Technical Training and Support Programme 2012



"The success ingredient for professional accountants is constant refreshment of our technical skills and knowledge in this demanding, dynamic profession..."

The Institute's technical training and support team is running a comprehensive training programme to help you stay in tune with HKFRS, HKFRS for Private Entities, Clarified HKSA and Revised Code of Ethics and much more.



Our mission to help members keep up to date with the most recent updates and latest developments in financial reporting, audit and business assurance, and to refresh their knowledge and technical skills continues in 2012.

We are glad to report that with the support of our members, all of the events held by the Institute's Technical Training and Support team since the launch of the Training Programme covering topical areas on HKFRSs, HKFRS for Private Entities, the Revised Code of Ethics, and the Clarified HKSA were very well received and substantially subscribed.

The Technical Training and Support Programme from January to March 2012 has now been developed. Again, we need your support to make it a success.

Technical Training and Support Team

Technical Training and Support Programme 2012

Technical Update Evenings

Technical Update Evenings ("TUE") is a series of one and a half hour sessions of topical interest in financial reporting, auditing and ethics. The programme agenda covers current standards with particular emphasis on those which are of most relevance to PAIBs and SMPs.

Training for Audit Staff / Audit manager

These one-day workshops are designed to be practical instruction for audit staff /audit manager on planning and undertaking an audit assignment in accordance with professional standards. Training for audit manager, in particular, discusses on the audit of more complex areas. These workshops use relevant case studies as practical application guidance.

HKFRS for Private Entities Workshops

The HKFRS for Private Entities ("PEs") was issued as a new financial reporting option in Hong Kong for PEs on 30 April 2010 with immediate effect. We will take you through the 35 sections of these standards which simplify the complexity of financial reporting without reducing the value of financial reporting by SMEs.

Audit Practice Manual Application Workshops

The one-day workshop is developed to take the participants through the Institute's revised Audit Practice Manual (revised "APM"), in particular the requirements of the Clarified Hong Kong Standards on Auditing and how they affect audit engagements of non-listed entities.

Auditing and Financial Reporting Forums

External speakers will share their knowledge and experience in their areas of expertise in these forums covering specific topics of interest, newly issued standards, interpretations, exposure drafts and practice notes.

The Revised Code of Ethics

The seminars will introduce members to the Revised Code of Ethics, effective 1 January 2011. Practical application guidance on particular independence issues and on how the code can be applied will be addressed.

Programme Timetable

From January to March 2012

	January	February	March
Technical Update Evenings (1.5 CPD Hours)	✓	✓	✓
Training for Audit Manager (1 full day with 7 CPD Hours)	-	✓	✓
Audit Practice Manual Application Workshop (1 full day with 7 CPD Hours)	-	✓	-
The Revised Code of Ethics (1.5 CPD Hours)	-	-	✓
HKFRS for Private Entities Workshops (3 full days with 21 CPD Hours)	✓	-	-
Auditing and Financial Reporting Forums (To be announced)	✓	ТВС	ТВС

You have been invited by

Technical Training and Support Team



Chris Joy Executive Director Standards and Regulation



Steve Ong Director Standard Setting



Winnie Chan Associate Director Standard Setting



Ben Lo Associate Director Standard Setting



Ambrose Wong Manager Standard Setting



Eky Liu Manager Standard Setting



... to join us for all of these events

Technical Update Evenings

Technical Update Evenings (TUE) is a programme of regular evening training sessions held by the Institute to provide comprehensive training to members to build up knowledge on current financial reporting and auditing issues. In each session, TUE aims to help members explore key areas of complexity within the standards and to increase members' abilities to deal with issues arising from the application of standards and get more knowledge on new topics.

The programme covers current standards but puts particular emphasis on those that have been identified as having particular application issues.

