### **Workshop on Quality Control**

The Institute's new edition of A Guide to Quality Control ("Guide") was issued in June 2013. The Guide focuses primarily on the development of a firm-wide quality control system. This sets the foundation for the existence of appropriate firm policies that should assist and enable the practitioner to implement the engagement-level requirements.

- The training workshops are planned to introduce the new Guide and the general requirements under the Clarified Hong Kong Standard on Quality Control 1 and the common findings under the Practice Review in relation to quality control.
- Sessions will be held to introduce sample policies and procedures for different sizes of practice that can be used as a starting point in developing a customised quality control on a consistent basis.

Participants are encouraged to bring along their new edition of "A Guide to Quality Control" (either hardcopy or softcopy) for illustrations.

### Language

Cantonese

### Competency

Auditing and assurance

### Rating

Intermediate Level\*

### **CPD Credit Hour**

4 hours

\$ 420 (members) \$680 (Non-members)

**HKICPA Training Centre** 27/F, Wu Chung House, Wanchai

Programme scl	hedule			
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Date	Topic		Time	Deadline for Applications
15 September 2015 (Tuesday)	Workshop on Quality Contro	ol	9:00 am – 1:00 pm	8 September 2015
26 October 2015 (Monday)	Workshop on Quality Contro	ol	9:00 am – 1:00 pm	19 October 2015

<sup>\*</sup> Please refer here for descriptions of other competencies and ratings.

# **Workshop on Quality Control**

# September to October 2015

### <u>Please click here for online enrolment</u> (for HKICPA members only)

Finance & Operations Department, Hong Kong Institute of CPAs 37th Floor, Wu Chung House, 213 Queen's Road East, Hong Kong Fax no: 2893- 9853



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## **Workshop for Audit Staff**

The learning objectives of this one-day audit workshop are to enable your audit staff to:

- Develop a basic understanding of an audit conducted in compliance with Hong Kong Standards on Auditing
- Understand the risk assessment process in a risk-based audit approach and be able to plan audit work to meet the audit objectives
- Perform appropriate audit procedures, including tests of controls and substantive procedures for common financial statements areas
- Record audit work in sufficient clarity and detail and understand how to deal with audit findings and/or errors arising during the course of the audit

The workshops will be organized in an interactive learning mode where participants will be guided to work through case illustrations. Discussions amongst the participants will be encouraged.

### Language Cantonese

## **Competency**Auditing and Assurance

### Rating Foundation Level\*

## **CPD Credit Hour** 7 hours

### Fee

\$ 840 (members) \$ 1,350 (Non-members)

#### Venue

HKICPA Training Centre 27/F, Wu Chung House, Wanchai

Programme sch	edule	Download Application Form	Apply on-line		
Date	Topic	Time	Deadline for Applications		
22 September 2015 (Tuesday)	Workshop for Audit Staff	9:00 am – 5:00 pm	15 September 2015		
30 October 2015 (Friday)	Workshop for Audit Staff	9:00 am – 5:00 pm	23 October 2015		

<sup>\*</sup> Please refer here for descriptions of other competencies and ratings.

# **Workshop for Audit Staff**

## September and October 2015

### Please click here for online enrolment



Hong Kong Institute of **Certified Public Accountants** 香港會計師公會 Finance & Operations Department, Hong Kong Institute of CPAs 37th Floor, Wu Chung House, 213 Queen's Road East, Hong Kong Fax no: 2893-9853

(for HKICPA members only) Name: (\*Mr. / Mrs. / Ms.) \_\_\_\_\_\_ HKICPA Membership No.: (if applicable) Company name: Position held: \_\_\_\_\_ Email: \_\_\_\_ (for enrolment confirmation purpose) Telephone No.: Please mark a "\sqrt{"}" against the session(s) for which you wish to apply 22 September 2015 (Tuesday) - WAS150922 30 October 2015 (Friday) - WAS151030 Admission Fee: HK\$ 840 per person HKICPA members Audit staff / Audit manager enrolled by practising members Practising Member Name: \_ Practising Member No: ☐ HK\$ 1,350 per person (Non-HKICPA members) \_\_\_\_\_) payable to "Hong Kong Institute of Certified Public Accountants" or "HKICPA" Cheque (no. VISA / MasterCard ■ BOC HKICPA UnionPay card Card Number: Card Expiry Date (MM/YY): Cardholder's Name (block letters): Cardholder's Signature: Date: ☐ I would like to have an official receipt. (Remarks: Official receipt will be sent to your email address provided above.) Please complete the Enrolment Form and return it to the Finance & Operations on or before the deadline, together with full 1. Enrolment is accepted on a first-come-first-served basis. No telephone reservation will be accepted. 2. For credit card payment, please fax the enrolment form to 2893-9853. For payment by cheque, the enrolment will only be 3 processed upon receipt of full payment. Confirmation of registration will be sent by e-mail. If confirmation has not been received 3 days prior to the event date, 4 please email to tls@hkicpa.org.hk If typhoon signal no.8 or above / Black rainstorm warning is hoisted at or 6:30 a.m. on the date of event, the activity will be 5. cancelled. Your admission fee will be refunded in the event of cancellation due to bad weather. No refund will be entertained unless your enrolment is unsuccessful or the event is cancelled due to unforeseen circumstance. 6. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where

