# FINANCIAL RATIO ANALYSIS AND BUDGET PREPARATION

## 財務報表比率分析及預算編制

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#### **An Overview**

## For Level 2 Participants



#### Part 1

A comprehensive analysis of **Bonjour Group**'s financial performance with interpretation 卓悅集團 的財務表現及詮釋

#### Part 2

Formulate a business plan for **Bonjour Group**'s offline and online retail business

- (a) ...
- (b) ...
- (c) Business plan of \$10 million
  - Marketing expense budget & implementation details 營銷費用預算及實施

#### Part 1:

## Financial Ratios 財務比率分析

# Apply Average figures 平均數:

- 2020 Average1/2 (31.12. 2020 + 1.1.2020)
- 2019 Average½ (31.12. 2019 + 1.1.2019)

31.12.2020

& 1.1. 2020 = 12.31.2019

=> 2020 Annual Report

31.12.2019 = 1.1.2020

& 1.1.2019 = 12.31.2018

=> 2019 Annual Report



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#### 綜合財務狀況表

#### **Consolidated Statement of Financial Position**

176,509

479,262

655,771

28

341,994

341,994

於二零二零年十二月三十一日

分類為持作出售之資產

At 31 December 2020

Assets <b>資</b> 產			二零二零年	二零一九年
Liabilities 負債		附註	<b>2020</b> <i>千港元</i>	2019 <i>千港元</i>
Equity 股東權益		Note	HK\$'000	HK\$'000
非流 動 資 產	Non-current assets			
物業、廠房及設備	Property, plant and equipment	17	133,707	671,019
使用權資產	Right-of-use assets	18	151,746	406,260
商譽	Goodwill	19	_	5,520
其他無形資產	Other Intangible assets	20	2,313	1,236
租金及水電按金	Rental and utility deposits		9,273	34,482
以公平值計入其他	Financial assets at FVTOCI			
全面收益之金融資產		21	74,736	77,838
於聯營公司之投資	Investment in an associate	22	_	_
遞延税項資產	Deferred tax assets	33		1,289
			371,775	1,197,644
流動資產	Current assets	31.12	2.2020 1.1.2	2020 / 31.12.
存貨	Inventories	23	97,318	187,968
應收貿易賬款	Trade receivables	24	$^{7,465}$ LDV	entory 2020
租金及水電按金	Rental and utility deposits		34,448 IIIV	E11101 <b>y</b> <sub>24,692</sub> 0
預付 款 項、訂 金 及	Prepayments, deposits and			
其他應收賬款	other receivables	25	14,105	14,103
應收關聯公司款項	Amounts due from related companies	26	2,885	58
銀行及現金結餘	Bank and cash balances	27	20,288	98,855

Assets classified as held for sale

## Ratio Analysis

## - Illustration

ABM Limited			
Consolidated Statement of Profit or Loss 綜合損益表			
For the Year Ended December 31			
	2020	2019	
Turnover 營業額	\$ 450,000	\$ 300,000	
Cost of goods sold 銷貨成本	380,000	250,000	
Gross profit 毛利	70,000	50,000	
Distribution expenses 分銷開支	7,000	6,000	
Administrative expenses 行政開支	30,000	20,000	
Other income and expenses 其他收入及開支	0	0	
Income from operation 經營業務收入	33,000	24,000	
Finance costs 利息/融資成本	1,500	1,500	
Profit before tax 稅前淨利	31,500	22,500	
Income tax expense 所得稅開支	5,000	3,000	
Profit for the year 全年稅後淨利	\$ 26,500	\$ 19,500	

## Ratio Analysis -Illustration

ABM Limited Consolidated Statement of Financial Position 綜合財務狀況表				
December 31				
	2020	2019	2018	
ASSETS 資	產			
NON-CURRENT ASSETS 非流動資產				
<ul> <li>Property, plant and equipment (net)</li> <li>房產,廠房及機器 (淨值)</li> </ul>	\$ 39,000	\$ 28,500	\$20,000	
Total non-current assets	39,000	28,500	20,000	
CURRENT ASSETS 流動資產				
● Inventory 存貨	\$ 50,000	\$ 30,000	20,000	
● Trade receivable (net) 應收帳款 (淨值)	100,000	85,000	81,000	
• Cash 現金	1,000	1,000	4,000	
Total current assets	151,000	116,000	105,000	
Total assets	\$ 190,000	\$ 144,500	\$ 125,000	
LIABILITIES AND EQUIT	Y 負債及股東權	<b>崖</b> 益		
NON-CURRENT LIABILITIES 非流動負債				
● Interest-bearing bank borrowings 計息銀行借款	\$ 12,000	\$ 18,000	\$ 10,000	
Total non-current liabilities	12,000	18,000	10,000	
CURRENT LIANBILITIES 流動負債				
• Trade payable 應付帳款	\$ 80,000	\$ 70,000	\$ 60,000	
● Income taxes payable 利得稅應付款項	30,000	15,000	12,000	
Total current liabilities	110,000	85,000	72,000	
Total liabilities	\$ 122,000	\$ 103,000	82,000	
SHAREHOLDERS' EQUITY 股東權益				
● Share capital 股本 (\$2 par 面值)	\$ 22,000	\$ 22,000	20,000	
● Reserves 儲備	46,000	19,500	23,000	
Total shareholders' equity				
Total liabilities and equity	\$ 190,000	\$ 144,500	\$ 125,000	