Language

English

Competency

Financial Accounting and Reporting / Auditing and Assurance

Rating

Intermediate Level*

CPD Credit Hour

1.5 hours

\$190 per session (members) \$330 per session (non-members)

Venue

HKICPA Training Centre 27/F, Wu Chung House, Wanchai

Programme schedule

Download Application Form

Apply on-line

TUE No	Date	Topic
153	16 January 2012 (Monday)	New and revised Accounting Standards/Guidance 2011/2012 (Re-run)
154	31 January 2012 (Tuesday)	New standards on consolidation, joint ventures and disclosure - HKFRS 10, 11 and 12 (Re-run)
155	21 February 2012 (Tuesday)	Accounting Bulletin 4 "Guidance on the Determination of Realised Profits and Losses in the Context of Distributions Under the Hong Kong Companies Ordinance" (Re-run)
156	28 February 2012 (Tuesday)	New standard on fair value measurement - HKFRS 13 (Re-run)
157	13 March 2012 (Tuesday)	HKSA 600 (Clarified) Special Considerations - Audits of Group Financial Statements (Including the Work of Component Auditors) (Re-run)
158	20 March 2012 (Tuesday)	HKFRS 9 Financial Instruments and latest updates (Re-run)
159	27 March 2012 (Tuesday)	New and revised Accounting Standards/Guidance 2011/2012 (Re-run)

New!

 $^{^{\}star}$ Please refer here for descriptions of other competencies and ratings. $^{\#\#}$ All Technical Update Evenings are held from 7:00pm to 8:30pm

Training for Audit Manager

Training for audit manager is a one-day audit workshop which covers the following areas:

- The conduct of small to medium-sized engagements in compliance with Hong Kong Standards on Auditing. The audit process which includes planning, risk assessment, audit procedures and documentation will be illustrated with case studies
- Auditing of more complex and riskier areas: revenue, inventory, accounting estimates, related parties and using the work of an auditor's expert
- Common issues in respect of applications of financial reporting standards

Participants who have previously attended the training for audit staff are encouraged to attend this workshop to gain a deeper understanding and practical application of the auditing standards.

Language

English/Cantonese

Competency

Auditing and Assurance

Rating

Intermediate Level*

CPD Credit Hour

7 hours

Fee

\$ 840 (members) \$ 1,350 (Non-members)

Venue

HKICPA Training Centre 27/F, Wu Chung House, Wanchai

Programme schedule

Download Application Form

Apply on-line

Date	Topic	Time	Venue	Deadline for Applications
13 February 2012 (Monday)	Training for Audit Manager	9:00 am – 5:00 pm	HKICPA Training Centre	7 February 2012
9 March 2012 (Friday)	Training for Audit Manager	9:00 am – 5:00 pm	HKICPA Training Centre	1 March 2012

^{*} Please refer here for descriptions of other competencies and ratings.

Audit Practice Manual Application Workshops

The Institute's revised Audit Practice Manual (revised "APM"), which was issued in November 2010, has been updated to address the requirements of Clarified Hong Kong Standards on Auditing which are effective for audits of financial statements for periods beginning on or after 15 December 2009.

- Sessions will be held to introduce the revised APM and the new requirements under the Clarified Hong Kong Standards on Auditing and how they affect audit engagements of non-listed entities.
- The training workshops are planned to refresh audit skills in risk assessment and risk response. Sessions on how to navigate the excel based audit programmes contained in the revised APM will also be included.

Participants are required to bring along their revised APM (either hardcopy or softcopy) for case illustrations.

Language English/Cantonese

Competency

Auditing and Assurance

Rating

Intermediate Level*

CPD Credit Hour

7 hours

\$ 420 (members) \$ 680 (Non-members)

HKICPA Training Centre 27/F, Wu Chung House, Wanchai

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Programme sc	nedule	Download Application Form	Apply on-line
Date	Topic	Time	Deadline for Applications
24 February 2012 (Friday)	Audit Practice Manual Application Workshop	9:00 am – 5:00 pm	17 February 2012

^{*} Please refer here for descriptions of other competencies and ratings.