Payment & Enrolment Status Enquiry: 2287-7381

e-mail: finance@hkicpa.org.hk

Institute, please click here.

**Event Information Enquiry:** 

e-mail: tls@hkicpa.org.hk

For payment by cheque, please fill-in your postal address for refund in case the event is full or cancelled.

Name : Name : Address :

relevant, of CPD activities, members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. Members and registered students may opt out of receiving such materials at any time by logging in <a href="here">here</a>.

privacyofficer@hkicpa.org.hk or a letter to the Institute's privacy officer. For more information about the privacy policy of the

Non-members may opt out of receiving such materials at any time by sending an email to the Institute at

## **Workshop for Audit Manager**

Training for audit manager is a one-day audit workshop which covers the following areas:

- The conduct of small to medium-sized engagements in compliance with Hong Kong Standards on Auditing. The audit process which includes planning, risk assessment, audit procedures and documentation will be illustrated with case studies
- Auditing of more complex and riskier areas: accounting estimates, using the work of an expert, group audits
- Common issues in respect of applications of financial reporting standards
- Review of financial statements

Participants who have previously attended the training for audit staff are encouraged to attend this workshop to gain a deeper understanding and practical application of the auditing standards.

### Language

Cantonese

### Competency

Auditing and Assurance

#### Rating

Intermediate Level\*

### **CPD Credit Hour**

7 hours

#### Fee

\$ 840 (members) \$ 1,350 (Non-members)

#### Venue

HKICPA Training Centre 27/F, Wu Chung House, Wanchai

Programme sch	nedule	Download Application Form	Apply on-line			
Date	Topic	Time	Deadline for Applications			
29 September 2015 (Tuesday)	Workshop for Audit Manager	9:00 am – 5:00 pm	22 September 2015			
23 October 2015 (Friday)	Workshop for Audit Manager	9:00 am – 5:00 pm	16 October 2015			

<sup>\*</sup> Please refer here for descriptions of other competencies and ratings.

# **Workshop for Audit Manager**

# September to October 2015

# Please click here for online enrolment (for HKICPA members only)



Finance & Operations Department, Hong Kong Institute of CPAs 37th Floor, Wu Chung House, 213 Queen's Road East, Hong Kong Fax no: 2893-9853

Company name:  Position held:  Email:  (for enrolment confirmation purpose)  Fax No.:  Please mark a "" against the session(s) for which you wish to apply  29 September 2015 (Tuesday) - WAM150929  23 October 2015 (Friday) - WAM151023  Admission Fee:  HK\$ 840 per person  HK\$ 1,350 per person  HK\$ 1,350 per person (Non-HKICPA members)  Practising Member No.  Practising Member No.  Practising Member No.  Practising Member No.  Cheque (no.  Practising Member No.  Card Number:  Cardholder's Name (block letters):  Date:  Cardholder's Name (block lett	Name: (*Mr. / Mrs. / Ms.)	HKICPA Membership No.:
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HKICPA members   Audit staff / Audit manager enrolled by practising members   Practising Member Name:   Practising Member Name:   Practising Member No:   Practising Member No:   Practising Member No:   Practising Member No:   Payable to "Hong Kong Institute of Certified Public Accountants" or "HKICPA"   VISA / MasterCard   BOC HKICPA UnionPay card   BOC HKICPA UnionPay card   BOC HKICPA UnionPay card   Date:	23 Octobe	<sup>-</sup> 2015 (Friday) - WAM151023
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Name : Address :

For payment by cheque, please fill-in your postal address for refund in case the event is full or cancelled.

Name

Address:

## **Audit Practice Manual Application Workshop**

The Institute's revised Audit Practice Manual ("APM"), which was issued in November 2010, has been updated to address the requirements of Clarified Hong Kong Standards on Auditing.

- Sessions will be held to introduce the revised APM and the requirements under the Clarified Hong Kong Standards on Auditing and how they affect audit engagements of non-listed entities.
- The learning workshops are planned to refresh audit skills in risk assessment and risk response. Sessions on how to navigate the excel based audit programmes contained in the revised APM will also be included.