## **Ratio Analysis**

1. Profitability Ratios 盈利能力	Remark
(i) Gross profit margin 毛利率	Level 1
(ii) Net profit margin 净利率	Level 1
(iii) Return on average assets (ROA) 平均資產回報率	NEW.

2. Management Efficiency Ratios 管理效能	Remark
(i) Average inventory turnover period 平均存貨周轉期限	NEW
(ii) Average trade payables repayment period 平均賒購期限	NEW
(iii) Average Total assets turnover 平均總資產周轉	Vs. Level 1

3. Liquidity Ratios變現能力	Remark
(i) Current ratio 流動比率	Level 1
(ii) Cash ratio 現金比率	NEW

4. Solvency Ratios 償債能力	Remark
(i) Gearing ratio 槓桿比率	Level 1
(ii) Debt to equity ratio 債務股本比率	NEW

5. Investment Appraisal Ratios 投資評估 Remark
(i) Earning per Share (EPS) 每股盈利 Level 1

## Profitability Ratios 盈利能力比率

#### Gross Profit Margin 毛利率

#### Gross Profit 毛利

Turnover 營業額

2020	2019
\$70,000/\$450,000	\$50,000/\$300,000
15.56%	16.67%

From each \$100 turnover revenue made, less amount was generated to cover operating and non-operating expenses than last year.

#### Net Profit Margin 淨利率

Net Profit (Loss) Before Tax 稅前淨利(虧損)

Turnover 營業額

2020	2019
\$31,500/\$450,000	\$22,500/\$300,000
7.00%	7.50%

A decrease of profit generated from turnover revenue.



## Profitability Ratios 盈利能力比率

#### Return on Average Assets 平均資產回報

- Rate of return based on the book value of assets.
- Measures how effectively a company uses its resources/asset (資產) to generate net income.

Formula:	Net profit (loss) after tax 稅後淨利 (虧損)  Average total assets 平均總資產		
	2020 2019		
Working:	\$26,500 ½ (\$144,500 + \$190,000)	\$19,500 ½ (\$125,000 + \$144,500)	
Results:	15.84%	14.47%	
Comments:	The company is earning more profit with the existing assets in 2020 than 2019.		



### Management Efficiency Ratios 管理效能

#### Average Inventory Turnover Period 平均存貨周轉期限

 the average number of days the company holds its inventory before selling it.

Formula:

Average Inventory 平均存貨
Cost of Goods Sold 銷貨成本 \* 365 days

	2020	2019
Working:	$\frac{\frac{1}{2} (\$50,000 + \$30,000)}{\$380,000} * 365$	$\frac{\frac{1}{2}(\$20,000 + \$30,000)}{\$250,000} * 365$
Results:	38.42 days	36.50 days
Comments:	The average selling time of 38.42 days in 2020 is longer that that in 2019.	



### Management Efficiency Ratios 管理效能

#### Average Trade Payables Repayment Period 平均賒購期限

 the average number of days which a company must pay for its credit purchases.

Formula:

Average Trade Payables 平均應付貨款
Credit Purchase 賒購
\*365 days

Cost of Goods Sold+ Closing Inventory - Opening Inventory 銷貨成本 + 期末存貨 - 期初存貨

		2020	2019
	Working:	$\frac{\frac{1}{2}(\$80,000 + \$70,000)}{\$380,00 + \$50,000 - \$30,000} *365$	$\frac{\frac{1}{2}(\$60,000 + \$70,000)}{\$250,000 + \$30,000 - \$20,000} *365$
	Results:	68.44 days	91.25 days
Comments: The average days in 20		The average settlement time for days in 2020, being 22.81 days e	credit purchase (賒購) is 68.44 arlier than in 2019.