The revised Code of Ethics for Professional Accountants

The HKICPA Code of Ethics for Professional Accountants (the Code) was revised in June 2010 to maintain convergence with the revised Code of Ethics for Professional Accountants issued by the International Ethics Standards Board for Accountants. The Code is revised to clarify the requirements for all professional accountants and significantly strengthen the independence requirements for auditors. The Code is effective from 1 January 2011.

The revised Hong Kong Code maintains the principles-based approach supplemented by detailed requirements where necessary, resulting in a Hong Kong Code that is robust but also sufficiently flexible to address the wide-ranging circumstances encountered by professional accountants.

Additional guidance is also included on the provisions governing acceptance of any payment in an agent-principal relationship under the Prevention of Bribery Ordinance.

Language English

Competency Values, Ethics and Attitudes

Rating

Intermediate Level*

CPD Credit Hour

1.5 hours

Fee

\$60 (members) \$100 (Non-members)

Venue

HKICPA Training Centre 27/F, Wu Chung House, Wanchai

Programme schedule

Download Application Form

Apply on-line

Date	Topic		Deadline for Applications
6 March 2012 (Tuesday)	The Revised Code of Ethics	6:30 pm – 8:00 pm	1 March 2012

^{*} Please refer here for descriptions of other competencies and ratings.

HKFRS for Private Entities Workshops

The HKFRS for Private Entities (HKFRS for PEs) was issued with effect from 30 April 2010. Workshops will be organized for the purpose of assisting members with the implementation of the new HKFRS for PEs.

The HKFRS for PEs workshops will take place over three days. Each day will be broken down into a number of sessions. Each session will include plenary instruction followed by group break-out exercises and feedback. The agenda of the workshops is based largely on IASB training materials with practical guidance on application of all sections of the standard.

Language

English/Cantonese

Competency

Financial Accounting and Reporting

Ratino

Intermediate Level*

CPD Credit Hour

21 hours

Fee

\$1,260 (members) \$ 2,020 (Non-members)

Venue

Refer to the details below

Programme schedule

Download Application Form Apply on-line

Date	Topic	Time	Venue	Deadline for Applications
6,544,459,424,434,434)/	Fyters for private Entires (volvers) (pd/4)		ANGERA (MAGASA) ANGERIA ANGERIA	
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23 Februsty 2013			MyCFish yeliyhig Ceptor Jenje My Chyhofynoge Manchai	
12 April 2012 (Thursday)	HKFRS for Private Entities Workshop	9:00 am – 5:00 pm	HKICPA Training Centre 27/F, Wu Chung House, Wanchai	5 April 2012
15 April 2012 (Sunday) #			KPMG Training Centre, 28/F., Oxford House, Tai Koo Place, Quarry Bay.#	
18 April 2012 (Wednesday)			HKICPA Training Centre 27/F, Wu Chung House, Wanchai	

New!

^{*} Please refer here for descriptions of other competencies and ratings

Auditing and Financial Reporting Forums

Auditing and Financial Reporting Forums are organized by the Institute to enhance public recognition and support for the Institute's role as the standard setter on financial reporting, auditing and professional ethics in Hong Kong.

* Please refer here for descriptions of other competencies and ratings

Language

English

Competency

Financial Accounting and Reporting / Auditing and Assurance /Ethics

Rating

Intermediate Level*

CPD Credit Hour

Depending on type of Forum

Fee

Depending on length of Forum

Venue

HKICPA Training Centre 27/F, Wu Chung House, Wanchai

Programme s	chedule	Download Application Form	Apply on-line
Date	Topic	Time	Deadline for Applications
18 January 2012 (Wednesday)	Financial Reporting Semina on Business Valuation (FULL)	7:00 pm – 8:30 pm	13 January 2012
14 February 2012	Financial Reporting Forum IASB Talks about the Exposure Draft of Revenue from Contracts with Customers	_ ' '	9 February 2012

Other services provided by the Institute's Standard Setting Department and Technical Training and Support Team

TechWatch

A monthly publication with the objective of updating members on the latest technical developments in auditing, code of ethics, financial reporting and business http://www.hkicpa.org.hk/en/standards-and-regulations/technical-resources/techwatch

