understand the risk assessment process in a risk-based audit approach and be able to plan audit work to meet the audit objectives
- Perform appropriate audit procedures, including tests of controls and substantive procedures for common financial statements areas
- Record audit work in sufficient clarity and detail and understand how to deal with audit findings and/or errors arising during the course of the audit

The workshops will be organized in an interactive learning mode where participants will be guided to work through case illustrations. Discussions amongst the participants will be encouraged.

Language

Cantonese

Competency

Auditing and Assurance

Rating

Foundation Level*

CPD Credit Hour

7 hours

Fee

\$ 840 (members)

\$ 1,350 (Non-members)

Venue

HKICPA Training Centre
27/F, Wu Chung House, Wanchai

Programme schedule

[Download Application Form](#)

[Apply on-line](#)

Date	Topic	Time	Deadline for Applications
22 September 2015 (Tuesday)	Workshop for Audit Staff	9:00 am – 5:00 pm	15 September 2015
30 October 2015 (Friday)	Workshop for Audit Staff	9:00 am – 5:00 pm	23 October 2015

* Please refer [here](#) for descriptions of other competencies and ratings.

Workshop for Audit Staff

September and October 2015

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Company name: _____

Position held: _____ Email: _____
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Telephone No.: _____ Fax No.: _____

Please mark a "✓" against the session(s) for which you wish to apply

	22 September 2015 (Tuesday) - WAS150922
	30 October 2015 (Friday) - WAS151030

- Admission Fee: HK\$ 840 per person
 HKICPA members
 Audit staff / Audit manager enrolled by practising members
Practising Member Name: _____
Practising Member No: _____
- HK\$ 1,350 per person (Non-HKICPA members)
- Cheque (no. _____) payable to "Hong Kong Institute of Certified Public Accountants" or "HKICPA"

- VISA / MasterCard BOC HKICPA UnionPay card

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Address :	Address :

Workshop for Audit Manager

Training for audit manager is a one-day audit workshop which covers the following areas:

- The conduct of small to medium-sized engagements in compliance with Hong Kong Standards on Auditing. The audit process which includes planning, risk assessment, audit procedures and documentation will be illustrated with case studies
- Auditing of more complex and riskier areas: accounting estimates, using the work of an expert, group audits
- Common issues in respect of applications of financial reporting standards
- Review of financial statements

Participants who have previously attended the training for audit staff are encouraged to attend this workshop to gain a deeper understanding and practical application of the auditing standards.

Language

Cantonese

Competency

Auditing and Assurance

Rating

Intermediate Level*

CPD Credit Hour

7 hours

Fee

\$ 840 (members)

\$ 1,350 (Non-members)

Venue

HKICPA Training Centre
27/F, Wu Chung House, Wanchai

Programme schedule

[Download Application Form](#)

[Apply on-line](#)

Date	Topic	Time	Deadline for Applications
29 September 2015 (Tuesday)	Workshop for Audit Manager	9:00 am – 5:00 pm	22 September 2015
23 October 2015 (Friday)	Workshop for Audit Manager	9:00 am – 5:00 pm	16 October 2015

* Please refer [here](#) for descriptions of other competencies and ratings.

Workshop for Audit Manager

September to October 2015

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Fax no: 2893-9853

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(if applicable)

Company name: _____

Position held: _____ Email: _____
(for enrolment confirmation purpose)

Telephone No.: _____ Fax No.: _____

Please mark a "✓" against the session(s) for which you wish to apply

<input type="checkbox"/>	29 September 2015 (Tuesday) - WAM150929
<input type="checkbox"/>	23 October 2015 (Friday) - WAM151023

- Admission Fee: HK\$ 840 per person
 HKICPA members
 Audit staff / Audit manager enrolled by practising members
Practising Member Name: _____
Practising Member No: _____
- HK\$ 1,350 per person (Non-HKICPA members)
- Cheque (no. _____) payable to "Hong Kong Institute of Certified Public Accountants" or "HKICPA"

- VISA / MasterCard BOC HKICPA UnionPay card

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Name :	Name :
Address :	Address :

Audit Practice Manual Application Workshop

The Institute's revised Audit Practice Manual ("APM"), which was issued in November 2010, has been updated to address the requirements of Clarified Hong Kong Standards on Auditing.