### Management Efficiency Ratios 管理效能

#### Average Total Assets Turnover 平均總資產周轉

 Measures how efficiently a company uses its assets to generate turnover revenue.

Formula:	Turnover 營業額  Average Total Assets 平均總資產						
	2020	2019					
Working:	\$450,000 1/2 (\$190,000 + \$144,500)	\$300,000 <mark>1/2 (\$144,500 + \$125,000)</mark>					
Results:	2.69 times	2.23 times					
Comments:	The company has efficiently used its assets, more turnover sales are generated in 2020 than last year.						

## Liquidity Ratios 變現能力比率



#### (Same as Level 1)

#### Current Ratio 流動比率

<u>Current Assets 流動資產</u> Current Liabilities 流動負債

2020	2019
<u>\$151,000</u> \$110,000	<u>\$116,000</u> \$85,000
1.37:1	1.36 : 1

The company does not have short term debt-paying problem.

#### Cash Ratio 現金比率

- for every dollar of current liabilities, the dollar amount of CASH the company has.
- the most conservative of all the liquidity measurement.

Formula:	Cash and Cash Equivalents 現金 Current Liabilities 流動負債							
	2020	2019						
Working:	\$1,000 \$110,000	<u>\$1,000</u> \$85,000						
Results:	0.01:1	0.01 : 1						
Comments:	There is insufficient cash on hand to pay off short-term debt in both 2019 and 2020.							

## Solvency Ratios 償債能力比率

#### Gearing Ratio 槓桿比率

Measures the capital structure.

Formula:	<u>Non-current Liabilities 非流動負債</u> Non-current Liabilities 非流動負債 + Share Capital 股本 + Reserves 儲備						
	2020	2019					
Working:	\$12,000 \$12,000 + \$22,000 + \$46,000	\$18,000 \$18,000 + \$22,000 + \$19,500					
Results:	15.00%	30.25%					
Comments:	Decline in Gearing ratio indicates the company is less debt-financing.  The company has less difficulties in repaying long-term borrowings from its equity funds.						



## Solvency Ratios 償債能力比率

#### Debt to Equity Ratio 債務股本比率

- how much debt a company is using to finance its assets relative to the amount of value represented in shareholders' equity.
- Debt to equity ratio (債務股本比率) of 100% would mean that investors and creditors have an equal stake in the business assets.

Formula:	Total Liabilities 總負債 Total Equity 總股東權益



	2020	2019					
Working:	<u>\$122,000</u> \$68,000	<u>\$103,000</u> \$41,500					
Results:	179.41%	248.19%					
Comments:	the company is less debt-finan	cing in 2020.					

## Investment Appraisal 投資評估

#### Earnings Per Share (EPS) 每股盈利

 Measures the net income earned on each share of ordinary share, if all profits were distributed at the end of the year.

Formula:

Profit (Loss) Attributable to Owners of the Company 公司擁有人應佔溢利 (虧損)

Weighted-average No. of Ordinary Shares 普通股加權平均數

	2020	2019			
Working:	<u>\$26,500</u> 11,000 shares	<u>\$19,500</u> 11,000 shares			
Results:	\$2.41 /share	\$1.77 /share			
Comments:	Much more net income is generated from each issued ordinary share in 2020 than 2019.				

#### Part 2:

## Marketing Budget 營銷預算

#### **Budget Preparation**

A **budget** is a <u>detailed quantitative plan</u> for acquiring and using financial and other resources over a specified <u>forthcoming time</u> <u>period</u>.



### **Marketing Categories**

Marketing Budget Major Categories



## Sample Marketing Expenses Budget 營銷預算範例

	2022			2023					
	QI	Q2	Q3	Q4	QI	Q2	Q3	Q4	Total
Media 媒體	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000
Television 電視 (2 channels)									3,500
Newspapers 報紙 (I/4 page per issue)									1,100
Direct mail <b>郵遞直銷</b> (10,000 copies by post)									1,200
									5,800
Production 製作									
Television 電視 (I0*2'30" advertisements)									1,000
Newspapers 報紙 (type and photos)									180
Direct mail <b>郵遞直銷</b> (type and printing)									1,000
									2,180
Merchandising 採購									
5% off Coupon <b>優惠券</b>									1,200
Internet media 網上媒體									50
Store signage 展示牌 (20 signs per sales area)									250
									1,500
Selling costs 分銷費用									
Sales incentive programme 銷售獎勵方案計劃									200
									200
Research Expenses 研究開支									
Market research 市場研究									320
									320
Total marketing estimate 總營銷預算									10,000



# THANK YOU!