Small and Medium-sized Practitioners and Small and Medium-sized Enterprise Resource Centre

Specifically created to assist the SMP and SME sectors to access technical publications and knowledge on an effective basis

http://www.hkicpa.org.hk/en/standards-and-regulations/technical-resources/smp-and-sme-resource-centre

> Financial reporting and auditing alerts

Alert to draw members' attention to topical financial reporting and auditing issues that should be given particular attention

http://www.hkicpa.org.hk/en/standards-and-regulations/technical-resources/financial-and-au diting-alert

Staff summary of newly issued financial reporting standards

Provide members with an overview of requirements in relation to new Hong Kong Financial Reporting Standards issued by the Institute

http://www.hkicpa.org.hk/en/standards-and-regulations/technical-resources/staff-summary

> Technical enquiry system

Members can submit technical queries by email on standards issued by the Institute and where appropriate, examples will also be provided to assist members' understanding on issues related to auditing, code of ethics or financial reporting https://app1.hkicpa.org.hk/professionaltechnical/policy/content.php

HKFRS for Private Entities Information Centre

Specially created to assist members and other stakeholders to have an easy access to information in relation to the HKFRS for Private Entities

http://www.hkicpa.org.hk/en/standards-and-regulations/standards/hkfrs-pe-info-centre

Technical Update Evenings

January - March 2012

Please click here for online enrolment

(for HKICPA members only)

Please allow 4 days to process your application. To avoid delaying the process, please do NOT make any unnecessary enquiries. You can check your enrolment status at "My CPA" at http://www.hkicpa.org.hk. Unsuccessful enrolment will be notified 2 days before the event with full refund.

HKICDA Membershin / Student No

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Company Name					
Telephone No	Fax N	lo	Email		
Please mark a "√'	against the session(s)	for which you w	•	r enrolment confirmatio	on purpose)
	- 16 January 2012 (TUE120 ⁻			- 31 January 2012 (TUE1201	31)
	- 21 February 2012 (TUE120	·		- 28 February 2012 (TUE120	·
	- 13 March 2012 (TUE12031	,		- 20 March 2012 (TUE12032	·
	•		10L 138 -	- 20 March 2012 (10L 12032	0)
TUE 159 -	- 27 March 2012 (TUE12032	7)			
Admission Fee:	☐ HK\$ 190 per pe	rson (HKICPA m	nembers)		
	☐ HK\$ 330 per pe	rson (Non-HKIC	PA members)		
Payment by:	☐ Cheque no.:		(Bank:)	
	Visa / Master cre	edit card			
*Cheque should be	made payable to "Hon	g Kong Institute	of Certified Public A	Accountants"	
For payment by cred	lit card, please fill in the	following: Card	no.:		
Cardholder's Name (Please print)	:	Card	Expiry Date (month/	year) :	
Date :		Card	lholder's Signature :		
FOR OFFICE USE			Auth. code no.	Handled by	Date

Note:

Nama

- 1. Please complete the Enrolment Form and return it to the Finance & Operations Department on or before the deadline, together with full payment.
- 2. Enrolment is accepted on a first-come-first-served basis. No telephone reservation will be accepted.
- 3. For credit card payment, please fax the enrolment form to 2893 9853. For payment by cheque, the enrolment will only be processed upon receipt of full payment.
- 4. Confirmation of registration will be sent by e-mail. If confirmation has not been received 2 working days prior to the event date, please contact Ms. Yvonne Chew at 2287-7057 or email: tts@hkicpa.org.hk
- 5. If typhoon signal no.8 or above / Black rainstorm warning is hoisted at or after 2:30 p.m. on the date of event, the activity will be cancelled. Your admission fee will be refunded in the event of cancellation due to bad weather.
- 6. No refund will be entertained unless your enrolment is unsuccessful or the event is cancelled due to unforeseen circumstance.
- 7. All personal data collected from the enrolment process, and administration of the programmes will only be used for the purpose of the administration of the course on which members are enrolled.