- Sessions will be held to introduce the revised APM and the requirements under the Clarified Hong Kong Standards on Auditing and how they affect audit engagements of non-listed entities.
- The learning workshops are planned to refresh audit skills in risk assessment and risk response. Sessions on how to navigate the excel based audit programmes contained in the revised APM will also be included.

Participants are required to bring along their revised APM (either hardcopy or softcopy) for case illustrations.

Language

Cantonese

Competency

Auditing and assurance

Rating

Intermediate Level*

CPD Credit Hour

7 hours

Fee

\$ 420 (members)

\$ 680 (Non-members)

Venue

HKICPA Training Centre
27/F, Wu Chung House, Wanchai

Programme schedule

		Download Application Form	Apply on-line
Date	Topic	Time	Deadline for Applications
7 September 2015 (Monday)	Audit Practice Manual Application Workshop	9:00 am – 5:00 pm	1 September 2015
15 October 2015 (Thursday)	Audit Practice Manual Application Workshop	9:00 am – 5:00 pm	8 October 2015

* Please refer [here](#) for descriptions of other competencies and ratings.

Audit Practice Manual Application Workshops

September to October 2015

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Name: (*Mr. / Mrs. / Ms.) _____ HKICPA Membership No.: _____
 (if applicable)

Company name: _____

Position held: _____ Email: _____
 (for enrolment confirmation purpose)

Telephone No.: _____ Fax No.: _____

Please mark a "✓" against the session(s) for which you wish to apply

	7 September 2015 (Monday) - APM150907
	15 October 2015 (Thursday) - APM151015

Admission Fee: HK\$ 420 per person (HKICPA members) for each session
 HK\$ 680 per person (Non-HKICPA members) for each session

Cheque (no. _____) payable to "Hong Kong Institute of Certified Public Accountants" or "HKICPA"

VISA / MasterCard BOC HKICPA UnionPay card

Card Number:		Card Expiry Date (MM/YY):	
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Address :	Address :

ICAC Workshop on Ethical Decision Making

Representatives from the ICAC's Hong Kong Ethics Development Centre will discuss the Model for Ethical Decision Making (EDM). In particular, they will cover the following areas:

- Introduction – Why ethics?
- Ethical awareness
- Values definition – with reference to the Revised Code of Ethics
- Introduction of ethical decision making model
- Conclusion – Moral courage to put ethics in practice

By the end of the workshop, participants will:

- gain greater insight into the importance of upholding professional and personal ethics
- be able to identify core ethical values and the important features of the Revised Code of Ethics
- understand the concept and nature of an ethical dilemma
- develop skills in resolving ethical dilemmas

Participants will be arranged in groups to discuss their real-life ethical dilemmas in the workshop.

Language

Cantonese

Competency

Ethics and Regulations

Rating

Intermediate Level*

CPD Credit Hour

2 hours

Fee

\$190 (members)

\$330 (Non-members)

Venue

HKICPA Training Centre
27/F, Wu Chung House, Wanchai

Programme schedule

		Download Application Form	Apply on-line
Date	Topic	Time	Deadline for Applications
10 September 2015 (Thursday)	Ethical Decision Making (EDM) Workshop (Re-run)	6:30 pm – 8:30 pm	3 September 2015

* Please refer [here](#) for descriptions of other competencies and ratings.

ICAC Workshop on Ethical Decision Making

September 2015

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Telephone No.: _____ Fax No.: _____

Please mark a "✓" against the session(s) for which you wish to apply

	10 September 2015 (WEC150910)
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Admission Fee:	<input type="checkbox"/> HK\$ 190 per person (HKICPA members)	<input type="checkbox"/> HK\$ 330 per person (Non-HKICPA members)
	<input type="checkbox"/> Cheque (no. _____) payable to "Hong Kong Institute of Certified Public Accountants" or "HKICPA"	

VISA / MasterCard BOC HKICPA UnionPay card

Card Number:																				Card Expiry Date (MM/YY):						
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Cardholder's Name (block letters):	Cardholder's Signature:	Date:
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