Participants are required to bring along their revised APM (either hardcopy or softcopy) for case illustrations.

### Language

Cantonese

### Competency

Auditing and assurance

### Rating

Intermediate Level\*

### **CPD Credit Hour**

7 hours

\$ 420 (members) \$680 (Non-members)

**HKICPA Training Centre** 27/F, Wu Chung House, Wanchai

### Programme schedule

i rogramme so		Download Application Form	Apply on-line			
Date	Topic	Time	Deadline for Applications			
7 September 2015 (Monday)	Audit Practice Manual Application Workshop	9:00 am – 5:00 pm	1 September 2015			
15 October 2015 (Thursday)	Audit Practice Manual Application Workshop	9:00 am – 5:00 pm	8 October 2015			

<sup>\*</sup> Please refer here for descriptions of other competencies and ratings.

# **Audit Practice Manual Application Workshops**

# September to October 2015

# Please click here for online enrolment (for HKICPA members only)



Finance & Operations Department, Hong Kong Institute of CPAs 37th Floor, Wu Chung House, 213 Queen's Road East, Hong Kong Fax no: 2893-9853

	Name: (*Mr. / Mrs. / Ms.) HKICPA Membership No.:																		
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		7 September 2015 (Monday) - APM150907																	
		15 October 2015 (Thursday) - APM151015																	
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### **ICAC Workshop on Ethical Decision Making**

Representatives from the ICAC's Hong Kong Ethics Development Centre will discuss the Model for Ethical Decision Making (EDM). In particular, they will cover the following areas:

- Introduction Why ethics?
- Ethical awareness
- Values definition with reference to the Revised Code of Ethics
- Introduction of ethical decision making model
- Conclusion Moral courage to put ethics in practice

By the end of the workshop, participants will:

- gain greater insight into the importance of upholding professional and personal ethics
- be able to identify core ethical values and the important features of the Revised Code of Ethics
- understand the concept and nature of an ethical dilemma
- develop skills in resolving ethical dilemmas

Participants will be arranged in groups to discuss their real-life ethical dilemmas in the workshop.

### Language

Cantonese

### Competency

**Ethics and Regulations** 

#### Rating

Intermediate Level\*

### **CPD Credit Hour**

2 hours

#### Fee

\$190 (members) \$330 (Non-members)

#### Venue

HKICPA Training Centre 27/F, Wu Chung House, Wanchai

## Programme schedule

i rogramme e	onodalo	Download Application Form	Apply on-line			
Date	Topic	Time	Deadline for Applications			
10 September 2015 (Thursday)	Ethical Decision Making (EDM) Workshop (Re-run	6:30 pm – 8:30 pm	3 September 2015			

<sup>\*</sup> Please refer here for descriptions of other competencies and ratings.

# **ICAC** Workshop on Ethical Decision Making

# September 2015

# Please click here for online enrolment (for HKICPA members only)



Finance & Operations Department, Hong Kong Institute of CPAs 37th Floor, Wu Chung House, 213 Queen's Road East, Hong Kong Fax no: 2893- 9853

Name: (*Mr. / Mrs. / Ms.)	HKICPA Membership No.:						
Company name:	(if applicable)						
Position held:							
Telephone No.:	(for enrolment confirmation purpose)						
Please mark a "✓" against the session(s) for which you wish to apply							
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10 September 2015 (WEC150910)							
Admission Fee: HK\$ 190 per person (HKICPA members) Cheque (no) payab or "HKICPA"  UNISA / MasterCard BOC HKICPA UnionPay card	☐ HK\$ 330 per person (Non-HKICPA members) ble to "Hong Kong Institute of Certified Public Accountants"						
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Card Number:	Card Expiry Date (MM/YY):						
Cardholder's Name (block letters): Cardholder's S	ignature: Date:						
☐ I would like to have an official receipt. (Remarks: Official receipt w	rill be sent to your email address provided above.)						
<u>Note</u> :							
<ol> <li>Please complete the Enrolment Form and return it to the Finance &amp;</li> <li>Enrolment is accepted on a first-come-first-served basis. No telep</li> </ol>							
·	53. For payment by cheque, the enrolment will only be processed upon						
, , ,	n has not been received 3 days prior to the event date, please email to						
<ol><li>If typhoon signal no.8 or above / Black rainstorm warning is hoister admission fee will be refunded in the event of cancellation due to be</li></ol>	d at or 2:30 p.m. on the date of event, the activity will be cancelled. Your ad weather.						
6. No refund will be entertained unless your enrolment is unsuccessful	Il or the event is cancelled due to unforeseen circumstance.						
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Name :	Name :						
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