Training for Audit Manager

February & March 2012

Please click here for online enrolment (for HKICPA members only)



Finance & Operations Department, Hong Kong Institute of CPAs

Hong Kong Institute of CPAs 37th Floor, Wu Chung House, 213 Queen's Road East, Hong Kong Fax no: 2893-9853

Participant Name: (N	Mr. / N	/Irs. / Ms.)			Н	(ICF	PA M	1emb	oers	aid	No.	:						
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Position held:					Emai	l:												
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(Tick as appropriate)	E	vent Code			Works	hop								Enro	olme	nt de	eadli	ne
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		HK\$ 1,350	per person (I	Non-HKIC	PA mem	bers	s)											
Payment by:		Cheque no).:		(Bank: _)						
		Visa / Mas	ter credit card															
*Cheque should be	mad	e payable to	"Hong Kong I	Institute of	Certifie	d Pı	ıblic	Acc	oun	tan	ts"							
For payment by cred	lit car	d, please fill i	n the following:	Card no.:														
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Note:

Please complete the Enrolment Form and return it to the Finance & Operations Department on or before deadline, together with full payment.

- 1. Enrolment is accepted on a first-come-first-served basis. No telephone reservation will be accepted.
- 2. For credit card payment, please fax the enrolment form to 2893 9853. For payment by cheque, the enrolment will only be processed upon receipt of full payment.
- 3. Confirmation of registration will be sent by e-mail. If confirmation has not been received 3 working days prior to first session of the workshop, please contact Ms. Yvonne Chew at 2287-7057 or email: tts@hkicpa.org.hk
- 4. If typhoon signal no.8 or above / Black rainstorm warning is hoisted at or after 6:30 a.m. on the date of event, the activity will be cancelled. Your admission fee will be refunded in the event of cancellation due to bad weather.
- 5. No refund will be entertained unless your enrolment is unsuccessful or the event is cancelled due to unforeseen circumstance.
- 6. All personal data collected from the enrolment process, and administration of the programmes will only be used for the purpose of the administration of the course on which members are enrolled.

Payment & Enrolment Status Enquiry: 2287-7381 e-mail: finance@hkicpa.org.hk Event Information Enquiry: 2287-7057 e-mail: tts@hkicpa.org.hk

Audit Practice Manual Application Workshops

February 2012

Please click here for online enrolment (for HKICPA members only)



Finance & Operations Department, Hong Kong Institute of CPAs 37th Floor, Wu Chung House, 213 Queen's Road East, Hong Kong

Fax no: 2893-9853

Name: (*Mr. / Mrs	s. / Ms.)	HKICPA Membership No.:					
		'	(if applicable)				
Position held:		Email:(for enrolment cor	nfirmation purpose)				
Telephone No.:		Fax No.:	add parpooo)				
(Tick as appropriate)	Event Code	Audit Practice Manual Application Workshop	Enrolment deadline				
	APM120224	24 February 2012 (Friday)	17 February 2012				
Admission Fee:	•	r person (HKICPA members) r person (Non-HKICPA members)					
Payment by:	☐ Cheque no	(Bank:					

Admission rec.														
		HK\$ 680 per person (Nor	-HKICPA n	nembers	s)									
Payment by:		Cheque no.:	(B	ank:)					
☐ Visa / Master credit card														
*Cheque should be	mad	e payable to "Hong Kong In	stitute of C	ertified	Public	c Ac	ccount	ants	"					
For payment by credit card, please fill in the following:			Card no.:											
Cardholder's Name : (Please print)		Card Exp	iry Date	(mont	th/ye	ear) :								
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FOR OFFICE USE		Auth. code no. Handled by Date												

Note:

- Please complete the Enrolment Form and return it to the Finance & Operations Department on or before deadline, together with full payment.
- 2. Enrolment is accepted on a first-come-first-served basis. No telephone reservation will be accepted.
- 3. For credit card payment, please fax the enrolment form to 2893 9853. For payment by cheque, the enrolment will only be processed upon receipt of full payment.
- 4. Confirmation of registration will be sent by e-mail. If confirmation has not been received 3 working days prior to the event date, please contact Ms. Yvonne Chew at 2287-7057 or email: tts@hkicpa.org.hk
- 5. If typhoon signal no.8 or above / Black rainstorm warning is hoisted at or after 6:30 a.m. on the date of event, the activity will be cancelled. Your admission fee will be refunded in the event of cancellation due to bad weather.
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Payment & Enrolment Status Enquiry: 2287-7381
e-mail: finance@hkicpa.org.hk

Event Information Enquiry: 2287-7057

The revised Code of Ethics for Professional Accountants

March 2012

Please click here for online enrolment (for HKICPA members only)



Hong Kong Institute of **Certified Public Accountants** 香港會計師公會

Finance & Operations Department, Hong Kong Institute of CPAs 37th Floor, Wu Chung House, 213 Queen's Road East, Hong Kong Fax no: 2893- 9853

Name: (*	HKICPA Membership No.:														_										
Company									·			(i	f ap	plica	able)									
Position ne	eia:				_	Emai	ı: <u> </u>		(for	enr	olme	ent	con	firm	atio	n pu	rpos	se)		_					
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Please mark	ca "√" aga	ainst	the session(s) for which you wis	sh to apply																					
			-	Tuesday,	6	Mar	ch	201	12																
		(SS120306)																							
Admission	Fee:		HK\$ 60 per person (HKICI	PA membe	ers)																				
			HK\$ 100 per person (Non-	-HKICPA n	nem	nbers	s)																		
Payment b	y:		Cheque no.:	(B	ank	c:						_)													
			Visa / Master credit card																						
*Cheque sh	nould be i	made	e payable to "Hong Kong Ins	stitute of C	erti	ified	Pub	lic A	lcco	unta	nts'	"													
For paymen	t by credi	t card	d, please fill in the following:	Card no.:																					
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Note:

- 1. Please complete the Enrolment Form and return it to the Finance & Operations on or before the deadline, together with full payment.
- 2. Enrolment is accepted on a first-come-first-served basis. No telephone reservation will be accepted.
- 3. For credit card payment, please fax the enrolment form to 2893-9853. For payment by cheque, the enrolment will only be processed upon receipt of full payment.
- 4. Confirmation of registration will be sent by e-mail. If confirmation has not been received 3 days prior to the event date, please contact Ms. Yvonne Chew at 2287-7057 or email: tts@hkicpa.org.hk
- 5. If typhoon signal no.8 or above / Black rainstorm warning is hoisted at or after 2:30 p.m. on the date of event, the activity will be cancelled. Your admission fee will be refunded in the event of cancellation due to bad weather.
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Payment & Enrolment Status Enquiry: 2287-7381

e-mail: finance@hkicpa.org.hk

Event Information Enquiry: 2287-7057



Financial Reporting Seminar on Business Valuation What are the Values of Asset That You Are Purchasing? Unveiling HKFRS 3 – Purchase Price Allocation

Registration Deadline: 13 January 2012

MCS2 Event Code: F120118

<u>Please click here for online enrolment</u> (for HKICPA members only)

FOR OFFICE USE	
Seq. no.:	
Handled by:	

Finance & Operations Department, Hong Kong Institute of CPAs 37th Floor, Wu Chung House, 213 Queen's Road East, Hong Kong

Fax no: 2893 9853

Please type or	· pri	nt: -																	
Name:						HKICPA Membership /Student No													
Company name:					applicable)														
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Telephone No.:				Fa	x N	0.: _													
Admission Fee:		HK\$ 190 per person (HKICPA HK\$ 330 per person (Non-HA			ıder	nt)													
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Note:

