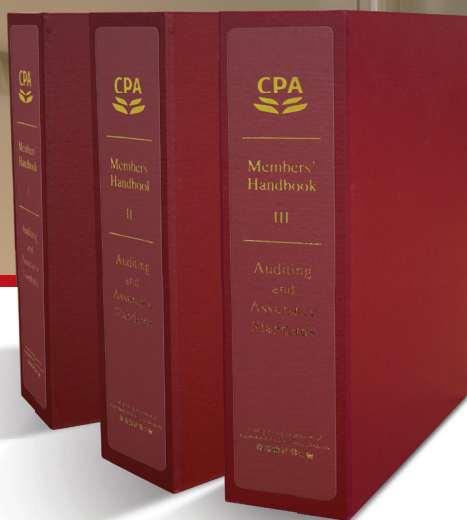




Hong Kong Institute of
Certified Public Accountants
香港會計師公會

Members' Handbook Order form



2024-2025

Subscriber's information

Name of member/subscriber:

Institute membership/student no. (if applicable):

Delivery address* (Please print in block letter):

Contact number:

Email address**:

* Compulsory field. Subscription is for Hong Kong location only.
Oversea subscription will be rejected and subjected to HK\$200 administration charge.

** Payment receipt will be sent to subscriber email account.

Hard copy

Event code: OTHR24071201

Hard copy update subscription - from

1 July 2024 to 30 June 2025 (12 months subscription)**

(for Hong Kong location only)

	Quantity	Price	Amount
Member			
Non-member			
Institute students		@HK\$4,300 each	HK\$

Payment method

I would like to order Hard Copy update subscription

Payment by:

☐ **Cheque** (Please completed this subscription form and return it to our office as stated in page 2)

No.: _____

Bank: _____

Cheque must be in Hong Kong dollars and made payable to
"Hong Kong Institute of Certified Public Accountants" or "HKICPA"

☐ **Credit card/ QR Pay/ PPS**

Please visit [here](#) via online subscription and follow guideline as stated in page 3 to 5.

Hard Copy

(a) Hard copy foundation set (for Hong Kong location only)

1 Set includes binders and contents

	Quantity	Price	Amount
Member		@HK\$5,300 each	HK\$
Non-member		@HK\$9,600 each	HK\$
Institute students		@HK\$5,300 each	HK\$

Additional charge for postage, packing & handling, if not collected in person:

Quantity	Price	Amount
	@HK\$900 each	HK\$

(b) Replacement binder

Replacement binder is available at HK\$80 each for member/Institute students and HK\$160 each for non-member.

Please indicate which Volume(s) is/are required:

☐ Vol. I ☐ Vol. II ☐ Vol. III ☐ Blank volume HK\$

	Price	Amount
Additional charge for postage, packing & handling, if not collected in person.	@HK\$60 each	HK\$
Total amount payable		HK\$

Payment method

I would like to order the following items:

☐ **Hard copy foundation set**

☐ **Replacement binder**

Payment by:

☐ **Cheque** (Please completed this subscription form and return it to our office as stated in page 2)

No.: _____

Bank: _____

Cheque must be in Hong Kong dollars and made payable to
"Hong Kong Institute of Certified Public Accountants" or "HKICPA"

Members' Handbook

The Members' Handbook has three volumes:

Volume I

Professional Accountants Ordinance & By-laws

Professional Ethics & Conduct

Volume II

Financial Reporting Standards

Volume III

Auditing & Assurance Standards

The hard copy version of the Members' handbook (consisting of a foundation set and/updates) is available to Institute members and non-members by subscription in Hong Kong only. Overseas subscription will be rejected and subjected to HK\$200 administration charge.

For payment by cheque, please complete this subscription form with payment and return it to:

Hong Kong Institute of Certified Public Accountants

37th Floor, Wu Chung House

213 Queen's Road East, Wanchai, Hong Kong

For Hard Copy update subscription, you may choose to subscribe via online [MyCPA](#)

For subscription enquiries, please contact us via telephone (852) 2287 7228, Fax (852) 2865 6603 or email: hkicpa@hkicpa.org.hk



Hong Kong Institute of
Certified Public Accountants
香港會計師公會

Hong Kong Institute of Certified Public Accountants
37th Floor, Wu Chung House, 213 Queen's Road East, Wanchai, Hong Kong
Tel: (852) 2287 7228
Fax: (852) 2865 6603
Email: hkicpa@hkicpa.org.hk
Website: www.hkicpa.org.hk

Personal data collected in the Order Form is used by the Institute for the purposes of processing your order. Refusal to provide such personal data may render it impossible for the Institute to process your order. Personal data collected will be kept confidential and handled by the Institute only. You have the right to access to and correct your personal data held by the Institute by contacting the Privacy Officer of the Institute at privacyofficer@hkicpa.org.hk. You may also visit the Institute's website for the detail of the [privacy policy](#).



Online Subscription Guideline

Step 1)

Event Information	
Event code	
Language	English
Event name	Members' Handbook Update 2024 (hard copy subscription for Hong Kong only) - 12 months
Enrolment restrictions	Hard copy subscription for Hong Kong Location only
Competency	Study Material
Contact	
Description	Please refer to the promotional flyer.
Date / Time	
01 Jul 2024 00:00 - 01 Jun 2025 23:59	
	Fee (HKD)
Member	4,300.00
Non-member	4,300.00
Student	4,300.00
Enrolment Date	
Enrolment from 18 Jun 2024 (00:00) to 01 Jun 2025 (23:59)	





Click "enrol"




Read the A Plus and newsletters:



Step 2)



 Home >

Logout | Change Login ID / Password

Profile Renewal Development Communication Payment Application

Event Enrolment

#	Event Code	Event Name / Description	Type	Qty	Fee	Total
1	OTHR24070101	Members' Handbook Update 2024 (hard copy subscription for Hong Kong only) - 12 months	Student	1	4,300.00	4,300.00
Date/Time		01 Jul 2024 00:00 - 01 Jun 2025 23:59				
Notes		Subscription is for Hong Kong location only. Overseas subscription will be rejected and subjected to HK\$200 administration charge.				
		<input checked="" type="checkbox"/> I have read and agree to the terms				

Check on the box to acknowledge the terms


Total amount : HKD 4,300.00



Step 3)

Click the pencil under "Contact/Refund Address" and input your updated address for delivery as appropriate

Total amount : HKD 4,300.00

Personal Details			
Title	<input type="text"/>	Gender	<input type="radio"/> Male <input checked="" type="radio"/> Female
Family Name*	<input type="text"/>	Given Name*	<input type="text"/>
Chinese Name	<input type="text"/>	Position	<input type="text"/>
Employer	<input type="text"/>		
Contact / Refund Address 		Telephone No.	
Country	<input type="text" value="Hong Kong"/>	Tel-country*	<input type="text"/>
Attention To	<input type="text"/>	Tel*	<input type="text"/>
Company Name	<input type="text"/>	Mobile	<input type="text"/>
Address	<input type="text"/>	Fax No.	

Step 4)

Total amount : HKD 4,300.00

Personal Details			
Title	<input type="text"/>	Gender	<input type="radio"/> Male <input checked="" type="radio"/> Female
Family Name*	<input type="text"/>	Given Name*	<input type="text"/>
Chinese Name	<input type="text"/>	Position	<input type="text"/>
Employer	<input type="text"/>		
Contact / Refund Address ✕		Telephone No.	
Language *	<input type="text" value="English"/> <input checked="" type="radio"/> Local <input type="radio"/> Overseas	Tel-country*	<input type="text"/>
Country	<input type="text" value="Hong Kong"/>	Tel*	<input type="text"/>
Address	<input type="text" value="37th, Wu Chung House, 213 Queen's Road East, Wanchai, Wan Chai District"/> <input type="text" value="Hong Kong"/>	Mobile	<input type="text"/>
Location	<input type="text" value="Hong Kong"/>	Fax No.	
		Fax-country	<input type="text" value="--- Please Select ---"/>
		Fax	<input type="text"/>
		Email	
		Email*	<input type="text"/>



Step 5)

☒ Agreement

Check on the box
to acknowledge
the terms, then
click "Preview
Enrolment"

In normal circumstances, the seminar fee is non-refundable or non-transferrable upon receipt of payment by HKICPA. Should the seminar be cancelled or postponed due to the unforeseeable circumstances, refund will be made according to your payment method.

For credit card payment, refund will be made directly to your credit card account. For PPS payment, refund will be made by cheque.

Personal Data: All information provided in the CPD enrolment form will only be used by the Institute or its agent for the purposes which are directly related to the enrolment. Although you are not obliged to provide the data sought by this form, failing to do so may result in an inability for us to respond to your enrolment. By completing the form you agree that the staff of the Institute or its agent may use your personal data for the purposes specified above. Please refer to the Institute's privacy policy on its website at: <http://www.hkicpa.org.hk/en/Tools/Privacy-policy>.

Contact information is used solely for communication of this particular event, without update to your member profile.

If address needs to be changed, please click [here](#) to change your profile address.

Preview Enrolment

Cancel

Read the A Plus and newsletters:

A PLUS



CPA PULSE



CPA WELLNESS



TRAINING & DEVELOPMENT



TECHNICAL NEWS



Step 6)

Payment Information



Select payment
method and click
"Confirm
Enrolment"

Confirm Enrolment

Back

Read the A Plus and newsletters:

A PLUS



CPA PULSE



CPA WELLNESS



TRAINING & DEVELOPMENT



TECHNICAL NEWS