- 1. Please complete the Enrolment Form and return it to the Finance & Operations Department on or before the deadline, together with full payment.
- Enrolment is accepted on a first-come-first-served basis. No telephone reservation will be accepted.
- 3. For credit card payment, please fax the enrolment form to 2893 9853. For payment by cheque, the enrolment will only be processed upon receipt of full payment.
- 4. Confirmation of registration will be sent by e-mail. If confirmation has not been received before the forum, please contact Ms. Yvonne Chew at 2287 7057 or email: mcs.msce@hkicpa.org.hk
- 5. If typhoon signal no.8 or above / Black rainstorm warning is hoisted at or after 2:30 p.m. on the date of event, the activity will be cancelled. Your admission fee will be refunded in the event of cancellation due to bad weather.
- 6. No refund will be entertained unless your enrolment is unsuccessful or the event is cancelled due to unforeseen circumstance.
- All personal data collected from the enrolment process, and administration of the programme will only be used for the purpose of the administration of the course on which members are enrolled.

Payment & Enrolment Status Enquiry: 2287 7379

e-mail: finance@hkicpa.org.hk

Event Information Enquiry: 2287 7057

HKFRS for Private Entities Workshops

April 2012

Please click here for online enrolment (for HKICPA members only)



Hong Kong Institute of Certified Public Accountants 香港會計師公會

Finance & Operations Department, Hong Kong Institute of CPAs 37th Floor, Wu Chung House, 213 Queen's Road East, Hong Kong Fax no: 2893-9853

Name: (*Mr./	Mrs. / N	1s.)		H).:																	
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Company name	:																					
Position held:				Email:(for enrolment confirmation purpose)																		
Telephone No.:					confirmation purpose)																	
		HKFRS for P	rivate Entities	ivate Entities Workshops									Enrolment deadline									
		Day 1 – 12 April 2012 (Thu	rsday) Day 2	lay) Day 2 – 15 April 2012 (Sunday)#									5 April 2012									
		Day 3 – 18 April 20	012 (Wednesda	ay) - WF																		
HKFRS for Private E	Entities Wor	rkshop on 15 April will be held at KP	MG Training Centre	e, 28/F., C	xford H	House, 7	Гаі Коо	Place	, Quar	ry Ba	ay						_					
Admission Fee:		HK\$ 1,260 per person (HKICPA mem	nbers)																		
		HK\$ 2,020 per person (Non-HKICPA	memb	ers)																	
Payment by:		Cheque no.:	(Ba	ank:					_)													
		Visa / Master credit card	t																			
Cheque should	be mad	le payable to "Hong Kong	Institute of C	ertified	Publ	ic Aco	count	ants	"													
or payment by c	redit car	d, please fill in the following	g: Card no.:																			
Cardholder's Nam Please print)	Card Expi	Card Expiry Date (month/year) :																				
Date :			Cardholde	Cardholder's Signature :																		
FOR OFFICE US	SE.		Auth	Auth. code no. Handled b						у				Da	te							
OR OFFICE US	<i>)</i> _																					

Note:

- Please complete the Enrolment Form and return it to the Finance & Operations Department on or before deadline, together with full payment.
- 2. Enrolment is accepted on a first-come-first-served basis. No telephone reservation will be accepted.
- 3. For credit card payment, please fax the enrolment form to 2893 9853. For payment by cheque, the enrolment will only be processed upon receipt of full payment.
- 4. Confirmation of registration will be sent by e-mail. If confirmation has not been received 3 working days prior to first session of the workshop, please contact Ms. Yvonne Chew at 2287-7057 or email: tts@hkicpa.org.hk
- 5. If typhoon signal no.8 or above / Black rainstorm warning is hoisted at or after 6:30 a.m. on the date of event, the activity will be cancelled. Your admission fee will be refunded in the event of cancellation due to bad weather.
- 6. No refund will be entertained unless your enrolment is unsuccessful or the event is cancelled due to unforeseen circumstance.
- 7. All personal data collected from the enrolment process, and administration of the programmes will only be used for the purpose of the administration of the course on which members are enrolled.

Payment & Enrolment Status Enquiry: 2287-7381 e-mail: finance@hkicpa.org.hk

Event Information Enquiry: 2287-7057